

301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085

**CITY OF LOWELL, MI  
CITY COUNCIL**

**PUBLIC NOTICE FOR A REGULAR MEETING TO BE HELD AT CREEKSIDE AT  
7:00 P.M. ON MONDAY SEPTEMBER 21, 2020 WITH OPTION TO HOLD  
REMOTELY VIA "ZOOM" IF INCLEMENT WEATHER PERSISTS**

A regular meeting of the Lowell City Council will be held Monday September 21, 2020 at 7:00 PM with an in-person meeting at Creekside Park in the Pavilion. In the event of inclement weather, this meeting will be held remotely with no in-person meeting occurring at City Hall via "Zoom".

To mitigate the spread of the COVID-19 pandemic, protect the public health, and provide essential protections to City of Lowell residents; the City is holding this meeting consistent with crowd size and social distancing recommendations, and the Governor's Executive Order 2020-75. It is the intent of the City to adhere to EO 2020-75 and the Open Meetings Act in order to promote government accountability and fostering openness in government to enhance responsible decision-making.

The **Lowell City Council meeting** will be held via "Zoom" online meeting platform only in the event of inclement weather and will be noticed via the [www.lowellmi.gov](http://www.lowellmi.gov) and the City of Lowell Facebook page in the event of such change. The meeting is open remotely to the public to follow along and participate during the public portion of the meeting.

**Join Zoom Meeting**

<https://us02web.zoom.us/j/82716795825>

Meeting ID: 827 1679 5825

One tap mobile

+13017158592,,82716795825# US (Germantown)

+13126266799,,82716795825# US (Chicago)

**Dial by your location**

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 827 1679 5825

Public comments or questions may be submitted to the City Clerk at [sullery@ci.lowell.mi.us](mailto:sullery@ci.lowell.mi.us). Comments and questions submitted will be read aloud during the public comment portion of the meeting. Email addresses in order to contact councilmembers directly can be found at

[http://www.lowellmi.gov/government/city\\_council/mayor\\_and\\_council\\_members.php](http://www.lowellmi.gov/government/city_council/mayor_and_council_members.php).

Persons with disabilities may attend and participate using any of the above described methods. If you require special accommodations, please email [sullery@ci.lowell.mi.us](mailto:sullery@ci.lowell.mi.us) and we will be happy to accommodate you. If you have any questions or need further assistance, please email

sullery@ci.lowell.mi.us. More meeting information, including the meeting agenda, will be available at our website [www.lowellmi.gov](http://www.lowellmi.gov).

According to the Michigan Attorney General Dana Nessel, interrupting a public meeting in Michigan with hate speech or profanity could result in criminal charges under several State statutes relating to Fraudulent Access to a Computer or Network (MCL 752.797) and/or Malicious Use of Electronics Communication (MCL 750.540). According to the US Attorney for Eastern Michigan, Federal charges may include disrupting a public meeting, computer intrusion, using a computer to commit a crime, hate crimes, fraud, or transmitting threatening communications. Public meetings are being monitored and violations of statutes will be prosecuted.

DATED: September 18, 2020

Susan Ullery  
City Clerk



**301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085**

**CITY OF LOWELL  
CITY COUNCIL AGENDA  
MONDAY, SEPTEMBER 21, 2020, 7:00 P.M.  
AT CREEKSIDE PARK  
1550 GEE DRIVE**

**WITH OPTION TO HOLD REMOTELY VIA "ZOOM" IF INCLEMENT WEATHER PERSISTS**

Join Zoom Meeting  
<https://us02web.zoom.us/j/82716795825>

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+1 346 248 7799 US (Houston)  
+1 669 900 9128 US (San Jose)  
Meeting ID: 827 1679 5825

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL
2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the Regular minutes of the August, 17 2020 City Council meeting.
- Authorize payment of invoices in the amount of \$771,128.09 and \$2,197,394.54.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS.

- a. Ware Road Update
- b. Lowell Township – Water & Sewer Rate Study.
- c. MERS.

5. NEW BUSINESS

- a. Resolution 20-20 Resolution establishing new sanitary sewer system surcharge rates.
- b. LARA Resolution 21-20
- c. License Agreement – EGLE
- d. Mike Burns – Employment Agreement

7. MANAGER'S REPORT

8. APPOINTMENTS

9. COUNCIL COMMENTS

10. ADJOURNMENT

NOTE: Any person who wishes to speak on an item included on the printed meeting agenda may do so. Speakers will be recognized by the Chair; at which time they will be allowed five (5) minutes maximum to address the Council. A speaker representing a subdivision association or group will be allowed ten (10) minutes to address the Council.



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[www.ci.lowell.mi.us](http://www.ci.lowell.mi.us)

## MEMORANDUM

TO: Lowell City Council

FROM: Michael Burns, City Manager

RE: Council Agenda for Monday, September 21, 2020

1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL

2. CONSENT AGENDA

- Approval of the Agenda.
- Approve and place on file the minutes of the August 17, 2020 Regular City Council meeting.
- Authorize payment of invoices in the amount of \$771,128.09 and \$2,197,394.54.

3. CITIZEN DISCUSSION FOR ITEMS NOT ON THE AGENDA

IF YOU WISH TO ADDRESS AN AGENDA ITEM, PUBLIC COMMENT FOR EACH ITEM WILL OCCUR AFTER THE INITIAL INFORMATION IS SHARED ON THE MATTER AND INITIAL DELIBERATIONS BY THE PUBLIC BODY. PUBLIC COMMENT WILL OCCUR BEFORE A VOTE ON THE AGENDA ITEM OCCURS.

4. OLD BUSINESS

- a. Ware Road Update - City Manager Michael Burns provided memo.
- b. Lowell Township – Water & Sewer Rate Study – City Manager Michael Burns provided a memo.
- c. MERS
- d. Restaurants – Outdoor Seating – City Manager Michael Burns provided a memo.

5. NEW BUSINESS

- a. Resolution 20-20. Resolution establishing new sanitary sewer system rates.

City Manager Michael Burns provided a memo.

Recommended Motion: That the Lowell City Council approve Resolution 20-20 modifying the surcharges for the Industrial Pretreatment Program as presented.

- b. LARA Resolution 21-20 – City Manager Michael Burns provided a memo.

Recommended Motion – The Lowell City Council approve Resolution 21-20 to commit towards the LARA Fred Meijer Flat River Valley Trail project.

- c. License Agreement – EAGLE – Department of Public Works Director Daniel Czarnecki provided a memo.

Recommended Motion: The Lowell City Council approve the License Agreement between the Michigan Department of Environment, Great Lakes, and Energy, and the City of Lowell, for installation of soil gas monitoring wells in the right-of-way as shown as Exhibit A in the agreement, and also waiving of the application fee and bond and authorize the Mayor and City Clerk to sign the agreement.

- d. Michael Burns – Employment Agreement.

6. MONTHLY REPORTS

7. BOARD/COMMISSION REPORT

8. MANAGER'S REPORT

9. APPOINTMENTS

10 COUNCIL COMMENTS

11. ADJOURNMENT

**PROCEEDINGS  
OF  
CITY COUNCIL MEETING  
OF THE  
CITY OF LOWELL  
MONDAY, AUGUST 17, 2020, 7:00 P.M.**

**1. CALL TO ORDER; PLEDGE OF ALLEGIANCE; ROLL CALL.**

The Meeting was called to order at 7:00 p.m. by Mayor DeVore and City Clerk Sue Ullery called roll.

Present: Councilmembers Cliff Yankovich, Greg Canfield, Jim Salzwedel, Marty Chambers, and Mayor DeVore.

Absent: None.

Also Present: City Manager Michael Burns, City Clerk Sue Ullery, DPW Director Dan Czarnecki and Chief of Police Chris Hurst, General Manager of Lowell Light & Power Steve Donkersloot.

**2. APPROVAL OF THE CONSENT AGENDA.**

- Approval of the Agenda.
- Approve and place on file the minutes of the Regular and Special minutes of the August 3, 2020 and August 11, 2020 City Council meetings.
- Authorize payment of invoices in the amount of \$485,318.25.

IT WAS MOVED BY YANKOVICH and seconded by SALZWEDEL to approve the consent agenda as amended (adding item d. "Water and Sewer" under Old Business).

YES: Councilmember Yankovich, Councilmember Salzwedel, Councilmember Canfield, Councilmember Chambers and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

**3. CITIZEN COMMENTS FOR ITEMS NOT ON THE AGENDA.**

City Clerk Sue Ullery read a letter from Debra Dunning addressed to the City Council stating she was opposed to changing the noise ordinance.

There were no additional comments.

**4. OLD BUSINESS.**

**a. MERS Actuarial.**

City Manager Michael Burns explained what he has been working on with the MERS Actuarial and how the unfunded liability will be addressed in the next twenty years. Also that none of us here created this situation we now are in.

Perry Beachum who resides at 924 Riverside stated that the Lowell Light & Power Board has put together a plan that will be 100% funded in 5 years.

City Council discussed at length and asked to know where we are with this in our budget by the 2<sup>nd</sup> September Council meeting. Will leave under “Old Business”.

b. Showboat fundraising.

Mark Mundt stated the City Council and the Showboat committee met last Tuesday August 11, 2020 and the Showboat Committee met on Thursday, August 13, 2020. It was a great meeting. Seventeen members met to discuss naming opportunities, and brainstorming ideas that they are working toward putting final touches on as well as discussing some individuals and businesses in the greater Lowell area that they feel could step up and be bigger donors to the cause. Committee members raised their hands and volunteered to contact these individuals. Mundt said we have committee members that are going to make up forms and brochures and people have already been stopping by the Chamber to drop off donations. People are seeing a vision of what the Showboat is going to mean. It is probably going to be one of the finest assets that this city has. We have the Chamber to thank for bringing the boat here, forming and bringing the committee together, replacing the deteriorating boat and making the new boat a reality. Next Showboat Committee meeting is next Thursday, August 27, 2020 here at Creekside Park at 7:00 p.m.

c. Fireworks.

City Manager Michael Burns stated the Chamber of Commerce is requesting the City of Lowell consider allowing for a drive-in fireworks display event. They are planning on holding this on Saturday, October 10, 2020 in the evening. They would like to have the fireworks in the same location they always do and allow for drive-in opportunities at Stoney Lakeside Park and the Fairgrounds. Attorney Jessica Wood stated being an outdoor event amongst people not part of the same household, it would be subject to the limitations of Executive Order 2020-160. Accordingly, it may not exceed 100 people. Technically, the inside of a vehicle is considered “indoors” so each vehicle could not exceed 10 people. And at all times, even when outdoors, people not part of the same household must maintain six feet of distance from one another during the event. Given that this event is outdoors, no mask is required unless people are unable to consistently maintain a distance of six feet or more from individuals who are not members of their household.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS to approve drive-in fireworks display event by the Chamber of Commerce on Saturday October 10, 2020.

YES: Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers  
Councilmember Canfield.

NO: None.

ABSENT: None.

MOTION CARRIED.

d. Water and Sewer.

City Manager Michael Burns stated we have met with Mark Beauchamp who is very well known in the utility billing industry and we have asked him to provide us a proposal. Basically, what we are asking him to do is review the feasibility study for the water/sewer capital cost, bonding costs, operational, maintenance and administrative costs (the city attorney wrote the proposal). Asking them to run models, run financial analysis models on construction for the Lowell Township facility and to identify the impact on the City



of Lowell's water and wastewater system water rates should Lowell Township construct their own system. They have developed a work plan and a billing cycle for us and after talking to them further, we anticipate this cost will not exceed \$15,000 and we can split the cost between the water and the sewer funds 50/50 if you so choose. Burns recommends the Council retain Beauchamp to help us with this if this is what Council is looking for.

Councilmember Canfield thinks we should reach out to Jerry Hale at the Township tomorrow as he feels Hale is going to do something soon.

Burns will check on the timeframe of the services from Beauchamp and how long it would take.

5. **NEW BUSINESS.**

a. Ability Weavers Request.

City Manager Michael Burns stated that we have been requested by Eric Bartkus to consider a road closure of Riverside Drive for Ability Weavers to host a weaving and fiber arts market on Saturday September 26, 2020. They will follow all state requirements for outdoor events. They are requesting the closure of Riverside Drive from near Main to Elm from 8:00 A.M. to 5:00 P.M.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS to approve the request for the road closure of Riverside Drive on Saturday, September 26, 2020 from 8:00 a.m. to 5:00 p.m. as presented.

YES: Councilmember Salzwedel, Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield, and Mayor DeVore.

NO: None.

ABSENT: None.

MOTION CARRIED.

b. Amity St. - Engineering Design Services.

Public Works Director Dan Czarnecki read his memo regarding the Amity Street project explaining the cost of funding for the project (including soil borings) and his discussion with Dave Austin from Williams and Works. Williams and Works quoted \$36,500 for services to design and help the city bid out the project. The desire is to have the project begin once the school is on summer break for 2021 and the completion done before school begins in the fall.

IT WAS MOVED BY CANFIELD and seconded by SALZWEDEL to approve the Design Engineering Services quote for Amity Street Resurfacing Design, as proposed by Williams & Works in their letter dated August 11, 2020, for the amount of \$36,500.

YES: Councilmember Yankovich, Councilmember Chambers, Councilmember Canfield, Mayor DeVore, and Councilmember Salzwedel.

NO: None.

ABSENT: None.

MOTION CARRIED.

c. Water Billing Late Fees.

City Manager Michael Burns stated since the COVID-19 pandemic began in March, the City has not issued any late fees for not meeting water billing deadlines. When I presented this item on how you wanted to handle this matter, the council agreed to continue to waive fees in April, but requested I bring it back in May. I was then told the City Council would like to review this in August. I have been informed we have a number of people utilizing a payment plan to address their bills. As of July 20, 2020 water billing deadline, we have 65 accounts past due. This is not a very high number for the City. A lot of time, people wait two months and then pay so they can use their credit card. As manager, this has not been a terrible issue for us. Under Governor Whitmer's Executive Order 2020-144 we are not allowed currently to conduct water shutoffs until 11:59 P.M. on December 31, 2020. There is also the opinion of reinstituting the fee.

Councilmembers all had a general consensus to waive the fees until the governor's executive order is lifted.

d. Resolution 18-20 Pink Arrow Pride Day.

City Manager Michael Burns stated for the 13<sup>th</sup> straight year, the Lowell High School sports team initiated the cancer awareness and fund raising event called Pink Arrow Pride Day to be held on Thursday, September 3, 2020. The players will wear pink jerseys in games being held that day. Funds are being raised for Gilda's Club of Lowell and Lowell Community Wellness for Pink Arrow Family Support.

Perry Beachum who resides at 924 Riverside Drive stated Lowell school sports are tentatively still not confirmed for their seasons due to COVID 19, but cancer knows no boundaries. Pink Arrow Day, which supports Gilda's Club and Lowell Community Wellness who in turn support families on the cancer journey are still is going to continue with the fundraising. Community Day will be at Impact Church parking lot on Friday, August 21, 2020 10:00 a.m. – 7:00 p.m. There is going to be a blood drive and mammography bus there as well.

IT WAS MOVED BY DEVORE and seconded by CHAMBERS to adopt Resolution 18-20 proclaiming Thursday, September 3, 2020 as Pink Arrow Pride Day – Arrow Force XIII in the City of Lowell.

YES: Councilmember Chambers, Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, and Councilmember Yankovich.

NO: None.

ABSENT: None.

MOTION CARRIED.

e. Lowell Area Schools Easement Acceptance.

General Manager of Lowell Light & Power Steve Donkersloot stated at the August LL&P Board Meeting, the LL&P Board approved and recommended to the City Council (for final approval) a Utility Easement Agreement with Lowell Area Schools (LAS). The Agreement will allow LL&P to install electrical infrastructure for the LAS Middle and Bushnell School's construction/renovation projects. In addition, the new infrastructure will be used for future voltage conversion projects as part of LL&P's System Improvement Plan.

IT WAS MOVED BY YANKOVICH and seconded by CHAMBERS to adopt Resolution 19-20 to approve the Utility Easement Agreement with Lowell Area Schools.

YES: Councilmember Canfield, Mayor DeVore, Councilmember Salzwedel, Councilmember Yankovich, and Councilmember Chambers.

NO: None.

ABSENT: None

MOTION CARRIED.

6. **BOARD/COMMISSION REPORTS.**

Councilmember Chambers stated we just went over the LL&P meeting details and the Planning Commission Meeting was cancelled.

Councilmember Canfield stated that the Lara Board met at Stoney Lakeside Park, and the trails were the big topic. He stated the board is still trying push through and we have some easements and fundraising to get done in the next 6 weeks or by October 1, 2020 so we are pushing forward with that. We have a trail drought going down grand river south of the river, but Dave Austin is doing a good job of assisting us on that.

Councilmember Yankovich stated the Chamber decided to cancel the Christmas through Lowell this year due to the pandemic.

Mayor DeVore stated that the fire authority met and went over the recommendations from the grant and did not make any motions on any of them. At the next meeting, they are going to decide what they are going to do when Fire Chief Ron VanOverbeek retires at the end of September. The discussion on the new County engine is pushed indefinitely because the County will not approve any bids coming from a department with a retiring chief or an interim chief, but we are a year away so we should be okay to bid by then.

7. **MONTHLY REPORTS.**

There were none.

8. **MANAGER'S REPORT.**

- Burns would like to put to bed a rumor that the City forced Lowell Youth football to end the football season because that is not correct. The City staff and City Manager have had no contact with anyone regarding Lowell Football. We did contact the insurance regarding if someone was exposed to Covid and they said as long as the Lowell Youth Football staff and participants, etc. follows the safety protocols required and list the City as additionally insured, it would not be an issue.
- Congratulations to Scott VanSolkema for his promotion to Sergeant of Police.
- September and October Council meetings will be held at Creekside weather permitting. If weather

doesn't allow, they will be zoom meetings.

- The City received our funds from the Staal Estate. \$78, 000. We put \$50,000 towards the Showboat. \$25,000 for the trail as directed and the remaining will go for a bench at a designated area.
- Also receiving several complaints about semi-trucks on Monroe street. If we see them, an officer on patrol will site a small percentage of them. Going to look into the legality of posting cameras like the ones on toll roads. Will get back to you regarding this.
- Congratulations to Steve Donkersloot on his new position and well wishes on his new endeavor.
- Moran has completed their work on the Showboat. Painting will begin next week for a three week period by a company called Seaway.
- Wanted to share the passing of Bob Robinson, a 25-year employee of the City who retired in 2015 but did come back and work for us part time last year. We send our condolences to his family. We will share funeral service information when we receive details.

9. **APPOINTMENTS.**

Mayor DeVore stated that himself and City Clerk Sue Ullery will work on the appointments together.

10. **COUNCIL COMMENTS.**

Councilmember Canfield congratulated Steve Donkersloot on his new position, he did a lot of great things here in Lowell and we were lucky to have him for eleven years.

Councilmember Yankovich congratulated Steve Donkersloot and stated he would miss him. Also, Superior furniture is getting 12 apartments constructed. They have people calling to rent them and already have the roof complete. Also, there has been a big jump in the work being done on the Riverview Flats as well.

11. **ADJOURNMENT.**

IT WAS MOVED BY SALZWEDEL and seconded by CANFIELD to adjourn at 8:19.

YES: 5.                      NO: NONE.                      ABSENT: NONE.                      MOTION CARRIED.

DATE:

APPROVED:

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Mike DeVore, Mayor

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Sue Ullery, Lowell City Clerk

**CITY COUNCIL  
CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 18 - 20**

**RESOLUTION PROCLAIMING THURSDAY, SEPTEMBER 3, 2020  
AS PINK ARROW PRIDE DAY - ARROW FORCE XIII  
IN THE CITY OF LOWELL**

Mayor DEVORE supported by Councilmember CHAMBERS moved the adoption of the following resolution:

**WHEREAS**, many have been afflicted and battling cancer and breast cancer in particular; and

**WHEREAS**, the Lowell High School football team, volleyball team, and soccer team, will once again compete against this disease with each player wearing pink for games on Thursday, September 3, 2020; and

**WHEREAS**, the Lowell community is encouraged to buy and wear Pink Arrow Force XIII t-shirts to support Gilda's Club of Lowell, Lowell Community Wellness for Pink Arrow Family Support, the Dr. Don Gerard Medical Scholarship and the Kathy Talus Scholarship.

**NOW, THEREFORE, BE IT RESOLVED**, that the Lowell City Council recognize Thursday, September 3, 2020 as 'Pink Arrow Pride Day Arrow Force XIII and further to encourage all Lowell Community residents to participate in this event by purchasing pink T-shirts and attending the game.

YEAS: Councilmembers Chambers, Canfield, Mayor DeVore, Councilmembers Salzpedel and Yankovich


NO: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

**RESOLUTION DECLARED ADOPTED.**


Dated: August 17, 2020

  
Susan Ullery, City Clerk

**CERTIFICATION**

I, the undersigned duly qualified and acting Clerk of the City of Lowell, Kent County, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on August 17, 2020, the original of which is on file in my office and public notice of said meeting was given pursuant to and in compliance with Act 267 of the Public Acts of Michigan of 1976, as amended.

**IN WITNESS WHEREOF**, I have affixed my official signature the 17th day of August, 2020.

  
Susan Ullery, City Clerk

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 19-20**

**RESOLUTION APPROVING AND AUTHORIZING  
EXECUTION OF A UTILITY EASEMENT AGREEMENT  
WITH LOWELL AREA SCHOOLS**

Councilmember YANKOVICH supported by Councilmember CHAMBERS moved the adoption of the following resolution:

**WHEREAS**, the City, through its Department of Light and Power (“LL&P”), is installing overhead and underground electric and communications infrastructure and related appurtenances south of Foreman Street, east of the C & O Railroad, and west of Amity Street in the City (the “Improvements”); and

**WHEREAS**, it is necessary that the City obtain an easement over a portion of property owned by Lowell Area Schools (the “Grantor”) for the Improvements; and

**WHEREAS**, the Grantor is willing to provide said easement pursuant and subject to the terms and conditions of a Utility Easement Agreement (the “Agreement”) between it and the City; and

**WHEREAS**, the Lowell Board of Light and Power has reviewed and recommended approval of the Agreement.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. That the Agreement in the form presented at this meeting is approved with such modifications not materially adverse to the City approved as to content by the Manager of LL&P and as to form by the City Attorney.
2. That the Mayor and City Clerk are authorized and directed to execute the approved Agreement for and on behalf of the City.

3. That once the Agreement is executed by the Grantor and the City, the City Clerk shall cause the fully executed Agreement to be recorded with the Kent County, Michigan Register of Deeds.

4. That all resolutions or parts of resolutions, to the extent of any conflict herewith, are hereby rescinded.

YEAS: Councilmembers Canfield, Mayor DeVore, Councilmembers Salzwedel, Yankovich and Chambers


NAYS: Councilmembers None

ABSTAIN: Councilmembers None

ABSENT: Councilmembers None

**RESOLUTION DECLARED ADOPTED.**

Dated: August 17, 2020

  
Susan Ullery, City Clerk

**CERTIFICATION**

I, the undersigned Clerk of the City of Lowell, Michigan (the "City"), do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City at a regular meeting held on August 17, 2020, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: August 17, 2020

  
Susan Ullery, City Clerk

09/03/2020 09:14 AM  
User: SUE  
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL  
EXP CHECK RUN DATES 08/15/2020 - 09/03/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 1/6

Vendor Code	Vendor Name	Invoice	Description	Amount
01513	ADDORIO TECHNOLOGIES, LLC			
	8574		COMPUTER WORK	1,238.75
	8583		COMPUTER WORK - LPD	3,230.00
	8584		COMPUTER WORK - LPD	467.50
	8584*		COMPUTER WORK - LPD	1,920.65
TOTAL FOR: ADDORIO TECHNOLOGIES, LLC				6,856.90
00007	ADT SECURITY SYSTEMS, INC.			
	784165633		WTP MONITORING	119.97
TOTAL FOR: ADT SECURITY SYSTEMS, INC.				119.97
00015	ALEXANDER CHEMICAL CORP			
	29085		WTP CHEMICALS	15.50
TOTAL FOR: ALEXANDER CHEMICAL CORP				15.50
REFUND TAX	Alqosh Plaza LLC			
	08/24/2020		2020 Sum Tax Refund 41-20-03-327-021	5.38
TOTAL FOR: Alqosh Plaza LLC				5.38
10816	AMAZON CAPITAL SERVICES			
	163W-RPP4-61PN		WPT FRAMES	26.74
	1NDT-9PRM-9KMP		WTP MONITORS & DESK STAND	669.97
	ITM3-1CKG-D796		WATER DEPT TRANSMITTER	30.38
TOTAL FOR: AMAZON CAPITAL SERVICES				727.09
10731	APPLIED IMAGING			
	1587895		CITY HALL COPY MACHINE	475.39
TOTAL FOR: APPLIED IMAGING				475.39
10724	AXON ENTERPRISES, INC			
	SI-1676141		POLICE BODY CAMERA BATTERIES	163.20
TOTAL FOR: AXON ENTERPRISES, INC				163.20
00045	BARTLETT, SANDY			
	8/27/2020		METER READS/MILEAGE AUG 2020	765.38
TOTAL FOR: BARTLETT, SANDY				765.38
10686	BETTEN BAKER			
	136703		2015 EXPLORER - LPD	33.05
	219613		2014 EXPLORER - LPD	585.26
TOTAL FOR: BETTEN BAKER				618.31
10822	BLDI ENVIRONMENTAL ENGINEERING			
	17942		WARE ROAD LANDFILL	9,388.30
	17942*		WARE ROAD LANDFILL	145.00
TOTAL FOR: BLDI ENVIRONMENTAL ENGINEERING				9,533.30
00065	BOUWHUIS SUPPLY, INC.			
	61683		DPW TOWELS	177.80
TOTAL FOR: BOUWHUIS SUPPLY, INC.				177.80
01375	BRECKEN, RALPH			
	R7795115		CDL LICENSE REIMBURSEMENT	25.00
TOTAL FOR: BRECKEN, RALPH				25.00
01916	BS&A SOFTWARE			
	127495 -		ASSESSING SYSTEM SUPPORT	890.00
TOTAL FOR: BS&A SOFTWARE				890.00



09/03/2020 09:14 AM  
User: SUE  
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL  
EXP CHECK RUN DATES 08/15/2020 - 09/03/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

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Vendor Code	Vendor Name	Description	Amount
Invoice			
CREEKSIDE	CHUMNEY, MIKE		
	8/15/2020	CREEKSIDE PARK DEPOSIT	50.00
TOTAL FOR: CHUMNEY, MIKE			50.00
10493	COMCAST CABLE		
	9/6 -10/5/2020	DPW CABLE	100.76
TOTAL FOR: COMCAST CABLE			100.76
10817	COMPRENHENSIVE ENGINEERING PC		
	203954	CONSTRUCTION DOCUMENTS SHOWBOAT	2,336.92
	204348	CONSTRUCTION DOCUMENTS	5,640.00
TOTAL FOR: COMPRENHENSIVE ENGINEERING PC			7,976.92
10509	CONSUMERS ENERGY		
	7/23 - 8/23/2020	ACCOUNT STATEMENTS - AIRPORT	194.91
	AUGUST	ACCOUNT STATEMENTS	1,066.84
TOTAL FOR: CONSUMERS ENERGY			1,261.75
REFUND TAX	Corelogic Centralized Refunds		
	08/24/2020	2020 Sum Tax Refund 41-20-02-227-024	3,157.67
TOTAL FOR: Corelogic Centralized Refunds			3,157.67
REFUND TAX	Corelogic Centralized Refunds		
	08/24/2020	2020 Sum Tax Refund 41-20-01-178-035	2,999.97
	08/24/2020	2020 Sum Tax Refund 41-20-03-301-009	1,600.20
	08/24/2020	2020 Sum Tax Refund 41-20-02-101-060	5,066.10
	08/24/2020	2020 Sum Tax Refund 41-20-02-257-005	3,091.37
TOTAL FOR: Corelogic Centralized Refunds			12,757.64
01156	CURTIS CLEANERS		
	2269-1-25203-2	LPD DRYCLEANING	174.65
TOTAL FOR: CURTIS CLEANERS			174.65
10853	DAVIS & STANTON PROMOTIONS		
	139658	POLICE UNIFORM BARS	42.00
TOTAL FOR: DAVIS & STANTON PROMOTIONS			42.00
00148	DICKINSON WRIGHT PLLC		
	1504204	SABO PR	4,916.45
	1504205	WARE ROAD LANDFILL	55.50
	1504206	MI TAX TRIBUNAL	74.00
	1504207	RIVERSIDE PARK	388.50
	1504208	PERSONNEL MATTER	5,309.50
	1504209	TAX TRIBUNAL	166.50
TOTAL FOR: DICKINSON WRIGHT PLLC			10,910.45
CREEKSIDE	ELIZABETH LOPEZ CAMPUZANO		
	8/22/2020	CREEKSIDE PARK DEPOSIT	50.00
TOTAL FOR: ELIZABETH LOPEZ CAMPUZANO			50.00
00172	EVERGREEN UNDERGROUND, INC.		
	44816	BOAT LAUNCH/CONDOS R & M	324.00
TOTAL FOR: EVERGREEN UNDERGROUND, INC.			324.00
10673	FERGUSON WATERWORKS		
	0108090	WATER METERS	1,296.27
TOTAL FOR: FERGUSON WATERWORKS			1,296.27

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02218	FLEX ADMINISTRATORS, INC.	8/26/2020	ADMIN JAN - JUNE 2020	35.70
TOTAL FOR: FLEX ADMINISTRATORS, INC.				35.70
00225	GRAND RAPIDS COMMUNITY COLLEGE	8/1 - 8/15/2020	TAX DISBURSEMENT	14,899.52
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE				14,899.52
02295	GRAYMONT WESTERN LIME INC.	154482	WTP QUICKLIME	7,123.50
TOTAL FOR: GRAYMONT WESTERN LIME INC.				7,123.50
00234	HACH COMPANY	12082029	WTP SUPPLIES	557.01
TOTAL FOR: HACH COMPANY				557.01
01893	HEARTHSTONE DESIGN STUDIO LLC	5984	SHOWBOAT CONSULTING MAR-JULY 2020	1,468.75
TOTAL FOR: HEARTHSTONE DESIGN STUDIO LLC				1,468.75
00262	IDEXX DISTRIBUTION CORP.	3069779167	WTP SUPPLIES	266.27
TOTAL FOR: IDEXX DISTRIBUTION CORP.				266.27
10238	JETT PUMP & VALVE, LLC	20208	NW PUMP STATION R & M	180.01
TOTAL FOR: JETT PUMP & VALVE, LLC				180.01
CREEKSIDE	KARA BONNG	8/30/2020	CREEKSIDE PARK DEPOSIT	50.00
TOTAL FOR: KARA BONNG				50.00
01568	KENNEDY INDUSTRIES INC	620052	GRINDER PUMP WWTP	2,610.00
TOTAL FOR: KENNEDY INDUSTRIES INC				2,610.00
10426	KENT COUNTY ANIMAL SHELTER	LOWEC2019 Q4 & 20 DOG LICENSE FEES		1,423.40
TOTAL FOR: KENT COUNTY ANIMAL SHELTER				1,423.40
00300	KENT COUNTY TREASURER	8/1 - 8/15/2020	TAX DISBURSEMENT	115,711.04
TOTAL FOR: KENT COUNTY TREASURER				115,711.04
00302	KENT INTERMEDIATE SCHOOL DIST.	8/1 - 8/15/2020	TAX DISBURSEMENT	79,357.69
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.				79,357.69
00975	KENT RUBBER	458361	TIGERFLEX WT HOSE	370.00
TOTAL FOR: KENT RUBBER				370.00
02209	KERKSTRA PORTABLE, INC.	162573	PORTABLE RESTROOM - BOAT LAUNCH	230.00
		162994	PORTABLE RESTROOM CEMETERY	90.00
TOTAL FOR: KERKSTRA PORTABLE, INC.				320.00

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Vendor Code	Vendor Name	Invoice	Description	Amount
10231	KING MILLING COMPANY	122599	PARKING LOT TAXES	1,852.39
TOTAL FOR: KING MILLING COMPANY				1,852.39
10018	KORE/HI COM, INC.	30127	COMPUTER SERVICES	9,507.80
TOTAL FOR: KORE/HI COM, INC.				9,507.80
REFUND TAX	Lereta LLC			
	09/01/2020	2020 Sum Tax Refund 41-20-01-101-069		219.00
	09/01/2020	2020 Sum Tax Refund 41-20-01-153-018		1,827.05
	09/01/2020	2020 Sum Tax Refund 41-20-02-206-014		3,473.13
	09/01/2020	2020 Sum Tax Refund 41-20-02-337-005		2,780.04
	09/01/2020	2020 Sum Tax Refund 41-20-02-354-025		2,082.52
	09/01/2020	2020 Sum Tax Refund 41-20-02-381-004		1,692.14
TOTAL FOR: Lereta LLC				12,073.88
01374	LOWELL AREA HISTORICAL MUSEUM	8/1 - 8/15/2020	TAX DISBURSEMENT	1,826.89
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM				1,826.89
00562	LOWELL AREA SCHOOLS	8/1 - 8/15/2020	TAX DISBURSEMENT	131,858.67
TOTAL FOR: LOWELL AREA SCHOOLS				131,858.67
00341	LOWELL LIGHT & POWER	20-3448	IT UPGRADE PROJECT #2 OF 3	21,573.94
	8/1 - 8/15/2020	DELINQ ELEC- VALLEY SPRINGS/BIG BISCUIT HOLDING		102.69
TOTAL FOR: LOWELL LIGHT & POWER				21,676.63
02461	LOWELL ROTARY CLUB	255	ROTARY DUES - BURNS	600.00
TOTAL FOR: LOWELL ROTARY CLUB				600.00
10697	LYNCH, MICHAEL R	8/26/2020	SHOWBOAT EXTRA SERVICES	1,800.00
TOTAL FOR: LYNCH, MICHAEL R				1,800.00
00378	MCMC	200702B-IN	LIBRARY SERVICE CALL	470.00
TOTAL FOR: MCMC				470.00
10838	MORAN IRON WORKS, INC	16344	PROGRESS BILLING PER AGREED UPON INVOICING	229,544.18
TOTAL FOR: MORAN IRON WORKS, INC				229,544.18
MISC	NEWCO DESIGN BUILD	8/28/2020	REFUND DEPOSIT - LAKE MI CU	1,000.00
TOTAL FOR: NEWCO DESIGN BUILD				1,000.00
10195	O'LEARY PAINT	000421275	RENTAL STRIPER	104.97
TOTAL FOR: O'LEARY PAINT				104.97
01708	POSTMASTER	08/31/2020	MAILING WATER SEWER BILLS	435.72
TOTAL FOR: POSTMASTER				435.72

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Invoice			
00512	PREIN & NEWHOF, INC.		
90395	WTP WATER TESTING		300.00
TOTAL FOR: PREIN & NEWHOF, INC.			300.00
02331	PROGRESSIVE HEATING COOLING, CORP.		
2017062	DPW SERVICE CALL		248.00
2017943	LIBRARY SERVICE CALL		150.00
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			398.00
CREEKSIDE	PURFORMS		
8/7/2020	CREEKSIDE PARK DEPOSIT		50.00
TOTAL FOR: PURFORMS			50.00
10133	RED CREEK WASTE SERVICES INC.		
08R00606	TRASH SERVICE		554.58
TOTAL FOR: RED CREEK WASTE SERVICES INC.			554.58
01977	RG ENTERPRISES		
2055	CITY HALL ROOF REPAIRS		1,135.00
TOTAL FOR: RG ENTERPRISES			1,135.00
10378	RUESINK, KATHIE		
745353/745354	CLEANING SERVICES 8/14-8/27/2020		660.00
TOTAL FOR: RUESINK, KATHIE			660.00
10042	SAWYER ENGINE & COMPRESSOR INC.		
53418	COMPRESSOR SERVICE		375.94
TOTAL FOR: SAWYER ENGINE & COMPRESSOR INC.			375.94
10634	SERVPRO OF NE GR, IONIA & MONTCALM		
5183947	BIO REMEDIATION - COVID CLEANING		1,829.30
TOTAL FOR: SERVPRO OF NE GR, IONIA & MONTCALM			1,829.30
10849	SMART BUSINESS SOURCE		
OE-29709-1	OFFICE SUPPLIES		173.29
OE-29834-1	OFFICE SUPPLIES		49.05
WO-81348-1	OFFICE SUPPLIES		289.60
TOTAL FOR: SMART BUSINESS SOURCE			511.94
02425	STERLY, JOHN		
8/28/2020	REFUND BOND - AVERY ST		700.00
TOTAL FOR: STERLY, JOHN			700.00
10583	SUEZ WATER ENVIRONMENTAL SVC INC		
202040667	SERVICES AUGUST 2020		38,490.00
202040702	SUR CHARGES FOR JULY 2020		1,327.47
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC			39,817.47
10328	SUSAN M STEVENS		
4302020	APRIL NEWSLETTER		350.00
TOTAL FOR: SUSAN M STEVENS			350.00
MISC	THERESA MORAN		
9/1/2020	WTP CREDENZA		100.00
TOTAL FOR: THERESA MORAN			100.00
10069	TRUGREEN		
126531873	WTP LAWN SERVICE		119.88
TOTAL FOR: TRUGREEN			119.88

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
10865	USA EARTHWORKS, LLC		
	PAYREQUEST3	2020 STREET IMPROVEMENTS	8,231.21
TOTAL FOR: USA EARTHWORKS, LLC			8,231.21
02146	VANSOLKEMA, SCOT		
	8/24/2020	REIMBURSEMENT EASE US DATA RECOVERY WIZARD	37.07
	8-17-2020	REMAINDER OF \$150 EQUIP ALLOWANCE	58.26
	8-17-2020*	OLIGHT FOR DIAZ - EQUIP ALLOWANCE	103.96
TOTAL FOR: VANSOLKEMA, SCOT			199.29
10484	VERGENNES BROADBAND		
	5267-20200817-1	ACCOUNT STATEMENT	309.99
TOTAL FOR: VERGENNES BROADBAND			309.99
10871	VILLAGE OF SPARTA		
	8/7/2020	POLICE DEPT REPORTS	348.00
TOTAL FOR: VILLAGE OF SPARTA			348.00
01808	WEST MICHIGAN TREE SERVICES		
	37831	STUMP GRINDING	265.00
TOTAL FOR: WEST MICHIGAN TREE SERVICES			265.00
00692	WILLIAMS & WORKS INC.		
	90792	WWTP EXPANSION CONSULTING	884.39
	90834	PLANNING SERVICES	1,875.00
TOTAL FOR: WILLIAMS & WORKS INC.			2,759.39
10873	WOLVERINE SEALCOATING LLC		
	12010	CRACK SEAL STREETS & PARKING LOTS	15,770.00
TOTAL FOR: WOLVERINE SEALCOATING LLC			15,770.00
01295	X-CEL CHEMICAL SPECIALTIES CO.		
	78660	TRAFFIC PAINT - BLUE	68.75
	78662	TRAFFIC PAVEMENT PAINT	450.00
	78677	TRAFFICE PAINT WHITE	225.00
TOTAL FOR: X-CEL CHEMICAL SPECIALTIES CO.			743.75
TOTAL - ALL VENDORS			771,128.09

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Fund 101 GENERAL FUND					
Dept 000					
101-000-084.015	DUE FROM FIRE AUTHORITY	VERGENNES BROADBAND	ACCOUNT STATEMENT	28.57	74702
101-000-085.000	DUE FROM LIGHT & POWER	LOWELL LIGHT & POWER	DELINQ ELEC- VALLEY SPRIN	102.69	74685
101-000-085.000	DUE FROM LIGHT & POWER	VERGENNES BROADBAND	ACCOUNT STATEMENT	58.58	74702
101-000-222.002	DUE TO COUNTY-DOG LICENSE	KENT COUNTY ANIMAL SHELTE	DOG LICENSE FEES	1,423.40	74677
101-000-285.000	DEPOSITS	NEWCO DESIGN BUILD	REFUND DEPOSIT - LAKE MI	1,000.00	74688
101-000-285.000	DEPOSITS	STERLY, JOHN	REFUND BOND - AVERY ST	700.00	74697
101-000-285.004	CREEKSIDE DEPOSIT	ELIZABETH LOPEZ CAMPUZANO	CREEKSIDE PARK DEPOSIT	50.00	74671
101-000-285.004	CREEKSIDE DEPOSIT	CHUMNEY, MIKE	CREEKSIDE PARK DEPOSIT	50.00	74664
101-000-285.004	CREEKSIDE DEPOSIT	KARA BONNG	CREEKSIDE PARK DEPOSIT	50.00	74728
101-000-285.004	CREEKSIDE DEPOSIT	PURFORMS	CREEKSIDE PARK DEPOSIT	50.00	74729
Total For Dept 000				3,513.24	
Dept 172 MANAGER					
101-172-801.000	PROFESSIONAL SERVICES	SUSAN M STEVENS	APRIL NEWSLETTER	350.00	74699
101-172-801.000	PROFESSIONAL SERVICES	BLDI ENVIRONMENTAL ENGINE	WARE ROAD LANDFILL	9,388.30	74661
101-172-801.000	PROFESSIONAL SERVICES	BLDI ENVIRONMENTAL ENGINE	WARE ROAD LANDFILL	145.00	74661
101-172-955.000	MISCELLANEOUS EXPENSE	LOWELL ROTARY CLUB	ROTARY DUES - BURNS	600.00	74725
Total For Dept 172 MANAGE				10,483.30	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	MI TAX TRIBUNAL	74.00	74670
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	RIVERSIDE PARK	388.50	74670
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	TAX TRIBUNAL	166.50	74670
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	PERSONNEL MATTER	5,309.50	74670
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	SABO PR	4,916.45	74670
101-210-801.000	PROFESSIONAL SERVICES	DICKINSON WRIGHT PLLC	WARE ROAD LANDFILL	55.50	74670
Total For Dept 210 ATTORN				10,910.45	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	FLEX ADMINISTRATORS, INC.	ADMIN JAN - JUNE 2020	35.70	74673
Total For Dept 253 TREASU				35.70	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	104.74	74696
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	49.05	74731
101-265-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	64.45	74692
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 8/14-8/	360.00	74694
101-265-850.000	COMMUNICATIONS	VERGENNES BROADBAND	ACCOUNT STATEMENT	43.57	74702
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	646.49	74665
101-265-930.000	REPAIR & MAINTENANCE	RG ENTERPRISES	CITY HALL ROOF REPAIRS	1,135.00	74693
Total For Dept 265 CITY H				2,403.30	
Dept 276 CEMETERY					
101-276-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM CEMETER	90.00	74681
101-276-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	30.00	74692
Total For Dept 276 CEMETE				120.00	
Dept 301 POLICE DEPARTMENT					
101-301-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	119.23	74696
101-301-727.000	OFFICE SUPPLIES	VANSOLKEMA, SCOT	REIMBURSEMENT EASE US DAT	37.07	74701
101-301-744.000	UNIFORMS	DAVIS & STANTON PROMOTION	POLICE UNIFORM BARS	42.00	74669
101-301-744.000	UNIFORMS	CURTIS CLEANERS	LPD DRYCLEANING	174.65	74716
101-301-850.000	COMMUNICATIONS	VERGENNES BROADBAND	ACCOUNT STATEMENT	43.57	74702
101-301-930.000	R & M EQUIPMENT	AXON ENTERPRISES, INC	POLICE BODY CAMERA BATTER	163.20	74658
101-301-931.000	R & M POLICE CARS	BETTEN BAKER	2015 EXPLORER - LPD	33.05	74660
101-301-931.000	R & M POLICE CARS	BETTEN BAKER	2014 EXPLORER - LPD	585.26	74660
101-301-955.000	MISCELLANEOUS EXPENSE	VILLAGE OF SPARTA	POLICE DEPT REPORTS	348.00	74703
101-301-984.000	EQUIPMENT	VANSOLKEMA, SCOT	OLIGHT FOR DIAZ - EQUIP A	103.96	74701
101-301-984.000	EQUIPMENT	VANSOLKEMA, SCOT	REMAINDER OF \$150 EQUIP A	58.26	74701

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Fund 101 GENERAL FUND					
Dept 301 POLICE DEPARTMENT					
		Total For Dept 301 POLICE		1,708.25	
Dept 400 PLANNING & ZONING					
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	1,143.00	74727
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	504.00	74727
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	180.00	74727
101-400-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	PLANNING SERVICES	48.00	74727
		Total For Dept 400 PLANNI		1,875.00	
Dept 426 EMERGENCY MANAGEMENT					
101-426-740.000	OPERATING SUPPLIES	SERVPRO OF NE GR, IONIA & BIO	REMEDICATION - COVID C	1,829.30	74730
		Total For Dept 426 EMERGE		1,829.30	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-740.000	OPERATING SUPPLIES	BOUWHUIS SUPPLY, INC.	DPW TOWELS	177.80	74662
101-441-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	207.86	74692
101-441-850.000	COMMUNICATIONS	VERGENNES BROADBAND	ACCOUNT STATEMENT	28.57	74702
101-441-850.000	COMMUNICATIONS	COMCAST CABLE	DPW CABLE	100.76	74714
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	102.45	74665
101-441-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	DPW SERVICE CALL	248.00	74726
		Total For Dept 441 DEPART		865.44	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	16.70	74665
		Total For Dept 747 CHAMBE		16.70	
Dept 751 PARKS					
101-751-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	122.86	74692
101-751-930.000	REPAIR & MAINTENANCE	WEST MICHIGAN TREE SERVIC	STUMP GRINDING	265.00	74704
		Total For Dept 751 PARKS		387.86	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	47.50	74692
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 8/14-8/	300.00	74694
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	121.01	74665
101-790-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	LIBRARY SERVICE CALL	150.00	74691
101-790-930.000	REPAIR & MAINTENANCE	MCM	LIBRARY SERVICE CALL	470.00	74687
		Total For Dept 790 LIBRAR		1,088.51	
Dept 804 MUSEUM					
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	14.00	74665
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	1,826.89	74682
		Total For Dept 804 MUSEUM		1,840.89	
		Total For Fund 101 GENERA		37,077.94	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-970.000	CAPITAL OUTLAY	USA EARTHWORKS, LLC	2020 STREET IMPROVEMENTS	3,652.43	74734
		Total For Dept 450 CAPITA		3,652.43	
Dept 463 MAINTENANCE					
202-463-970.000	CAPITAL OUTLAY	WOLVERINE SEALCOATING LLC	CRACK SEAL STREETS & PARK	14,380.00	74706
		Total For Dept 463 MAINT		14,380.00	
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	O'LEARY PAINT	RENTAL STRIPER	52.48	74689
		Total For Dept 474 TRAFFI		52.48	
		Total For Fund 202 MAJOR		18,084.91	
Fund 203 LOCAL STREET FUND					
Dept 450 CAPITAL OUTLAY					
203-450-970.000	CAPITAL OUTLAY	USA EARTHWORKS, LLC	2020 STREET IMPROVEMENTS	4,578.78	74734
		Total For Dept 450 CAPITA		4,578.78	
Dept 474 TRAFFIC					

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Fund 203 LOCAL STREET FUND					
Dept 474 TRAFFIC					
203-474-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	TRAFFIC PAVEMENT PAINT	450.00	74707
203-474-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	TRAFFIC PAINT - BLUE	68.75	74707
203-474-740.000	OPERATING SUPPLIES	X-CEL CHEMICAL SPECIALTIE	TRAFFICE PAINT WHITE	225.00	74707
203-474-740.000	OPERATING SUPPLIES	O'LEARY PAINT	RENTAL STRIPER	52.49	74689
Total For Dept 474 TRAFFI				796.24	
Total For Fund 203 LOCAL				5,375.02	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - BOAT	230.00	74681
248-463-802.000	CONTRACTUAL	WOLVERINE SEALCOATING LLC	CRACK SEAL STREETS & PARK	1,390.00	74706
248-463-930.000	REPAIR & MAINTENANCE	EVERGREEN UNDERGROUND, IN	BOAT LAUNCH/CONDOS R & M	324.00	74672
248-463-955.000	MISCELLANEOUS EXPENSE	KING MILLING COMPANY	PARKING LOT TAXES	1,852.39	74722
Total For Dept 463 MAINTEN				3,796.39	
Total For Fund 248 DOWNTOWN				3,796.39	
Fund 260 DESIGNATED CONTRIBUTIONS					
Dept 751 PARKS					
260-751-970.000	CAPITAL OUTLAY	HEARTHSTONE DESIGN STUDIO	SHOWBOAT CONSULTING MAR-J	1,468.75	74675
260-751-970.000	CAPITAL OUTLAY	LYNCH, MICHAEL R	SHOWBOAT EXTRA SERVICES	1,800.00	74686
260-751-970.000	CAPITAL OUTLAY	COMPREHENSIVE ENGINEERIN	CONSTRUCTION DOCUMENTS SH	2,336.92	74732
260-751-970.000	CAPITAL OUTLAY	COMPREHENSIVE ENGINEERIN	CONSTRUCTION DOCUMENTS	5,640.00	74732
260-751-970.000	CAPITAL OUTLAY	MORAN IRON WORKS, INC	PROGRESS BILLING PER AGRE	229,544.18	74733
Total For Dept 751 PARKS				240,789.85	
Total For Fund 260 DESIGN				240,789.85	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS - AIRP	194.91	74715
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	ACCOUNT STATEMENT	49.99	74702
Total For Dept 000				244.90	
Total For Fund 581 AIRPOR				244.90	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	VERGENNES BROADBAND	ACCOUNT STATEMENT	28.57	74702
Total For Dept 000				28.57	
Dept 550 TREATMENT					
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	SERVICES AUGUST 2020	38,490.00	74698
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	SUR CHARGES FOR JULY 2020	1,327.47	74698
590-550-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WATER METERS	648.14	74717
590-550-930.000	REPAIR & MAINTENANCE	KENNEDY INDUSTRIES INC	GRINDER PUMP WWTP	2,610.00	74721
Total For Dept 550 TREATM				43,075.61	
Dept 552 CUSTOMER ACCOUNTS					
590-552-703.000	SALARIES-METER READS	BARTLETT, SANDY	METER READS/MILEAGE AUG 2	353.65	74659
590-552-730.000	POSTAGE	POSTMASTER	MAILING WATER SEWER BILLS	217.86	74709
590-552-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	86.64	74696
590-552-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	METER READS/MILEAGE AUG 2	29.04	74659
Total For Dept 552 CUSTOM				687.19	
Dept 553 ADMINISTRATION					
590-553-801.000	PROFESSIONAL SERVICES	WILLIAMS & WORKS INC.	WWTP EXPANSION CONSULTING	884.39	74705
Total For Dept 553 ADMINI				884.39	
Total For Fund 590 WASTEWA				44,675.76	
Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WPT FRAMES	26.74	74656
591-570-740.000	OPERATING SUPPLIES	KENT RUBBER	TIGERFLEX WT HOSE	370.00	74680



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Fund 591 WATER FUND					
Dept 570 TREATMENT					
591-570-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	65.63	74696
591-570-740.000	OPERATING SUPPLIES	HACH COMPANY	WTP SUPPLIES	557.01	74719
591-570-740.000	OPERATING SUPPLIES	IDEXX DISTRIBUTION CORP.	WTP SUPPLIES	266.27	74720
591-570-740.000	OPERATING SUPPLIES	THERESA MORAN	WTP CREDENZA	100.00	74710
591-570-743.000	CHEMICALS	GRAYMONT WESTERN LIME INC	WTP QUICKLIME	7,123.50	74718
591-570-743.000	CHEMICALS	ALEXANDER CHEMICAL CORP	WTP CHEMICALS	15.50	74711
591-570-801.000	PROFESSIONAL SERVICES	PREIN & NEWHOF, INC.	WTP WATER TESTING	300.00	74690
591-570-802.000	CONTRACTUAL	SAWYER ENGINE & COMPRESSO	COMPRESSOR SERVICE	375.94	74695
591-570-802.000	CONTRACTUAL	ADT SECURITY SYSTEMS, INC	WTP MONITORING	119.97	74654
591-570-802.000	CONTRACTUAL	TRUGREEN	WTP LAWN SERVICE	119.88	74700
591-570-802.000	CONTRACTUAL	RED CREEK WASTE SERVICES	TRASH SERVICE	81.91	74692
591-570-850.000	COMMUNICATIONS	VERGENNES BROADBAND	ACCOUNT STATEMENT	28.57	74702
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	133.48	74665
591-570-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WTP MONITORS & DESK STAN	669.97	74712
Total For Dept 570 TREATM				10,354.37	
Dept 571 DISTRIBUTION					
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	32.71	74665
591-571-930.000	REPAIR & MAINTENANCE	JETT PUMP & VALVE, LLC	NW PUMP STATION R & M	180.01	74676
591-571-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WATER DEPT TRANSMITTER	30.38	74656
591-571-930.000	REPAIR & MAINTENANCE	FERGUSON WATERWORKS	WATER METERS	648.13	74717
591-571-955.000	MISCELLANEOUS EXPENSE	BRECKEN, RALPH	CDL LICENSE REIMBURSEMENT	25.00	74713
Total For Dept 571 DISTRI				916.23	
Dept 572 CUSTOMER ACCOUNTS					
591-572-703.000	SALARIES-METER READS	BARTLETT, SANDY	METER READS/MILEAGE AUG 2	353.65	74659
591-572-730.000	POSTAGE	POSTMASTER	MAILING WATER SEWER BILLS	217.86	74709
591-572-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	86.65	74696
591-572-860.000	TRAVEL EXPENSES	BARTLETT, SANDY	METER READS/MILEAGE AUG 2	29.04	74659
Total For Dept 572 CUSTOM				687.20	
Total For Fund 591 WATER				11,957.80	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER WORK - LPD	467.50	74653
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER WORK - LPD	1,920.65	74653
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER WORK - LPD	3,230.00	74653
636-000-801.000	PROFESSIONAL SERVICES	ADDORIO TECHNOLOGIES, LLC	COMPUTER WORK	1,238.75	74653
636-000-801.000	PROFESSIONAL SERVICES	KORE/HI COM, INC.	COMPUTER SERVICES	9,507.80	74723
636-000-802.000	CONTRACTUAL	APPLIED IMAGING	CITY HALL COPY MACHINE	475.39	74657
636-000-802.000	CONTRACTUAL	BS&A SOFTWARE	ASSESSING SYSTEM SUPPORT	890.00	74663
636-000-986.000	COMPUTER DATA PROCESSING	LOWELL LIGHT & POWER	IT UPGRADE PROJECT #2 OF	21,573.94	74684
Total For Dept 000				39,304.03	
Total For Fund 636 DATA P				39,304.03	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENT	30,202.08	74678
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	131,858.67	74683
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENT	85,508.96	74678
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	79,357.69	74679
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	14,899.52	74674
703-000-275.000	DUE TO TAXPAYERS	Alqosh Plaza LLC	2020 Sum Tax Refund 41-20	5.38	74655
703-000-275.000	DUE TO TAXPAYERS	Corelogic Centralized Re	2020 Sum Tax Refund 41-20	3,157.67	74666
703-000-275.000	DUE TO TAXPAYERS	Corelogic Centralized Ref	2020 Sum Tax Refund 41-20	1,600.20	74667
703-000-275.000	DUE TO TAXPAYERS	Corelogic Centralized Ref	2020 Sum Tax Refund 41-20	5,066.10	74667
703-000-275.000	DUE TO TAXPAYERS	Corelogic Centralized Ref	2020 Sum Tax Refund 41-20	3,091.37	74667
703-000-275.000	DUE TO TAXPAYERS	Corelogic Centralized Ref	2020 Sum Tax Refund 41-20	2,999.97	74668

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LOWELL  
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-275.000	DUE TO TAXPAYERS	Lereta LLC	2020 Sum Tax Refund 41-20	219.00	74724
703-000-275.000	DUE TO TAXPAYERS	Lereta LLC	2020 Sum Tax Refund 41-20	1,827.05	74724
703-000-275.000	DUE TO TAXPAYERS	Lereta LLC	2020 Sum Tax Refund 41-20	3,473.13	74724
703-000-275.000	DUE TO TAXPAYERS	Lereta LLC	2020 Sum Tax Refund 41-20	2,780.04	74724
703-000-275.000	DUE TO TAXPAYERS	Lereta LLC	2020 Sum Tax Refund 41-20	2,082.52	74724
703-000-275.000	DUE TO TAXPAYERS	Lereta LLC	2020 Sum Tax Refund 41-20	1,692.14	74724
Total For Dept 000				369,821.49	
Total For Fund 703 CURREN				369,821.49	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:					
			Fund 101 GENERAL FUND	37,077.94	
			Fund 202 MAJOR STREET FUN	18,084.91	
			Fund 203 LOCAL STREET FUN	5,375.02	
			Fund 248 DOWNTOWN DEVELOP	3,796.39	
			Fund 260 DESIGNATED CONTR	240,789.85	
			Fund 581 AIRPORT FUND	244.90	
			Fund 590 WASTEWATER FUND	44,675.76	
			Fund 591 WATER FUND	11,957.80	
			Fund 636 DATA PROCESSING	39,304.03	
			Fund 703 CURRENT TAX COLL	369,821.49	
				<hr/>	
				771,128.09	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-084.015	DUE FROM FIRE AUTHORITY	VERGENNES BROADBAND	CITY INTERNET	28.57	74795
101-000-085.000	DUE FROM LIGHT & POWER	LOWELL LIGHT & POWER	DELINQ ELEC - 526 HUNT	23.93	74783
101-000-085.000	DUE FROM LIGHT & POWER	VERGENNES BROADBAND	CITY INTERNET	58.58	74795
101-000-222.000	DUE TO COUNTY-TRAILER FEE	KENT COUNTY TREASURER	TRAILER FEES	194.50	74776
101-000-222.001	DUE CO-DELINQ PERS PROP T	KENT COUNTY TREASURER	DELINQUENT TAXES COLLECTE	86.27	74775
101-000-222.002	DUE TO COUNTY-DOG LICENSE	KENT COUNTY HEALTH DEPT	DOG LICENSES 2109 4Q AND	1,408.00	74747
101-000-223.001	DUE LIB-DELINQ PERS PROP	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	2.27	74777
101-000-225.000	DUE TO SET -TRAILER FEES	KENT COUNTY TREASURER	TRAILER FEES	778.00	74776
101-000-225.001	DUE SCHL-DELINQ PERS PROP	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	147.49	74782
101-000-228.009	DUE TO STATE-DELINQ S.E.T	KENT COUNTY TREASURER	DELINQUENT TAXES COLLECTE	116.06	74775
101-000-234.001	DUE INTERMED SCHL-DELINQ	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	96.18	74778
101-000-235.001	DUE TO COM COLLEGE-DELINQ	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	34.43	74772
101-000-236.001	DUE TO LOWELL HISTORICAL	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	4.68	74781
101-000-274.000	UNDISTRIBUTED DELINQUENT	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	17.02	74772
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT COUNTY TREASURER	DELINQUENT TAXES COLLECTE	98.31	74775
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT DISTRICT LIBRARY	TAX DISBURSEMENT	0.14	74777
101-000-274.000	UNDISTRIBUTED DELINQUENT	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	46.13	74778
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	2.33	74781
101-000-274.000	UNDISTRIBUTED DELINQUENT	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	67.49	74782
Total For Dept 000				3,210.38	
Dept 101 COUNCIL					
101-101-864.000	CONFERENCES & CONVENTIONS	VISA	MERCANTILE VISA STATEMENT	195.00	74796
101-101-880.000	COMMUNITY PROMOTION	LOWELL AREA SCHOOLS	PINK ARROW X111 BANNER RE	100.00	74782
101-101-955.000	MISCELLANEOUS EXPENSE	FANDANGLED CUSTOM APPAREL	DESK BAR - HURST	83.00	74771
Total For Dept 101 COUNCI				378.00	
Dept 172 MANAGER					
101-172-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL	45.21	74735
Total For Dept 172 MANAGE				45.21	
Dept 191 ELECTIONS					
101-191-740.000	OPERATING SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	14.67	74790
101-191-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	358.03	74796
Total For Dept 191 ELECTI				372.70	
Dept 209 ASSESSOR					
101-209-801.000	PROFESSIONAL SERVICES	VISA	MERCANTILE VISA STATEMENT	27.00	74796
101-209-860.000	TRAVEL EXPENSES	RASHID, JEFFREY	ASSESSING OFFICE EXPENSES	18.98	74787
Total For Dept 209 ASSESS				45.98	
Dept 210 ATTORNEY					
101-210-801.000	PROFESSIONAL SERVICES	SABO PR	00219-ISSUES MANAGEMENT	531.50	74756
101-210-802.000	LABOR RELATIONS ATTORNEY	FAHEY SCHULTZ BURZYCH RHO	COLLECTIVE BARGAINING AUG	773.50	74770
Total For Dept 210 ATTORN				1,305.00	
Dept 215 CLERK					
101-215-730.000	POSTAGE	PITNEY BOWES GLOBAL FIN.	POSTAGE MACHINE	150.00	74753
101-215-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL	45.21	74735
101-215-900.000	PRINTING	LOWELL LEDGER	ACCOUNT STATEMENT	64.20	74748
Total For Dept 215 CLERK				259.41	
Dept 253 TREASURER					
101-253-801.000	PROFESSIONAL SERVICES	STRATEGIC ACCOUNTING & TA	PRE AUDIT ACCOUNTING	1,423.75	74758
Total For Dept 253 TREASU				1,423.75	
Dept 265 CITY HALL					
101-265-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	143.42	74790
101-265-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 8/30 -	540.00	74788
101-265-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	MONTHLY PHONE CHARGES	426.52	74749
101-265-850.000	COMMUNICATIONS	VERGENNES BROADBAND	CITY INTERNET	43.57	74795
101-265-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	3,752.65	74750

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Fund 101 GENERAL FUND					
Dept 265 CITY HALL					
101-265-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	789.58	74767
101-265-930.000	REPAIR & MAINTENANCE	PROGRESSIVE HEATING COOLI	CITY HALL SERVICE CALL	2,069.04	74786
Total For Dept 265 CITY H				7,764.78	
Dept 276 CEMETERY					
101-276-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	163.47	74764
101-276-740.000	OPERATING SUPPLIES	HOOVER PRINTING	CEMETERY SIGNS	170.16	74773
101-276-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	58.48	74750
101-276-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	205.43	74764
101-276-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	431.58	74789
Total For Dept 276 CEMETE				1,029.12	
Dept 301 POLICE DEPARTMENT					
101-301-626.000	REPORTS & FINGERPRINT FEE	STATE OF MICHIGAN	AUGUST LIVE SCANS	1,038.00	74757
101-301-740.000	OPERATING SUPPLIES	VISA	MERCANTILE VISA STATEMENT	143.99	74796
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY CO	POLICE UNIFORMS - DIAZ	389.20	74752
101-301-744.000	UNIFORMS	NYE UNIFORM COMPANY CO	UNIFORMS - LAUREN	236.50	74752
101-301-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL	408.26	74735
101-301-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	MONTHLY PHONE CHARGES	85.03	74749
101-301-850.000	COMMUNICATIONS	VERGENNES BROADBAND	CITY INTERNET	43.57	74795
101-301-931.000	R & M POLICE CARS	BETTEN BAKER	LPD 2015 EXPLORER	33.05	74737
101-301-931.000	R & M POLICE CARS	HAROLD ZEIGLER FORD, INC.	LPD 2014 EXPLORER	585.26	74745
101-301-931.000	R & M POLICE CARS	NAPA AUTO PARTS	ACCOUNT STATEMENT	36.62	74785
101-301-955.000	MISCELLANEOUS EXPENSE	TRANSUNION RISK AND ALTER	POLICE -SALVAGE	100.00	74794
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	75.84	74796
101-301-955.000	MISCELLANEOUS EXPENSE	VISA	MERCANTILE VISA STATEMENT	35.61	74796
101-301-984.000	EQUIPMENT	ANGEL ARMOR	POLICE EQUIPMENT	3,104.69	74762
Total For Dept 301 POLICE				6,315.62	
Dept 441 DEPARTMENT OF PUBLIC WORKS					
101-441-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	DPW PREVENTIVE MAINTENANC	112.00	74786
101-441-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL	88.48	74735
101-441-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	MONTHLY PHONE CHARGES	27.12	74749
101-441-850.000	COMMUNICATIONS	VERGENNES BROADBAND	CITY INTERNET	28.57	74795
101-441-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	374.88	74750
101-441-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	105.17	74767
101-441-926.000	STREET LIGHTING	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	969.35	74750
101-441-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WATER DEPT R & M	15.23	74760
101-441-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	356.65	74789
101-441-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	49.93	74793
Total For Dept 441 DEPART				2,127.38	
Dept 442 SIDEWALK					
101-442-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	19.47	74764
Total For Dept 442 SIDEWA				19.47	
Dept 747 CHAMBER/RIVERWALK					
101-747-920.000	CHAMBER UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	162.35	74750
101-747-920.000	CHAMBER UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	17.03	74767
Total For Dept 747 CHAMBE				179.38	
Dept 751 PARKS					
101-751-740.000	OPERATING SUPPLIES	HOOVER PRINTING	KEEP LOWELL CLEAN DECALS	288.56	74773
101-751-740.000	OPERATING SUPPLIES	TIP TOP GRAVEL CO.	PARKS - CONCRETE NUGGETS/	368.58	74792
101-751-802.000	CONTRACTUAL	PREIN & NEWHOF, INC.	STONE LAKE SAMPLES	620.00	74754
101-751-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL	38.24	74735
101-751-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	728.70	74750
101-751-930.000	REPAIR & MAINTENANCE	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	37.32	74764
101-751-930.000	REPAIR & MAINTENANCE	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	19.97	74793

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EXP CHECK RUN DATES 09/04/2020 - 09/18/2020

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BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 751 PARKS					
		Total For Dept 751 PARKS		2,101.37	
Dept 757 SHOWBOAT					
101-757-920.000	SHOWBOAT UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	185.67	74750
		Total For Dept 757 SHOWBO		185.67	
Dept 790 LIBRARY					
101-790-802.000	CONTRACTUAL	PROGRESSIVE HEATING COOLI	LIBRARY PREVENTIVE MAINT	398.00	74786
101-790-802.000	CONTRACTUAL	RUESINK, KATHIE	CLEANING SERVICES 8/30 -	240.00	74788
101-790-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	MONTHLY PHONE CHARGES	112.96	74749
101-790-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	1,268.82	74750
101-790-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	175.66	74767
		Total For Dept 790 LIBRAR		2,195.44	
Dept 804 MUSEUM					
101-804-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	313.27	74750
101-804-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	19.68	74767
101-804-955.000	PROPERTY TAX DISTRIBUTION	LOWELL AREA HISTORICAL MU	TAX DISBURSEMENT	17,775.33	74781
		Total For Dept 804 MUSEUM		18,108.28	
		Total For Fund 101 GENERA		47,066.94	
Fund 202 MAJOR STREET FUND					
Dept 450 CAPITAL OUTLAY					
202-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	STREET CONSTRUCTION	3,897.27	74798
		Total For Dept 450 CAPITA		3,897.27	
Dept 463 MAINTENANCE					
202-463-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL	25.12	74735
		Total For Dept 463 MAINT		25.12	
Dept 474 TRAFFIC					
202-474-740.000	OPERATING SUPPLIES	DORNBOS SIGN, INC	LETTERING FOR STATE CHAMP	71.90	74768
		Total For Dept 474 TRAFFI		71.90	
		Total For Fund 202 MAJOR		3,994.29	
Fund 203 LOCAL STREET FUND					
Dept 450 CAPITAL OUTLAY					
203-450-970.000	CAPITAL OUTLAY	WILLIAMS & WORKS INC.	STREET CONSTRUCTION	2,098.54	74798
		Total For Dept 450 CAPITA		2,098.54	
Dept 463 MAINTENANCE					
203-463-802.000	CONTRACTUAL	GIVE EM A BRAKE SAFETY	YEARLY RENTALS	300.00	74743
203-463-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL	25.12	74735
		Total For Dept 463 MAINT		325.12	
		Total For Fund 203 LOCAL		2,423.66	
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 463 MAINTENANCE					
248-463-740.000	OPERATING SUPPLIES	SELF SERVE LUMBER	ACCOUNT STATEMENT	14.30	74789
248-463-740.000	OPERATING SUPPLIES	WILLIAMS & WORKS INC.	RIVERWALK DNR	328.55	74798
248-463-802.000	CONTRACTUAL	KERKSTRA PORTABLE, INC.	PORTABLE RESTROOM - BOAT	230.00	74779
248-463-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	486.94	74750
		Total For Dept 463 MAINT		1,059.79	
		Total For Fund 248 DOWNT		1,059.79	
Fund 249 BUILDING INSPECTION FUND					
Dept 371 BUILDING INSPECTION DEPARTMENT					
249-371-802.000	CONTRACTUAL	PROFESSIONAL CODE INSPECT	PERMITS FOR AUGUST 2020	9,522.90	74755
		Total For Dept 371 BUILDI		9,522.90	
		Total For Fund 249 BUILDI		9,522.90	
Fund 581 AIRPORT FUND					
Dept 000					
581-000-607.002	GAS SALES	ARROW ENERGY, INC.	AIRPORT AV GAS	4,492.39	74763

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Fund 581 AIRPORT FUND					
Dept 000					
581-000-740.000	OPERATING SUPPLIES	ALTOFT, JEFF	SUPPLIES FOR AIRPORT BURG	202.64	74736
581-000-740.000	OPERATING SUPPLIES	ALTOFT, JEFF	AIRPORT BURGER NIGHT FLY-	177.92	74736
581-000-740.000	OPERATING SUPPLIES	NELSON, ERIC	AIRPORT MOWER GAS	99.75	74751
581-000-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENT	26.22	74738
581-000-955.000	MISCELLANEOUS EXPENSE	VERGENNES BROADBAND	CITY INTERNET	49.99	74795
581-000-955.000	MISCELLANEOUS EXPENSE	CITY OF LOWELL	SPECIAL EVENT FEE - AIRPO	25.00	74766
Total For Dept 000				5,073.91	
Total For Fund 581 AIRPOR				5,073.91	
Fund 590 WASTEWATER FUND					
Dept 000					
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	MONTHLY PHONE CHARGES	140.08	74749
590-000-043.000	DUE FROM EARTH TECH	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	6,292.30	74750
590-000-043.000	DUE FROM EARTH TECH	VERGENNES BROADBAND	CITY INTERNET	28.57	74795
590-000-276.000	Sewer Inside 5/8"	CURTIS, KEVIN	UB refund for account: 5-	5.61	74739
590-000-276.000	Sewer Inside 5/8"	GIBBS, NICOLE	UB refund for account: 3-	6.56	74742
590-000-276.000	Sewer Inside 5/8"	TIMPF, DEBRA	UB refund for account: 5-	88.93	74759
Total For Dept 000				6,562.05	
Dept 550 TREATMENT					
590-550-802.000	CONTRACTUAL	SUEZ WATER ENVIRONMENTAL	WWTP SURCHARGES 2020	1,132.82	74791
590-550-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL	38.24	74735
Total For Dept 550 TREATM				1,171.06	
Dept 551 COLLECTION					
590-551-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WATER/SEWER SUPPLIES	26.50	74760
590-551-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	SEWER DEPT SUPPLIES	320.00	74760
590-551-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WATER/SEWER SUPPLIES	25.68	74760
590-551-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL	71.92	74735
590-551-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	WATER DEPT SUPPLIES	131.10	74741
590-551-930.000	REPAIR & MAINTENANCE	GIVE EM A BRAKE SAFETY	YEARLY RENTALS	300.00	74743
590-551-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WATER/SEWER R & M	22.19	74760
590-551-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WATER/SEWER R & M	76.33	74760
Total For Dept 551 COLLEC				973.72	
Dept 552 CUSTOMER ACCOUNTS					
590-552-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	8.31	74790
590-552-740.000	OPERATING SUPPLIES	HOOPER PRINTING	WATER BILL PAPER	136.74	74746
Total For Dept 552 CUSTOM				145.05	
Total For Fund 590 WASTE				8,851.88	
Fund 591 WATER FUND					
Dept 000					
591-000-276.000	Water Inside 5/8"	CURTIS, KEVIN	UB refund for account: 5-	5.02	74739
591-000-276.000	Water	GIBBS, NICOLE	UB refund for account: 3-	5.57	74742
591-000-276.000	Water	TIMPF, DEBRA	UB refund for account: 5-	79.53	74759
Total For Dept 000				90.12	
Dept 570 TREATMENT					
591-570-727.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	WTP OFFICE SUPPLIES	23.36	74760
591-570-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WTP SUPPLIES	42.60	74760
591-570-740.000	OPERATING SUPPLIES	BERNARDS ACE HARDWARE	ACCOUNT STATEMENT	35.99	74764
591-570-802.000	CONTRACTUAL	ENGINEERED PROTECTION SYS	WTP VIDEO SERVICE AGREEME	225.00	74769
591-570-850.000	COMMUNICATIONS	LOWELL LIGHT & POWER	MONTHLY PHONE CHARGES	83.60	74749
591-570-850.000	COMMUNICATIONS	VERGENNES BROADBAND	CITY INTERNET	28.57	74795
591-570-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	5,509.48	74750
591-570-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	141.49	74767
Total For Dept 570 TREATM				6,090.09	
Dept 571 DISTRIBUTION					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 591 WATER FUND					
Dept 571 DISTRIBUTION					
591-571-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WATER/SEWER SUPPLIES	26.50	74760
591-571-740.000	OPERATING SUPPLIES	AMAZON CAPITAL SERVICES	WATER/SEWER SUPPLIES	25.67	74760
591-571-850.000	COMMUNICATIONS	AT&T MOBILITY	PHONE BILL	71.92	74735
591-571-920.000	PUBLIC UTILITIES	LOWELL LIGHT & POWER	ELECTRIC STATEMENTS	2,466.89	74750
591-571-920.000	PUBLIC UTILITIES	CONSUMERS ENERGY	ACCOUNT STATEMENTS	36.73	74767
591-571-930.000	REPAIR & MAINTENANCE	ETNA SUPPLY COMPANY	WATER DEPT SUPPLIES	131.10	74741
591-571-930.000	REPAIR & MAINTENANCE	GIVE EM A BRAKE SAFETY	YEARLY RENTALS	300.00	74743
591-571-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WATER/SEWER R & M	22.18	74760
591-571-930.000	REPAIR & MAINTENANCE	AMAZON CAPITAL SERVICES	WATER/SEWER R & M	76.32	74760
591-571-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	26.09	74785
591-571-930.000	REPAIR & MAINTENANCE	SELF SERVE LUMBER	ACCOUNT STATEMENT	40.39	74789
Total For Dept 571 DISTRI				3,223.79	
Dept 572 CUSTOMER ACCOUNTS					
591-572-727.000	OFFICE SUPPLIES	SMART BUSINESS SOURCE	OFFICE SUPPLIES	8.30	74790
591-572-740.000	OPERATING SUPPLIES	HOOPER PRINTING	WATER BILL PAPER	136.75	74746
Total For Dept 572 CUSTOM				145.05	
Total For Fund 591 WATER				9,549.05	
Fund 636 DATA PROCESSING FUND					
Dept 000					
636-000-801.000	PROFESSIONAL SERVICES	LOWELL LIGHT & POWER	MONTHLY PHONE CHARGES	250.00	74749
636-000-801.000	PROFESSIONAL SERVICES	KORE/HI COM, INC.	COMPUTER SERVICES	656.25	74780
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	DPW COPY MACHINE	61.57	74740
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	DPW COPY MACHINE	52.70	74740
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	POLICE COPY MACHINE	55.72	74740
636-000-802.000	CONTRACTUAL	DIGITAL OFFICE MACHINES,	DPW COPY MACHINE	140.67	74740
636-000-802.000	CONTRACTUAL	KORE/HI COM, INC.	ACCOUNT STATEMENT	252.00	74780
636-000-802.000	CONTRACTUAL	KORE/HI COM, INC.	CISCO SMARTNET WARRENTY/S	137.00	74780
636-000-802.000	CONTRACTUAL	VISA	MERCANTILE VISA STATEMENT	487.25	74796
636-000-986.000	COMPUTER DATA PROCESSING	MUNICIPAL CODE CORP.	CODE OF ORDINANCE PAGES	5,805.65	74784
Total For Dept 000				7,898.81	
Total For Fund 636 DATA P				7,898.81	
Fund 661 EQUIPMENT FUND					
Dept 895 FLEET MAINT. & REPLACEMENT					
661-895-740.000	OPERATING SUPPLIES	TRACTOR SUPPLY CREDIT PLA	ACCOUNT STATEMENT	25.90	74793
661-895-930.000	REPAIR & MAINTENANCE	GTW	CYLINDER RENTAL AUG	34.96	74744
661-895-930.000	REPAIR & MAINTENANCE	BETTEN BAKER	#W-21 2018 CHEVY R & M	80.35	74765
661-895-930.000	REPAIR & MAINTENANCE	NAPA AUTO PARTS	ACCOUNT STATEMENT	176.10	74785
Total For Dept 895 FLEET				317.31	
Total For Fund 661 EQUIPM				317.31	
Fund 703 CURRENT TAX COLLECTION FUND					
Dept 000					
703-000-222.000	DUE TO COUNTY-CURRENT TAX	KENT COUNTY TREASURER	TAX DISBURSEMENTS	341,364.00	74774
703-000-225.000	DUE TO SCHOOLS	LOWELL AREA SCHOOLS	TAX DISBURSEMENT	638,782.12	74782
703-000-228.009	DUE TO STATE-S.E.T.	KENT COUNTY TREASURER	TAX DISBURSEMENTS	484,048.70	74774
703-000-234.000	DUE TO INTERMED SCH DISTR	KENT INTERMEDIATE SCHOOL	TAX DISBURSEMENT	502,709.18	74778
703-000-235.000	DUE TO COMMUNITY COLLEGE	GRAND RAPIDS COMMUNITY CO	TAX DISBURSEMENT	134,732.00	74772
Total For Dept 000				2,101,636.00	
Total For Fund 703 CURREN				2,101,636.00	



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Fund Totals:

Fund 101	GENERAL FUND	47,066.94
Fund 202	MAJOR STREET FUN	3,994.29
Fund 203	LOCAL STREET FUN	2,423.66
Fund 248	DOWNTOWN DEVELOP	1,059.79
Fund 249	BUILDING INSPECT	9,522.90
Fund 581	AIRPORT FUND	5,073.91
Fund 590	WASTEWATER FUND	8,851.88
Fund 591	WATER FUND	9,549.05
Fund 636	DATA PROCESSING	7,898.81
Fund 661	EQUIPMENT FUND	317.31
Fund 703	CURRENT TAX COLL	2,101,636.00

2,197,394.54

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Invoice			
10875	ALTOFT, JEFF		
286474		AIRPORT BURGER NIGHT FLY-IN	177.92
286478		SUPPLIES FOR AIRPORT BURGER NIGHT FLY-IN	202.64
TOTAL FOR: ALTOFT, JEFF			380.56
10816	AMAZON CAPITAL SERVICES		
16GD-911F-YLKL		WTP SUPPLIES	42.60
1C9H-KXQC-4QVP		WATER/SEWER SUPPLIES	53.00
1G94-C19-HPC4		SEWER DEPT SUPPLIES	320.00
1HNY-QMF6-M4VK		WTP OFFICE SUPPLIES	23.36
1NDT-9PRM-4XR7		WATER/SEWER R & M	152.65
1P7G-7TF9-XMPT		WATER DEPT R & M	15.23
1VNT-VHRL-4T6P		WATER/SEWER SUPPLIES	51.35
91Q7-DFM7-9LH4		WATER/SEWER R & M	44.37
TOTAL FOR: AMAZON CAPITAL SERVICES			702.56
10810	ANGEL ARMOR		
8362		POLICE EQUIPMENT	3,104.69
TOTAL FOR: ANGEL ARMOR			3,104.69
10660	ARROW ENERGY, INC.		
128130		AIRPORT AV GAS	4,492.39
TOTAL FOR: ARROW ENERGY, INC.			4,492.39
10818	AT&T MOBILITY		
287291108942X0814		PHONE BILL	857.72
TOTAL FOR: AT&T MOBILITY			857.72
00050	BERNARDS ACE HARDWARE		
8/31/2020		ACCOUNT STATEMENT	461.68
TOTAL FOR: BERNARDS ACE HARDWARE			461.68
10686	BETTEN BAKER		
136618		#W-21 2018 CHEVY R & M	80.35
136703*		LPD 2015 EXPLORER	33.05
TOTAL FOR: BETTEN BAKER			113.40
00344	CITY OF LOWELL		
9/14/2020		SPECIAL EVENT FEE - AIRPORT FLY-IN	25.00
TOTAL FOR: CITY OF LOWELL			25.00
10509	CONSUMERS ENERGY		
AUG 2020		ACCOUNT STATEMENT	26.22
SEPT 2020		ACCOUNT STATEMENTS	1,285.34
TOTAL FOR: CONSUMERS ENERGY			1,311.56
REFUND UB	CURTIS, KEVIN		
09/10/2020		UB refund for account: 5-03760-3	10.63
TOTAL FOR: CURTIS, KEVIN			10.63
02035	DIGITAL OFFICE MACHINES, INC.		
18916		DPW COPY MACHINE	52.70
19018		DPW COPY MACHINE	61.57
19137		POLICE COPY MACHINE	55.72
19138		DPW COPY MACHINE	140.67
TOTAL FOR: DIGITAL OFFICE MACHINES, INC.			310.66
02089	DORNBOS SIGN, INC		
INV51169		LETTERING FOR STATE CHAMP SIGN	71.90
TOTAL FOR: DORNBOS SIGN, INC			71.90

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Invoice			
10713	ENGINEERED PROTECTION SYSTEMS INC		
A1214533	WTP VIDEO SERVICE AGREEMENT		225.00
TOTAL FOR: ENGINEERED PROTECTION SYSTEMS INC			225.00
00744	ETNA SUPPLY COMPANY		
A103660618.001	WATER DEPT SUPPLIES		262.20
TOTAL FOR: ETNA SUPPLY COMPANY			262.20
10670	FAHEY SCHULTZ BURZYCH RHODES PLC		
9/14/2020	COLLECTIVE BARGAINING AUG-SEPT		773.50
TOTAL FOR: FAHEY SCHULTZ BURZYCH RHODES PLC			773.50
10536	FANDANGLED CUSTOM APPAREL & GIFTS		
2032	DESK BAR - HURST		83.00
TOTAL FOR: FANDANGLED CUSTOM APPAREL & GIFTS			83.00
REFUND UB	GIBBS, NICOLE		
09/10/2020	UB refund for account: 3-04036-11		12.13
TOTAL FOR: GIBBS, NICOLE			12.13
02478	GIVE EM A BRAKE SAFETY		
85243	YEARLY RENTALS		900.00
TOTAL FOR: GIVE EM A BRAKE SAFETY			900.00
00225	GRAND RAPIDS COMMUNITY COLLEGE		
8/16 - 8/31/2020	TAX DISBURSEMENT		134,783.45
TOTAL FOR: GRAND RAPIDS COMMUNITY COLLEGE			134,783.45
01508	GTW		
225866	CYLINDER RENTAL AUG		34.96
TOTAL FOR: GTW			34.96
00710	HAROLD ZEIGLER FORD, INC.		
219613	LPD 2014 EXPLORER		585.26
TOTAL FOR: HAROLD ZEIGLER FORD, INC.			585.26
00248	HOOPER PRINTING		
60618	KEEP LOWELL CLEAN DECALS		288.56
60785	WATER BILL PAPER		273.49
60816	CEMETERY SIGNS		170.16
TOTAL FOR: HOOPER PRINTING			732.21
00301	KENT COUNTY HEALTH DEPT		
LOWEC2019 4Q & 20 DOG LICENSES 2109 4Q AND 2020 1Q			1,408.00
TOTAL FOR: KENT COUNTY HEALTH DEPT			1,408.00
00290	KENT COUNTY TREASURER		
8/16 - 8/31/2020	TAX DISBURSEMENTS		825,412.70
TOTAL FOR: KENT COUNTY TREASURER			825,412.70
00300	KENT COUNTY TREASURER		
8/16 - 8/31/2020	DELINQUENT TAXES COLLECTED		300.64
9/17/2020	TRAILER FEES		972.50
TOTAL FOR: KENT COUNTY TREASURER			1,273.14
00303	KENT DISTRICT LIBRARY		
8/16 - 8/31/2020	TAX DISBURSEMENT		2.41
TOTAL FOR: KENT DISTRICT LIBRARY			2.41

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Vendor Code	Vendor Name	Description	Amount
	Invoice		
00302	KENT INTERMEDIATE SCHOOL DIST.		
	8/16 - 8/31/2020	TAX DISBURSEMENT	502,851.49
TOTAL FOR: KENT INTERMEDIATE SCHOOL DIST.			502,851.49
02209	KERKSTRA PORTABLE, INC.		
	164355	PORTABLE RESTROOM - BOAT LAUNCH	230.00
TOTAL FOR: KERKSTRA PORTABLE, INC.			230.00
10018	KORE/HI COM, INC.		
	30153	COMPUTER SERVICES	656.25
	LOQC0920SMARTNET	CISCO SMARTNET WARRENTY/SUPPORT	137.00
	LOWC0920DUO	ACCOUNT STATEMENT	252.00
TOTAL FOR: KORE/HI COM, INC.			1,045.25
01374	LOWELL AREA HISTORICAL MUSEUM		
	8/16 - 8/31/202	TAX DISBURSEMENT	17,782.34
TOTAL FOR: LOWELL AREA HISTORICAL MUSEUM			17,782.34
00562	LOWELL AREA SCHOOLS		
	117	PINK ARROW X111 BANNER REHANG	100.00
	8/16 - 8/31/2020	TAX DISBURSEMENT	638,997.10
TOTAL FOR: LOWELL AREA SCHOOLS			639,097.10
00330	LOWELL LEDGER		
	8/31/2020	ACCOUNT STATEMENT	64.20
TOTAL FOR: LOWELL LEDGER			64.20
00341	LOWELL LIGHT & POWER		
	3457	MONTHLY PHONE CHARGES	1,125.31
	8/16 - 8/31/2020	DELINQ ELEC - 526 HUNT	23.93
	AUGUST 2020	ELECTRIC STATEMENTS	22,569.78
TOTAL FOR: LOWELL LIGHT & POWER			23,719.02
00443	MUNICIPAL CODE CORP.		
	00347390	CODE OF ORDINANCE PAGES	5,805.65
TOTAL FOR: MUNICIPAL CODE CORP.			5,805.65
01499	NAPA AUTO PARTS		
	8/31/2020	ACCOUNT STATEMENT	238.81
TOTAL FOR: NAPA AUTO PARTS			238.81
10356	NELSON, ERIC		
	8/24/2020	AIRPORT MOWER GAS	99.75
TOTAL FOR: NELSON, ERIC			99.75
00468	NYE UNIFORM COMPANY CO		
	743399A	UNIFORMS - LAUREN	236.50
	745899A	POLICE UNIFORMS - DIAZ	389.20
TOTAL FOR: NYE UNIFORM COMPANY CO			625.70
10103	PITNEY BOWES GLOBAL FIN. SRVS LLC		
	3311885714	POSTAGE MACHINE	150.00
TOTAL FOR: PITNEY BOWES GLOBAL FIN. SRVS LLC			150.00
00512	PREIN & NEWHOF, INC.		
	90455	STONEY LAKE SAMPLES	620.00
TOTAL FOR: PREIN & NEWHOF, INC.			620.00

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	Invoice		
10762	PROFESSIONAL CODE INSPECTIONS OF MI		
	6432	PERMITS FOR AUGUST 2020	9,522.90
TOTAL FOR: PROFESSIONAL CODE INSPECTIONS OF MI			9,522.90
02331	PROGRESSIVE HEATING COOLING, CORP.		
	2017094	CITY HALL SERVICE CALL	2,069.04
	2017110	DPW PREVENTIVE MAINTENANCE	112.00
	2017113	LIBRARY PREVENTIVE MAINTENANCE	398.00
TOTAL FOR: PROGRESSIVE HEATING COOLING, CORP.			2,579.04
10130	RASHID, JEFFREY		
	8/2020	ASSESSING OFFICE EXPENSES	18.98
TOTAL FOR: RASHID, JEFFREY			18.98
10378	RUESINK, KATHIE		
	745355/745356	CLEANING SERVICES 8/30 - 9/17	780.00
TOTAL FOR: RUESINK, KATHIE			780.00
10856	SABO PR		
	4302	00219-ISSUES MANAGEMENT	531.50
TOTAL FOR: SABO PR			531.50
02575	SELF SERVE LUMBER		
	9/1/2020	ACCOUNT STATEMENT	842.92
TOTAL FOR: SELF SERVE LUMBER			842.92
10849	SMART BUSINESS SOURCE		
	OE-30268-1	OFFICE SUPPLIES	174.70
TOTAL FOR: SMART BUSINESS SOURCE			174.70
10341	STATE OF MICHIGAN		
	551-566830	AUGUST LIVE SCANS	1,038.00
TOTAL FOR: STATE OF MICHIGAN			1,038.00
10530	STRATEGIC ACCOUNTING & TAX SOLUTION		
	11605	PRE AUDIT ACCOUNTING	1,423.75
TOTAL FOR: STRATEGIC ACCOUNTING & TAX SOLUTION			1,423.75
10583	SUEZ WATER ENVIRONMENTAL SVC INC		
	202040875	WWTP SURCHARGES 2020	1,132.82
TOTAL FOR: SUEZ WATER ENVIRONMENTAL SVC INC			1,132.82
REFUND UB	TIMPF, DEBRA		
	09/10/2020	UB refund for account: 5-00240-5	168.46
TOTAL FOR: TIMPF, DEBRA			168.46
00633	TIP TOP GRAVEL CO.		
	045327	PARKS - CONCRETE NUGGETS/MULCH	368.58
TOTAL FOR: TIP TOP GRAVEL CO.			368.58
10543	TRACTOR SUPPLY CREDIT PLAN		
	8/31/2020	ACCOUNT STATEMENT	95.80
TOTAL FOR: TRACTOR SUPPLY CREDIT PLAN			95.80
10459	TRANSUNION RISK AND ALTERNATIVE		
	181229-09	POLICE -SALVAGE	100.00
TOTAL FOR: TRANSUNION RISK AND ALTERNATIVE			100.00

09/18/2020 11:30 AM  
User: LORI  
DB: Lowell

INVOICE APPROVAL BY INVOICE REPORT FOR CITY OF LOWELL  
EXP CHECK RUN DATES 09/04/2020 - 09/18/2020  
BOTH JOURNALIZED AND UNJOURNALIZED  
BOTH OPEN AND PAID - CHECK TYPE: PAPER CHECK

Page: 5/5

Vendor Code	Vendor Name	Invoice	Description	Amount
10484	VERGENNES BROADBAND	567-20200916-1	CITY INTERNET	309.99
TOTAL FOR: VERGENNES BROADBAND				309.99
02203	VISA	AUG 2020	MERCANTILE VISA STATEMENT	1,246.88
		AUGUST 2020	MERCANTILE VISA STATEMENT	75.84
TOTAL FOR: VISA				1,322.72
00692	WILLIAMS & WORKS INC.	90898	RIVERWALK DNR	328.55
		90901	STREET CONSTRUCTION	5,995.81
TOTAL FOR: WILLIAMS & WORKS INC.				6,324.36
TOTAL - ALL VENDORS				2,197,394.54



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** September 17, 2020

**TO:** Mayor DeVore and the Lowell City Council

**FROM:** Michael T. Burns, City Manager *MTB*

**RE:** Ware Rd. – BLDI additional proposal

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I have asked Renee Pewitt from BLDI to attend and update you on the status of the issue at the former Ware Rd. Landfill. While she can go into greater detail on the issue, EGLE is going to require us to mobilize and complete three different sets of additional wells to be installed on the site. Mainly to determine whether the PERC has migrated from its original location and away from the site.

We are going to be required in this fiscal year and the next two fiscal years after to install these wells. We also will need to go offsite to install wells in the third fiscal year. The proposal provides an estimate for these tasks. It provides a low range price which is a 20% contingency and a high range price with a 40% contingency. The estimates are as follows:

	<u>2020</u>	<u>2021</u>	<u>2022</u>
Low Range	\$ 66,766	\$ 61,952	\$93,719
High Range	\$79,922	\$73,710	\$111,585

These are going to required tasks by EGLE and we will need to complete them. It is unknown if the three installations of wells is going to be all which is required going forward. However, this at least allows us to plan for these when we budget in the upcoming fiscal years. If you recall, we budged \$88,000 in this year's budget for Ware Rd.

Ms. Pewitt will be able to go into greater detail on the proposal, which I have attached. **I recommend the Lowell City Council approve the proposal for additional monitoring wells as presented.**



Environmental Engineering | *Working for you*

## Environmental Services Order Form

Please E-mail Completed Form to: [bldi@bldi.com](mailto:bldi@bldi.com)

BLDI Project #:  Date:

Client Project #:

### SECTION 1 - Person Responsible for Payment

Name:

Company:

Full Address:

E-mail:

Phone:

Relationship to Project:

### SECTION 2 - Property Information

Site Contact:  Phone:

E-mail:

Site Name:

Full Address:

Current Operations:

Reliance Parties:

### SECTION 3 - Order Details

Assigned BLDI Staffer:

E-mail:



## SECTION 3 - Order Details Continued

### Scope of Work:

This proposal is Confidential, is inherently the property of BLDI, and shall not be forwarded or shared in any form with other parties without written approval of BLDI.

The scope of work and estimated costs are outlined in detail on the following pages for installing and sampling an additional 21 monitoring wells at the subject site.

#### Notes and Use of Environmental Cost Estimate (ECE):

1. Guidance includes: AICPA 96-01, ASTM E2137-17, ASC 410-20, ASC 410-30.
2. Scope of Work and associated costs reflect limited investigation, no active remediation and no future site closure per Part 201 of NREPA
3. Only "known" and "reasonably estimable" costs included. Cost related to the following are not "known" or "reasonably estimable"
4. A Range of Values (ROV) (ASTM E2137-17) approach is used for the planning period, including contingency values of 20% (Low Range) and 40% (High Range is based on total only)
5. Monitoring costs based on current laboratory price list for approved laboratories (NELAP certified).
6. Additionally, the estimated costs for the laboratory includes analysis of volatile organic compounds only.
7. Inflation and future cost increases or decreases are excluded. MS Excel roundup function is used effecting select values.
8. Tasks and costs are based on current data and recommendations per the attached map. Further work could result in additional monitoring points being necessary.
9. Any of the phases of investigation may result in the necessity for additional wells and/or sampling, which are not included in this cost estimate.
10. This is an Environmental Cost Estimate and does NOT Constitute a quote for services. BLDI will be engaged for the scope of work and will bill the work on a time and expense basis.
11. Timeline can be shifted; however, at least 3 separate mobilizations for the drilling scope of work is recommended.
12. Due to access constraints, field work cannot be conducted when significant amounts of snow cover is present. If snow removal is required, additional charges may be incurred.
13. Costs for tree removal are not included within this cost estimate. If significant tree removal is required to access locations, additional costs may be incurred.

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## SECTION 4 - Unknown Conditions & Utilities

This scope of work (SOW) and cost estimate are based on BLDI's current knowledge of the Property and experience with similar properties in this area. BLDI will make every effort to meet this cost estimate; however, this SOW includes subsurface exploration and unknown Property specific conditions may result in a final cost different than the one presented on this order form. BLDI will not exceed the cost estimate presented on this order form by 10% without first obtaining the permission of our Client.

Please be aware that the utility companies (or their designees) will only mark the locations of the buried utilities that are owned by the utility companies (i.e., upstream of the meters). BLDI is not responsible for the repair of buried private utilities that are not marked and may become damaged during subsurface investigation activities.

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## SECTION 5 - Safety or Security Concerns

If personal safety or security issues (not identified by the client) are encountered at the Property, BLDI reserves the right to immediately leave and return at a later time with appropriate security measures. Additional fees will be assessed for these services and the return site visit.

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## SECTION 6 - Report Delivery

BLDI will provide an e-mailed link to retrieve a PDF copy of the final report, as applicable. No hard copies will be provided, unless specifically requested by the client. The cost of a hard final hard copy is \$90.00 and the cost of subsequent hard copies is \$30.00. Reports requested to be sent to Client in "draft" form will be finalized in two (2) weeks, unless otherwise directed.

---

## SECTION 7 - Authorization by Person Responsible for Payment

Requested Service(s):	<input type="text" value="Other (See Other/Notes Below)"/>	Cost:	<input type="text"/>
	<input type="text" value="Select"/>	Cost:	<input type="text" value=""/>
	<input type="text"/>	Cost:	<input type="text"/>
	<input type="text"/>	Cost:	<input type="text"/>
Billing:	<input type="text" value="Time &amp; Expense"/>	<b>Total:</b>	<input type="text" value="See Attached ECE"/>
Down Payment:	<input type="text"/>	Amount:	<input type="text"/>
Other/Notes:	<input type="text" value="As stated in the environmental cost estimate (ECE) attached, the scope of work outlined is based on the data that has been collected to date."/>		

*Down payments are required prior to implementing the identified SOW for Clients whom BLDI does not currently have an established business relationship with. This is to cover outside contractor expenses (GPR, driller, lab).*

*Post-delivery consulting beyond 30 minutes will incur additional fees on a time & expense basis.*

**This proposal is available for acceptance 30 days from the date shown above.**

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## SECTION 7 - Authorization by Person Responsible for Payment Continued

*Please sign below to confirm authority to execute agreement, acceptance of pricing, scope of engagement, access to the Property, and BLDI standard contract terms and conditions. BLDI assumes that Property access will be provided within four (4) days of order.*

### Electronic Signature Agreement:

By typing your name in the Signature box below, you are signing this Agreement electronically. You agree your electronic signature is the legal equivalent of your manual signature on this Agreement. By typing your name, you consent to be legally bound by this Agreement's terms and conditions.

Signature:

Date:

Company:

---

## SECTION 8 - Additional Information

- Reliance Parties, including all lenders, participants and LLCs, require identification. **Re-issuance of reports or issuance of Reliance Letters to meet Client needs may incur additional fees.**

- Select Reliance Parties, including U.S. Small Business Administration (SBA), may require additional or different tasks (e.g. agency contacts, asbestos) from those provided in the Phase II ESA SOW. If such parties will or may be involved in this project, **please identify as early in process as possible.** Failure to do so often requires additional work and project delays.

- SBA loans for sites with environmental impact require either site cleanup or use of SBA Mitigating Factors for SBA to disburse funds.

- In Michigan, Phase II ESAs for SBA loans not only require documentation of a "Facility" for a Baseline Environmental Assessment (BEA) but also a Documentation of Due Care Compliance (DDCC) for MDEQ approval. An industry standard Phase II ESA may not fully meet MDEQ requirements for approval of a DDCC.

- In Michigan, the use of the Baseline Environmental Assessment (BEA) for liability exemption requires EACH party (e.g. owner, operator) to be a named party on their own, individual BEA submitted to the agency (MDEQ).

### Terms & Conditions:

BLDI standard terms & conditions will be provided upon request. Please e-mail request to [bldi@bldi.com](mailto:bldi@bldi.com)

### Helpful Links Regarding the Environmental Process:

Frequently Asked Questions (FAQs): [www.bldi.com/edd-faqs1](http://www.bldi.com/edd-faqs1)

SBA Lending Update, including Michigan-specific flowchart of SBA process: [www.michiganenvironmentalblog.com](http://www.michiganenvironmentalblog.com)

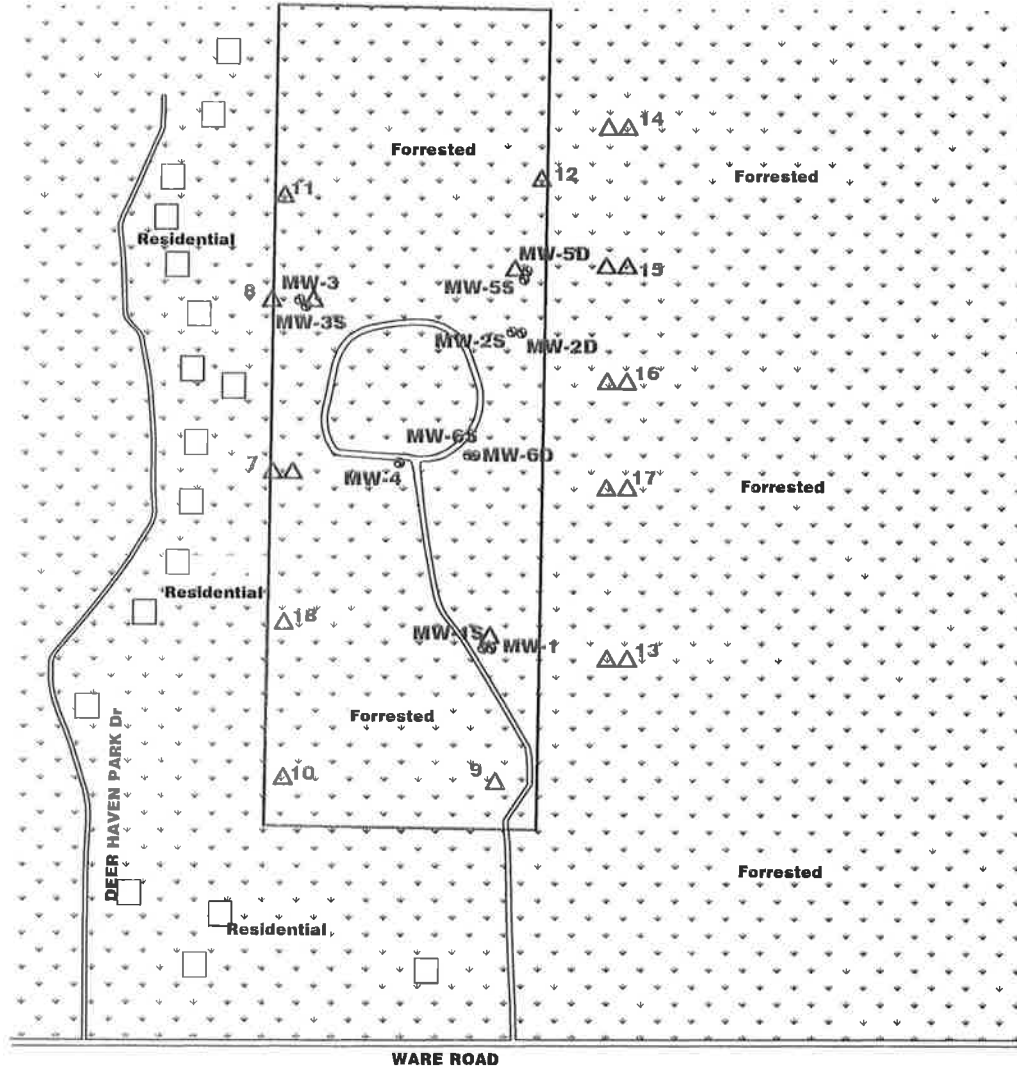
### Customer Contacts:

Please contact your Assigned BLDI staffer with technical questions.

Customer Service questions or concerns can be directed to Marty Janowiak or Colleen Rumney at 616-459-3737.

**Table 1**  
**Environmental Cost Estimate Summary of Range of Values**  
**Former Lowell Landfill, Boston Township, Michigan**  
 Confidential: Prepared at Request of Legal Counsel  
 Draft: For Review and Comment

Site Name: Former Lowell Landfill		2020		2021		2022	
BLDI Project Number: 194688.24		Low Range	High Range	Low Range	High Range	Low Range	High Range
1.1 Project Management							
- Engineering, Environmental tasks, agency coordination		\$ 5,719	\$ 6,405	\$ 7,744	\$ 8,673	\$ 5,719	\$ 6,405
2.1 Groundwater Monitoring							
- Groundwater Elevation Survey and Data Reduction		\$ 2,147	\$ 3,006	NA	NA	NA	NA
- Groundwater monitoring event with Site Status Report (1 event per monitoring well installation event)		\$ 7,688	\$ 10,763	\$ 7,688	\$ 10,763	\$ 10,774	\$ 15,083
2.2 Facility Investigation (Reporting included with Groundwater Monitoring Activities)							
- Mobilization #1 Total (Install 6 wells)		\$ 51,213	\$ 59,749				
BLDI Expenses		\$ 10,300					
Analytical		\$ 2,990					
Drum Disposal		\$ 8,400					
Drilling Contractor		\$ 20,988					
- Mobilization #2 Total (Install 5 wells)				\$ 46,521	\$ 54,275		
BLDI Expenses				\$ 10,300			
Analytical				\$ 2,990			
Drum Disposal				\$ 8,400			
Drilling Contractor				\$ 17,078			
- Mobilization #3 Total (Install 10 wells offsite)						\$ 77,226	\$ 90,097
BLDI Expenses						\$ 12,100	
Analytical						\$ 5,980	
Drum Disposal						\$ 11,200	
Drilling Contractor						\$ 35,075	
Totals-Low Range		\$ 66,766		\$ 61,952		\$ 93,719	
Totals-High Range		\$ 79,922		\$ 73,710		\$ 111,585	
Notes and Use of Environmental Cost Estimate (ECE):							
1. Guidance includes: AICPA 96-01, ASTM E2137-17, ASC 410-20, ASC 410-30.							
2. Scope of Work and associated costs reflect limited investigation, no active remediation and no future site closure per Part 201 of NREPA							
3. Only "known" and "reasonably estimable" costs included. Cost related to the following are not "known" or "reasonably estimable"							
4. A Range of Values (ROV) (ASTM E2137-17) approach is used for the planning period, including contingency values of 20% (Low Range) and 40% (High Range is based on total only)							
5. Bolded numbers in each column are used for the range totals.							
6. Monitoring costs based on current laboratory price list for approved laboratories (NELAP certified).							
7. Additionally, the estimated costs for the laboratory includes analysis of volatile organic compounds only.							
8. Inflation and future cost increases or decreases are excluded. MS Excel roundup function is used effecting select values.							
9. Tasks and costs are based on current data and recommendations per the attached map. Further work could result in additional monitoring points being necessary.							
10. Any of the phases of investigation may result in the necessity for additional wells and/or sampling, which are not included in this cost estimate.							
11. This is an Environmental Cost Estimate and does NOT Constitute a quote for services. BLDI will be engaged per the attached proposal and will bill the work on a time and expense basis.							
12. Timeline can be shifted; however, at least 3 separate mobilizations for the drilling scope of work is recommended.							

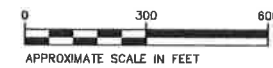


**LEGEND**

- MONITORING WELL LOCATION\*
- BUILDING
- PROPERTY BOUNDARIES
- △ PROPOSED MONITORING WELL LOCATION

\*Due to the scale required to present all Site features, the representations of monitoring wells do not illustrate the actual size of monitoring wells.

NOT A LEGAL SURVEY



**FIGURE 1**  
**PROPOSED MONITORING WELL**  
**LOCATIONS**  
Former City of Lowell Landfill  
0 Ware Road  
Boston Township, Michigan  
September 2020 194688.20

**Table 1: Summary of Proposed Hydrogeological Investigation Work Plan**  
**Former Lowell Landfill, 0 Ware Road, Boston Township, Ionia County, Michigan**  
**Confidential: Prepared at the Request of Legal Counsel**  
**Draft: For Review and Comment**

Proposed Well ID	General Description	Additional Details
MW-1DD	<ul style="list-style-type: none"> <li>The well-screen for the existing MW-1 (1987) is set at approximately 62 to 65 feet below ground level (bgl) and exhibits concentrations of COCs<sup>1</sup> above applicable criteria</li> <li>The proposed deeper well will be installed at 10-15<sup>2</sup> feet below the current MW-1 to determine vertical extent in this location (total depth 85 feet bgs)</li> <li>Split spoon sample cores will be collected every five feet of depth starting at 37 feet bgs for assessment of lithology and presence of potential impact</li> </ul>	<ul style="list-style-type: none"> <li>Well will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> </ul>
MW-3DD	<ul style="list-style-type: none"> <li>The well-screen for the existing MW-3 (1987) is set at approximately 64 to 67 feet bgs and exhibits concentrations of COCs above applicable criteria</li> <li>The proposed deeper well will be installed will be installed at 10-15 feet below the current MW-3 to determine vertical extent in this location (total depth 87 feet bgs)</li> <li>Split spoon sample cores will be collected every five feet of depth starting at 60 feet bgs for assessment of lithology and presence of potential impact</li> </ul>	<ul style="list-style-type: none"> <li>Well will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>
MW-5DD	<ul style="list-style-type: none"> <li>The well-screen for the existing MW-5D is set at approximately 67-72 feet bgs and exhibits concentrations of COCs above applicable criteria</li> <li>The proposed deeper well will be installed will be installed at 10-15 feet below the current MW-5D to determine vertical extent in this location (total depth 92 bgs)</li> <li>Split spoon sample cores will be collected every five feet of depth starting at 60 feet bgs for assessment of lithology and presence of potential impact</li> </ul>	<ul style="list-style-type: none"> <li>Well will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>

<sup>1</sup> Contaminants of Concern (COCs)

<sup>2</sup> The determination of 10 or 15 feet will be made based on observations during the event and additional elevation/gauging data of the wells

Proposed Well ID	General Description	Additional Details
MW-7S MW-7D	<ul style="list-style-type: none"> <li>Location: Step out to the west of MW-4, along the western property boundary.</li> <li>The well-screen for the existing MW-4 is set at approximately 73-78 feet below ground level (bgl) equal to an elevation of 754.70 – 749.70 feet</li> <li>The proposed deeper well (MW-7S) will be set at the same elevation as MW-4 and MW-7D will be set 10-15 feet below MW-7S</li> <li>Due to the higher elevation of MW-4 it is likely that water will be encountered at a shallower depth in the MW-7 location. For budgeting purposes, total depth drilled for 7S is estimated to be 60 feet and 7D is estimated to be 75 feet.</li> <li>Split spoon sample cores will be collected every five feet of depth for assessment of lithology and presence of potential impact at one of the locations (MW-7D) while 7S can be blind drilled</li> </ul>	<ul style="list-style-type: none"> <li>Well will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>
MW-8D	<ul style="list-style-type: none"> <li>Location: Step out to the west of MW-3; along the western property boundary</li> <li>The proposed well will be set an elevation similar to that of MW-3 (top of screen 730.97) equal to a total depth of approximately 70 feet bgs depending on topography variances</li> <li>Split spoon sample cores will be collected every five feet of depth for assessment of lithology and presence of potential impact</li> </ul>	<ul style="list-style-type: none"> <li>Well will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>
MW-9D	<ul style="list-style-type: none"> <li>Location: Step out to the south of MW-1 approximately 400 feet.</li> <li>This monitoring well will be a delineation point to the south and assess the potential for on-site migration from an unidentified source</li> <li>The proposed well will be installed at a similar elevation as MW-1 (top of screen 729.59 feet) estimated to be a depth of approximately 65 feet bgs</li> <li>Split spoon sample cores will be collected every five feet of depth for assessment of lithology and presence of potential impact</li> </ul>	<ul style="list-style-type: none"> <li>Well will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>
MW-10D	<ul style="list-style-type: none"> <li>Location: Step out to the southwest of MW-1 approximately 550 feet.</li> <li>This monitoring well will be a delineation point to the southwest and assess the potential for on-site migration from an unidentified source</li> <li>The proposed well will be installed at a similar elevation as MW-1 (top of screen 729.59 feet) estimated to be a depth of approximately 65 feet bgs</li> <li>Split spoon sample cores will be collected every five feet of depth for assessment of lithology and presence of potential impact</li> </ul>	<ul style="list-style-type: none"> <li>Wells will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>

Proposed Well ID	General Description	Additional Details
MW-11D	<ul style="list-style-type: none"> <li>Location: Step out to the north of MW-3 approximately 200 feet.</li> <li>The proposed well will be set an elevation similar to that of MW-3 (top of screen 730.97) equal to a total depth of approximately 70 feet bgs depending on topography variances</li> <li>Split spoon sample cores will be collected every five feet of depth for assessment of lithology and presence of potential impact</li> </ul>	<ul style="list-style-type: none"> <li>Wells will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>
MW-12D	<ul style="list-style-type: none"> <li>Location: Step out to the north of MW-5D approximately 200 feet.</li> <li>The proposed well will be set an elevation similar to that of MW-5D (top of screen 713.72) equal to a total depth of approximately 72 feet bgs depending on topography variances</li> <li>Split spoon sample cores will be collected every five feet of depth for assessment of lithology and presence of potential impact</li> </ul>	<ul style="list-style-type: none"> <li>Wells will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>
MW-13D MW-13DD	<ul style="list-style-type: none"> <li>Location: Step out to the east of MW-1 onto adjoining to east property (11134 Ware Road)</li> <li>The proposed well will be set to an elevation similar to that of MW-1 (top of screen 729.59 feet) estimated to be a depth of approximately 65 feet bgs</li> <li>Split spoon sample cores will be collected every five feet of depth for assessment of lithology and presence of potential impact</li> </ul>	<ul style="list-style-type: none"> <li>Wells will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>
MW-14D MW-14DD	<ul style="list-style-type: none"> <li>Location: Step out to the northeast of MW-5D onto adjoining to east property (11134 Ware Road)</li> <li>The proposed MW-14D well will be set an elevation similar to that of MW-5D (top of screen 713.72) equal to a total depth of approximately 72 feet bgs depending on topography variances</li> <li>The proposed MW-14DD will be well will be installed at 10-15<sup>3</sup> feet below that of 14D. For budgeting pruposes, a total depth of 92 feet bgs will be utilized.</li> <li>Split spoon sample cores will be collected every five feet of depth at the DD location for assessment of lithology and presence of potential impact. The other location will be blind drilled.</li> </ul>	<ul style="list-style-type: none"> <li>Wells will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>

<sup>3</sup> The determination of 10 or 15 feet will be made based on observations during the event and additional elevation/gauging data of the wells



Proposed Well ID	General Description	Additional Details
MW-15D MW-15DD	<ul style="list-style-type: none"> <li>Location: Step out to the east of MW-5D onto adjoining to east property (11134 Ware Road)</li> <li>The proposed well will be set an elevation similar to that of MW-5D (top of screen 713.72) equal to a total depth of approximately 72 feet bgs depending on topography variances</li> <li>The proposed MW-14DD well will be installed at 10-15<sup>4</sup> feet below that of 15D. For budgeting pruposes, a total depth of 92 feet bgs will be utilized.</li> <li>Split spoon sample cores will be collected every five feet of depth at the DD location for assessment of lithology and presence of potential impact. The other location will be blind drilled.</li> </ul>	<ul style="list-style-type: none"> <li>Wells will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>
MW-16D MW-16DD	<ul style="list-style-type: none"> <li>Location: Step out to the east of MW-2D onto adjoining to east property (11134 Ware Road)</li> <li>The proposed well will be set at an elevation similar to that of MW-2D (top of screen 719.77) equal to a total depth of approximately 77 feet bgs depending on topography variances</li> <li>The proposed MW-16DD well will be installed at 10-15 feet below that of 16D. For budgeting pruposes, a total depth of 97 feet bgs will be utilized.</li> <li>Split spoon sample cores will be collected every five feet of depth at the DD location for assessment of lithology and presence of potential impact. The other location will be blind drilled.</li> </ul>	<ul style="list-style-type: none"> <li>Wells will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>
MW-17D MW-17DD	<ul style="list-style-type: none"> <li>Location: Step out to the east of MW-6S onto adjoining to east property (11134 Ware Road)</li> <li>The proposed well will be set at an elevation to bisect the top of the water tables similar to that of MW-6S. For budgeting purposes a total depth of approximately 70 feet bgs will be used.</li> <li>The proposed MW-17DD well will be installed similar to the elevation of MW-1. For budgeting purposes, a total depth of 95 feet bgs will be utilized.</li> <li>Split spoon sample cores will be collected every five feet of depth at the DD location for assessment of lithology and presence of potential impact. The other location will be blind drilled.</li> </ul>	<ul style="list-style-type: none"> <li>Wells will be installed using hollow-stem auger methods</li> <li>Two-inch diameter five-foot PVC well-screens will be installed</li> <li>Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>

<sup>4</sup> The determination of 10 or 15 feet will be made based on observations during the event and additional elevation/gauging data of the wells

Proposed Well ID	General Description	Additional Details
MW-18D	<ul style="list-style-type: none"> <li>• Location: Step out to the west of MW-1 along western property boundary</li> <li>• The proposed well will be set to an elevation similar to that of MW-1 (top of screen 729.59 feet) estimated to be a depth of approximately 65 feet bgs</li> <li>• Split spoon sample cores will be collected every five feet of depth for assessment of lithology and presence of potential impact.</li> </ul>	<ul style="list-style-type: none"> <li>• Wells will be installed using hollow-stem auger methods</li> <li>• Two-inch diameter five-foot PVC well-screens will be installed</li> <li>• Select soil samples may be collected for laboratory analysis for standard list of analytical parameters</li> </ul>

**Total of 21 wells**

Proposed Schedule:

Mobilization 1 = Install 1DD, 5DD, 3DD, 7S, 7D, 18D

Mobilization 2 = Install 8, 9, 10, 11, 12

Mobilization 3 = Install 13D, 13DD, 14D, 14DD, 15D, 15DD, 16D, 16DD, 17D, 17DD



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** September 1, 2020  
**TO:** Mayor DeVore and the Lowell City Council  
**FROM:** Michael T. Burns, City Manager *MTB*  
**RE:** Lowell Township Rate Study

---

At our last City Council Meeting I was directed to reach out to Jerry Hale and find out Lowell Township's status as to create their own water and sewer system. Since this time, I have had a telephone conversation and received a letter pertaining to their status.

To date, they have conducted the original study we discussed in July. This study suggested that the development of public water and sanitary sewer to service the southern end of the township is feasible. They intend to continue to contract with the City for their northern portion of the township, while the separate system will serve properties in the southern portion. The study also recommends a single sanitary sewer be developed in order to serve all planned portions of the Township eventually.

Since the receipt of the study, the Township Board has authorized the expenditure of further sums to pay additional engineering fees associated with discussions with regulators, beginning to refine engineering options, etc. The Township has also retained the services of bond counsel and a financial advisor/underwriter to investigate rate structure issues as well as financing options. They are also working on securing a property for the site.

After receiving this information, both the City Attorney and I believe the study proposed from Utility Financial Solutions will be needed no matter what occurs moving forward. This will impact our rates and this study will provide us a better understanding of the effect.

With this aside, there are also upcoming expansions which will need to occur to our water and wastewater facility mainly to accommodate the Township's growth that we will still need to work through.

The total cost of the proposal will not exceed \$15,000 which can be split by the water and wastewater fund. The study can be completed in six weeks according to Mark Beauchamp, the company's president.

**I recommend the Lowell City Council authorize the rate analysis of potential rate impacts from Lowell Township constructing a water and wastewater system at a cost not to exceed \$15,000.**



August 17, 2018

Richard A. Wendt  
Dickinson Wright, PLLC  
200 Ottawa Ave NW, #900  
Grand Rapids, MI

Dear Mr. Wendt,

It is a pleasure to submit this engagement letter to provide services to the City of Lowell to evaluate the feasibility and potential rate impacts from Lowell Township constructing a water and wastewater system. This letter describes an overview of the potential scope of services to be modified as requested and UFS hourly rates. If you agree with the terms identified, please sign and return to the address listed below.

### **Scope of Services**

Lowell Township is considering construction of a new water and wastewater system at an estimated cost of \$30.6 million. The study identified the feasibility of constructing the system and rates for customers compared with the City of Lowell current rates. The City is requesting the following:

1. Are the Townships costs to operate and own their own water and wastewater system reasonable?
  - a. Potential Workplan:
    - i. Review Feasibility study
      1. Capital costs
      2. Bonding Costs
      3. Operation and Maintenance Costs
      4. Administrative Costs
    - ii. Using UFS models run financial analysis on construction of Lowell Township facilities
2. Identify the impact on City of Lowell water and wastewater rates should Lowell Township construct their own system
  - a. Potential Workplan
    1. Develop financial projections of the water and wastewater departments
      - a. Identify rate impacts from loss of Loss of Lowell Township

2. Identify rate impacts from not serving potential new customers in Lowell Township
- b. Identify how modifications from delaying future capital improvements will impact rates

**Hourly Fees for Services:**

The hourly rates are listed in the table below:

	Hourly Rate
Mark Beauchamp	\$ 320.00
Dawn Lund	275.00
Dan Kasbohm	245.00
Support Staff	115.00 - 135.00

If you have any questions, please call me at 616-403-5450. If you are in agreement with this letter please email to [mbeauchamp@ufswest.com](mailto:mbeauchamp@ufswest.com).

Sincerely,

Mark Beauchamp, President  
Utility Financial Solutions

\*\*\*\*\*

Accepted By: \_\_\_\_\_

Date: \_\_\_\_\_

## Qualifications and Experience

### Introduction

UFS has over 19 years of history in assisting municipalities with cost of service and financial analysis and are recognized experts in the field. Our group and the project team assigned to this engagement are composed of highly qualified, experienced, and knowledgeable professionals. Our reputation has resulted in industry leading status shown by our frequent request to instruct classes and speak at conferences in Michigan and around the nation.

UFS provides consulting services to assist utilities in meeting their strategic and financial objectives. Services are designed to ensure complete client satisfaction and a commitment that:

- Services will be completed in the agreed upon timeframe
- Services are delivered within budget for services requested
- Services provided will meet or exceed client expectations
- Services will be unbiased and independent

Our experience and commitment to utilities ensures that we understand the issues they face and can assist in providing a variety of services including:

- Wastewater, water and electric cost of service and rate design
- Training services for utilities staff and governing bodies
- Expert witness services
- Review of indirect cost allocations
- Connection Fees and ancillary service charges
- Benchmarking analysis
- Financial analysis and feasibility studies for new services
- Evaluating and developing policies and procedures
- Econometric forecasts of sales and load growth

### Summary of Qualifications and Experience

#### **Education and License qualifications**

Mark Beauchamp, MBA, CPA, CMA – Mark has degrees in water purification technology, held a class “A” license in wastewater treatment, bachelor’s in accounting, CPA, CMA and a master’s in business. UFS staff has degrees in accounting, engineering, finance and a master’s in economics.

#### **Work History**

UFS has been providing water & wastewater consulting services since 2001. UFS wastewater experience in Michigan is listed below: (A similar list is available for Michigan Water Utilities)

Acme Township MI	Wastewater	2019	Rate Study
Albion MI	Wastewater	2017	SAW Grant Rate Methodology
Allen Park MI	Wastewater	2019	Financial Projection
Allendale MI	Wastewater	2019	COS & Rate Study
Baldwin MI	Wastewater	2017	Contract Review
Baldwin MI	Wastewater	2017	COS FP & Rate Design
Bay City MI	Wastewater	2018	COS FP & Rate Study
Beaverton MI	Wastewater	2018	COS FP & Rate Study

Belding MI	Wastewater	2017	SAW Grant Rate Methodology
Branch County DPW MI	Wastewater	2018	SAW Grant Rate Methodology
Cadillac MI	Wastewater	2018	Lake Mitchell Sewer Authority Contract
Cedar Springs MI	Wastewater	2018	SAW Grant Rate Methodology
Charlevoix MI	Wastewater	2017	FP & SAW Grant Rate Methodology
Charlevoix MI	Wastewater	2018	FP & Rate Study
Charlevoix MI	Wastewater	2019	COS FP & Rate Study
Coldwater MI	Wastewater	2017	COS Financial Projection and Rate Design
Coldwater MI	Wastewater	2017	SAW Grant Rate Methodology
Commerce Township MI	Wastewater	2017	Meter based charges compared to REUs SAW Grant Rate Methodology & Fin
Commerce Township MI	Wastewater	2017	Services
Covert Township MI	Wastewater	2017	SAW Grant Rate Methodology
East Bay Township MI	Wastewater	2019	Rate Study
Elmwood Township MI	Wastewater	2019	Rate Study
Garfield Township MI	Wastewater	2019	Rate Study
Gladstone MI	Wastewater	2018	COS & Rate Study
Greenville MI	Wastewater	2018	COS & Rate Study
Harbor Springs MI	Wastewater	2018	COS & Rate Design
Holland BPW MI	Wastewater	2017	COS & Rate Study
Howell MI	Wastewater	2018	SAW Grant Rate Methodology
Howell MI	Wastewater	2019	FP & Rate Study
Howell MI	Wastewater	2020	1-YR Rate Design
Lincoln Charter Township MI	Wastewater	2017	Rate Design
Lincoln Charter Township MI	Wastewater	2019	Financial Projection & Rate Study
Ludington MI	Wastewater	2019	SAW & FP
Macomb Township MI	Sewer	2017	20 Year Financial Projection & Rate Study
Macomb Township MI	Sewer	2018	COS & Rate Study
Macomb Township MI	Sewer	2019	5 Year FP & 1 Year Rate Design
Niles MI	Wastewater	2018	FP & One Year Rate Design
Niles MI	Wastewater	2019	SAW & FP
Onsted MI	Wastewater	2019	FP & Rate Study
Paw Paw Township MI	Wastewater	2017	SAW Grant Rate Methodology
Peninsula Township MI	Wastewater	2019	Rate Study
Ray Township MI	Wastewater	2018	Connection Fees & Charges
Saranac MI	Wastewater	2018	FP & SAW Grant Rate Methodology
South Haven MI	Sewer	2019	COS FP & Rate Study
Sturgis MI	Wastewater	2019	COS & Rate Study
Union City MI	Wastewater	2017	SAW Grant Rate Methodology
Union Township MI	Wastewater	2018	Wastewater Rates Review
Union Township MI	Wastewater	2018	Wholesale Rate
Union Township MI	Wastewater	2020	COS FP 1-YR Rates & Connection Fees
Van Buren Township MI	Wastewater	2020	COS FP 1-YR Rates & Connection Fees
Washington Township MI	Wastewater	2017	Benefit & Frontage Fee Study
Washington Township MI	Wastewater	2017	Financial Projection and Rate Design
Washington Township MI	Wastewater	2019	COS & Rate Study
Westland MI	Wastewater	2018	COS FP & Rate Study
Wixom MI	Wastewater	2018	FP & SAW Rate Methodology

Zeeland City of MI	Wastewater	2017	2018 Retail Rate Design
Zeeland City of MI	Wastewater	2018	2019 Retail Rate Design
Zeeland City of MI	Wastewater	2018	COS FP & Rate Study

### Rate Consulting Positions

UFS has served as the rate consultant for 286 utilities in the past five years with services provided in 42 states, Guam, several Caribbean islands, and Canada. UFS has provided expert witness services and delivered testimony before public service commissions.

### Rate Setting Experience

Utility Financial Solutions, LLC (UFS) personnel are recognized experts in the utility field. UFS has industry leading status and are frequent speakers at regional and national conferences and are course instructors. Below is a summary of our courses, training services provided and presentations.

**Training for Utility Management and Governing Bodies** - UFS teaches a series of cost of service, rate design and financial training courses for utility management and governing bodies through APPA, AGA, EUCI and NAURC. UFS also provides training through a series of special topic webinars.

**Training for Utility Staff** - UFS personnel are the instructors for cost of service and financial planning courses offered through the American Public Power Association (APPA), American Gas Association, EUCI and the National Association of Regulatory Utility Commissioners (NARUC). A partial list of courses are included below:

- Basic Cost of Service
- Intermediate Cost of Service
- Advanced Cost of Service
- Financial Planning
- Utility Financial Check-up
- Cost of Service and Rate Design for Distributed Generation
- Development of Line Extension Policies
- Rate Structures to promote Conservation
- Rate Structures to create Revenue Stability
- Advanced issues in Rate Design
- Advanced issues in Cost Allocations

**Conference Presentations** - UFS staff are frequently requested to present special topics at regional and national conferences including APPA's National Conference, Educational Institutes, E&O Workshop and the Business and Financial Workshops. A sample of recent presentations are listed below:

- Development of Avoided Cost and Rate Designs for Distributed Generation
- Appropriate levels of Contributions to City (Payment in lieu of Tax)
- Information provided by Cost of Service Studies
- Cash Reserve Policies
- Development of Utility Extension Policies
- Development of Key Financial Targets
- Cost of Service Challenges and Solutions



**Quality Control-** Proper quality control and management help to ensure the accomplished work is in alignment with the project scope, is completed timely, within budget and the results are accurate and defensible. UFS implements several quality controls to achieve these desired goals, including a three-level review of the financial projection, cost of service studies and that rate designs. The quality controls developed by UFS are specific to utility rate studies and are based on our prior experience working with utilities in the USA, Guam, the Caribbean and Canada. All portions of our studies include the following at a minimum:

1. Development of a detailed work plan based on scope of services and discussion with management
2. Establish work plan with projected milestones and timelines
3. Proof and balance historical data, expenses, and revenues with audited financial statements
4. Compare UFS financial projections with utility budgets
5. Review by Project Manager of projections and cost of service study
6. Review by UFS President or Vice-President of study results
7. Presentation of results by UFS with utility staff prior to finalizing study

### **Experience with like Authorities for proposed scope of services**

UFS has extensive experience in development of wholesale water & wastewater rates in Michigan and other states. A sample list is below:

1. City of Kalamazoo and 13 Townships, Review and negotiations of wholesale water and wastewater contract
2. Grand Rapids and North Kent Sewer Authority – Analysis to identify feasibility and current methodology billed by the City to North Kent Sewer Authority
3. City of Zeeland and 2 Townships – Developed wholesale wastewater rate methodology
4. City of Bay City and Hampton Township – Development of standby wastewater rate
5. The City of Wixom and Milford – Developed wholesale wastewater rate methodology
6. City of Holland and 5 Townships – Purchase price of capacity and modifications to wholesale wastewater methodology
7. City of Niles and Niles Township – Negotiations and development of wholesale wastewater rate methodology
8. City of Grayling and Grayling and Beaver Creek townships – development of modifications to wholesale wastewater agreement
9. Lyon Township and Lyon Wastewater served as arbitrator on wastewater disputes
10. Muskegon County and area communities – Wholesale rate changes
11. Knoxville Utilities Services UFS completed a wholesale wastewater study for several communities around Knoxville Tennessee
12. Groton Connecticut – Retail and wholesale wastewater cost of service analysis and financial planning study
13. Manassas Virginia – Wholesale rate methodology for expansion of wastewater system

**Experience working with Boards and Committees**

UFS has provided rate consulting services to Municipalities governed by City Councils, Board of Directors and worked with Member Committees to provide wholesale rate services for water and wastewater regional authorities.

**Presentation skills**

A critical aspect of the study is the clear and concise presentation to City Councils and Board of Directors. UFS professionals are skilled at explaining and working with advisory and governing bodies to ensure decisions are based on information they can understand and apply to their community.

UFS has taught Board training courses since 2004 for national associations and large municipal systems on cost of service and financial planning. The course lengths have varied between 2 hours and four days depending on the utility's requests. Please see "Rate Setting Experience" for a partial list of our courses and presentation skills.

**Other Considerations:**

**Timeliness of Studies** - Part of the quality control includes the timely completion of the rate studies. UFS experience in completing studies provides us the ability to timely complete studies as requested and discussed in the initial kick-off meeting.

**Financial Strength** - UFS commenced business in 2001 and has the highest financial rating by Dunn and Bradstreet.

**Independence** - UFS maintains its independence throughout its engagements to help ensure unbiased recommendations to governing bodies. We do not provide services that could impair our independence.

**Name and title of primary contact person**

Mark Beauchamp, MBA, CPA, CMA  
President, Utility Financial Solutions, LLC  
E-mail - mbeauchamp@ufsweb.com  
Cell - (616) 403-5450

**Date firm established** - UFS was established in September 2001

**Proposed service team including titles**

Mark Beauchamp, President  
Dawn Lund – Vice President  
Dan Kasbohm – Manager  
Mike Johnson – Manager  
Chris Lund – Business and Technology Manager  
Joan Bakenhus – Senior Financial Analyst  
Jillian Jurczyk – Financial Analyst  
Robert Blank – Financial Analyst  
Carolyn Ragusett – Administrative Assistant

## Project Team Qualifications

### Proposed team members

UFS has a project team with the knowledge and experience to successfully meet your requirements and to deliver the report by the agreed upon time-frame. The team has over 100 years of combined experience performing similar studies for utilities. This provides the Utility with the experience to creatively solve financial and operational issues and help ensure financial stability in future years. The project team assigned has four team members located in Michigan plus support services out of Wisconsin and Nebraska.

### **Proposed Team Members: Lead Mark Beauchamp, Project Manager Dawn Lund,**

Mark Beauchamp	President
Dawn Lund	Vice President
Dan Kasbohm	Manager
Mike Johnson	Manager
Chris Lund	Business and Technology Manager
Joan Bakenhus	Senior Financial Analyst
Jillian Jurczyk	Financial Analyst
Robert Blank	Financial Analyst



## Mark Beauchamp

President, Utility Financial Solutions, LLC

Email: [mbeauchamp@ufswest.com](mailto:mbeauchamp@ufswest.com)

Cellular: 616-403-5450

Location: Holland, MI

### Education

- AAS Water Purification Technology
- ABA Business Administration
- BBA Major – Accounting
- MBA Master's Degree in Business

### Course Instructor

#### **American Public Power Association (APPA)**

- Advanced Cost of Service Course (Cash Basis & Utility Basis of Ratemaking)
- Intermediate Cost of Service (Cash Basis & Utility Basis of Ratemaking)
- Basic Cost of Service (Cash Basis and Utility Basis of Ratemaking)
- Financial Planning for Municipal Utilities
- Financial Planning for Board & Councils
- Financial Planning and Rate Setting for Managers (Part of Managers Certificate Program)

#### **American Municipal Power (AMP)**

- Financial Planning and Rate Designs for Electric Utilities

### Expert Witness Service

- Detroit Edison vs. Ameritech – Provided expert witness services for Detroit Edison on development of Pole Attachment Rates for Ameritech
- Nebraska State Unicameral – Served as an expert witness before the state of Nebraska Unicameral on Proper rate setting and credits to provide customer installed renewable generation
- Dayton Power & Light – Provided expert witness services on pole attachment rates. Case was resolved prior to Court appearance
- Coldwater Board of Public Works – Provide expert witness services on rate challenge by large industrial customer. Case was dropped after deposition was provided
- Smethport PA – Provided deposition and responses to Pennsylvania Public Service Commission on Rate Filing for Smethport

### License and Qualifications

- Class "A" license in wastewater treatment from the State of Michigan
- (CPA) Certified Public Accountant – Wisconsin
- (CMA) Certified Management Accountant – Institute Certified Management Accountants

### Course Instructor

#### **Michigan State University**

- Advanced Issues in Cost Allocation (Utility Basis of Rate Making)
- Retail Costing and Pricing of Electricity
- Wholesale Costing and Pricing of Electricity

#### **Southwest American Water Works Association**

#### **Michigan Rural Water Association**

- Cost of Service & Rate Making for Water Utilities

#### **Michigan Finance Government Officers Association**

- Cost of Service & Rate Making for Water & Wastewater Utilities

### Industry Involvement

- Member of the American Public Power Association
- Member of the American Water Works Association
- Member of the Institute of Management Accountants
- Speaker at national conferences on Financial Planning for Municipal Utilities, Pricing for Water Utilities, Pricing Fiber Optic backbone systems, Unbundling Electric Rates, and Ways to Attract and Retain Customers
- Author of articles appearing in national magazines and newsletters regarding pricing fiber optics, unbundling electric rates, and designing water rates



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**



**DATE:** September 2, 2020

**TO:** Mayor DeVore and the Lowell City Council

**FROM:** Michael T. Burns, City Manager *MB*

**RE:** Resolution 20-20 – IPP Sanitary Sewer Surcharges

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The City has not reviewed the rate of surcharges for our Industrial Pretreatment Program in ten years. After reviewing the amounts for the surcharges we believe it is necessary to modify the charges instances when wastewater is above 300 mg/l of Biochemical Oxygen Demand (BOD), 300 mg/l of Suspended Solids (SS), and/or 10 mg/l of Phosphate (PO<sub>4</sub>). Currently the City only has two entities participating in our Industrial Pretreatment Program. This has no impact on our normal residential/commercial user.

Attached is Brian Vandermuelen's memo explaining this in greater detail. However, he is suggesting we increase the surcharge amounts for the following.:

	<b>Current Surcharge</b>	<b>Calculated Surcharge</b>
BOD	\$0.18	\$0.29
SS	\$0.26	\$0.35
PO <sub>4</sub>	\$6.79	\$6.60

If we go ahead and modify the charges per our Sewer Ordinance this must be approved via council resolution. I attached Resolution 20-20 for consideration.

**I am recommending the Lowell City Council approve Resolution 20-20 modifying the surcharges for the Industrial Pretreatment Program as presented.**

April 8, 2020

Mike Burns, City Manager  
City of Lowell  
301 E. Main St.  
Lowell, MI 49331



**RE: SURCHARGE RATES**

Mike,

I have reviewed the current surcharge rates of the City. These rates are in place so that additional fees can be assessed on anyone discharging wastes in higher concentrations than typically discharged. The current rates were established in 2010 and reviewed, but not changed in 2019. The following is how to determine what the rates should be:

Using USEPA guidance manuals, which are based upon studies the USEPA has done, the following items are considered to be "given":

Normal Domestic Strength wastewater has 300 mg/l of Biochemical Oxygen Demand (BOD), 300 mg/l of Suspended Solids (SS), and 10 mg/l of Phosphate (PO<sub>4</sub>). Discharges with concentrations higher than Normal Domestic Strength should be surcharged.

The cost allocation for operation and maintenance is 25% for BOD, 25% for SS, 10% for PO<sub>4</sub>, and 40% for flow. As an example, if total O & M costs were \$100,000 per year, 25% or \$25,000 would be the cost to treat the BOD in the water. Again, these numbers are based upon USEPA studies and recommended in guidance manuals for calculating surcharges and are therefore "given".

With the preceding understood, the surcharge rates can be calculated in four basic steps:

- 1) Determine the annual loading into the treatment plant (City's FY18-19)

BOD	441,925	pounds
SS	366,841	pounds
PO <sub>4</sub>	7,721	pounds

- 2) Determine the annual O & M costs for the treatment

To determine the O & M costs, I used the FY20-21 budget number for the treatment costs. Because surcharges are intended to offset treatment costs, costs associated with the collection system are not included. The FY20-21 Operation and Maintenance budget for the treatment plant is \$509,236.

- 3) Determine the annual cost allocation for a given parameter

FORMULA: (FY20-21 Budget) \* (% Allocation) = Annual Cost

Parameter	Budget	% of Cost	Annual Cost
BOD	\$509,236	25%	\$127,309.00
SS	\$509,236	25%	\$127,309.00
PO <sub>4</sub>	\$509,236	10%	\$50,923.60

- 4) Determine the surcharge rate for a given parameter

FORMULA: (Annual Cost) / (Annual Loading) = Surcharge Rate (per pound)

Parameter	Annual Cost	Annual Loading	Surcharge Rate
BOD	\$127,309.00	441,925	\$0.29
SS	\$127,309.00	366,841	\$0.35
PO <sub>4</sub>	\$50,923.60	7,721	\$6.60

The following is a comparison of the current rates and the proposed rates:

	Current Surcharge	Calculated Surcharge
BOD	\$0.18	\$0.29
SS	\$0.26	\$0.35
PO <sub>4</sub>	\$6.79	\$6.60

It is up to you if you want the City Council to adopt the surcharge rates listed above for any discharge higher than Normal Domestic Strength. I would be happy to meet with you at your convenience to discuss this in greater detail.

Respectfully,

Brian Vander Meulen  
WWTP Plant Manager



**CITY OF LOWELL  
KENT COUNTY, MICHIGAN**

**RESOLUTION NO. 20 - 20**

**RESOLUTION ESTABLISHING NEW SANITARY SEWER  
SYSTEM RATES**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_, moved the adoption of the following resolution:

**WHEREAS**, Section 25-300 of the Code of Ordinances of the City of Lowell authorizes the City Council to establish sanitary sewer system surcharges from time to time by resolution; and

**WHEREAS**, the City Council has determined that it is necessary to increase certain sanitary sewer charges to cover increased costs of certain pollutants.

**NOW, THEREFORE BE IT RESOLVED AS FOLLOWS:**

1. The terms used in this resolution shall have the meanings given them in Chapter 25 of the Code of Ordinances of the City of Lowell unless, in the context in which the term is used, it has another or different meaning.

2. Effective for billings mailed to users on and after October 1, 2020, the following surcharges fees shall be billed to users of the sanitary sewer system:

<u>Pollutant Parameter</u>	<u>In excess of</u>	<u>Surcharge Fee</u>
BOD-biochemical oxygen demand	300 mg per liter	\$.29 per lb.
TSS-total suspended solids	300 mg per liter	\$.35 per lb.
P04-phosphates	10 mg per liter	\$6.60 per lb.

3. All resolutions and parts of resolutions to the extent of any conflict herewith are hereby rescinded.

YEAS: Councilmembers \_\_\_\_\_

NAYS: Councilmembers \_\_\_\_\_

ABSTAIN: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED.**

Dated: September 7, 2020

\_\_\_\_\_  
Susan Ullery  
City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on September 8, 2020, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: September 8, 2020

\_\_\_\_\_  
Susan Ullery  
City Clerk



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** September 17, 2020

**TO:** Mayor DeVore and the Lowell City Council

**FROM:** Michael T. Burns, City Manager *MTB*

**RE:** Resolution 21-20 LARA MDOT Grant

---

The City is an applicant, on behalf of LARA, for funding the Fred Meijer Flat River Valley Trail connection through the Lowell Community. The grant is through the Michigan Department of Transportation Transportation Alternative Program (TAP). As part of this grant request, the City must approve a resolution for consideration.

Attached is Resolution 21-20 which is a formal commitment and requires that I act as the City's agent in this grant request. The City agrees to commit funds necessary for this project, and agrees to owning/operating the facility and developing a maintenance plan in the area where the grant is funded.

Our grant application deadline is October 1, 2020. **I recommend the City of Lowell City Council approve Resolution 21-20 to commit towards the LARA Fred Meijer Flat River Valley Trail project.**

**CITY OF LOWELL  
KENT COUNTY, MICHIGAN  
Resolution #21-20**

**A RESOLUTION TO ESTABLISH A REQUEST FOR FUNDING, DESIGNATE AN AGENT, ATTEST TO THE EXISTENCE OF FUNDS AND COMMIT TO IMPLEMENTING A MAINTENANCE PROGRAM FOR THE RIVER VALLEY RAIL TRAIL CONNECTION PROJECT TA2018020 FUNDED BY THE TRANSPORTATION ALTERNATIVES PROGRAM**

Councilmember \_\_\_\_\_, supported by Councilmember \_\_\_\_\_, moved the adoption of the following resolution:

**WHEREAS**, the Transportation Alternatives program, is a federally funded program administered in Michigan by the Michigan Department of Transportation (MDOT); and

**WHEREAS**, the City of Lowell is applying for funds through MDOT from the Transportation Alternatives Program to construct a non-motorized trail connection in the Lowell Community; and

**WHEREAS**, MDOT requires a formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

**NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:**

1. The City of Lowell has authorized Michael Burns, City Manager, to act as an agent on behalf of the City to request Transportation Alternatives Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding award.
2. The City of Lowell commits to the funds necessary to carry out the project, including engineering for design and construction, permit fees, administration costs, cost overruns, any non-participating items and matching funds equal to 40% of the overall project cost.
3. The City of Lowell commits to Commit to owning/operating the constructed facility and funding/implementing a maintenance plan/program in perpetuity or causing operations and maintenance to occur for the facilities constructed with Transportation Alternatives Program funding.

YEAS: Councilmembers \_\_\_\_\_

\_\_\_\_\_

NAYS: Councilmembers \_\_\_\_\_

ABSTAIN: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

**RESOLUTION DECLARED ADOPTED**

Dated: September 21, 2020

\_\_\_\_\_  
Susan Ullery  
City Clerk

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council at a regular meeting held on September 21, 2020, and that public notice of said meeting was given pursuant to, and in compliance with, Act 267 of the Public Acts of Michigan of 1976, as amended.

Dated: September 21, 2020

\_\_\_\_\_  
Susan Ullery  
City Clerk

# Memorandum



DATE: September 17, 2020

TO: Michael Burns, City Manager *MB*

FROM: Daniel Czarnecki, Public Works Director *DC*

PUBLIC WORKS

RE: EGLE Monitoring Wells  
License Agreement

---

I was contacted by Jason Poll, Project Manager for the Michigan Department of Environment, Great Lakes, and Energy (EGLE, formerly DEQ). He is assigned to investigate possible soil contamination in the City of Lowell near the old Newell Manufacturing facility on Chatham St. He is seeking permission to utilize the street right-of-ways to monitor for volatile gasses in the soil. At this time EGLE **does not** have any evidence there is off-site contamination. Their investigation is to determine if there are any trichloroethylene or other related compound gasses in the soils that could contaminate the area and expose the residents to possible volatilized vapors.

EGLE would like permission to place soil gas monitoring wells along the street right-of-way on Chatham, Amity, and Spring streets. These would be placed between the sidewalk and curb and would extend approximately 5-ft into the ground.

This type of work is very typical for old industrial sites. The placement of these monitoring wells in the public right-of-way is the simplest means to start the off-site investigation process.

Our City attorney has put together the attached License Agreement allowing access of the right-of-way for the installation of these wells. The agreement lists the items of responsibility and expectations of both parties, including necessary liability insurance.

EGLE has requested the City to waive the application fee and to waive the required bond.

It is my recommendation: **That the Lowell City Council approve the License Agreement between the Michigan Department of Environment, Great Lakes, and Energy, and the City of Lowell, for installation of soil gas monitoring wells in the right-of-way as shown as Exhibit A in the agreement, and also waiving of the application fee and bond, and authorize the Mayor and City Clerk to sign the agreement.**



301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085  
[www.ci.lowell.mi.us](http://www.ci.lowell.mi.us)

## LICENSE AGREEMENT

**THIS LICENSE AGREEMENT** (the "Agreement") is made as of \_\_\_\_\_, 2020 by **THE MICHIGAN DEPARTMENT OF ENVIRONMENT, GREAT LAKES, AND ENERGY**, a State of Michigan department, of 525 W Allegan St, Lansing, MI 48933 (the "Licensee") and the **CITY OF LOWELL**, a Michigan municipal corporation, of 301 E. Main Street, Lowell, Michigan 49331 (the "Licensor").

### RECITALS

A. Licensee has requested to conduct an off-site vapor investigation in response to the detection of chlorinated solvents in the subsurface at the former Newell Manufacturing facility located at 615 Chatham Street, Lowell, Michigan 49331.

B. The investigation by Licensee involves the installation of 10 soil gas wells (the "Wells" or "facilities") to assess the presence of solvent vapors in the soils contained in the Right-of-Way (the "ROW") all as shown on Exhibit A.

C. The Licensor has jurisdiction and control of the ROW by virtue of the Michigan Constitution and other local regulation and wishes to allow the investigation as being for the benefit of the public health, safety and welfare of the City of Lowell.

### AGREEMENT

**NOW, THEREFORE**, in exchange for consideration in, or referred to by, this Agreement, the parties agree as follows:

1. **License.** The Licensor grants to the Licensee, and the Licensee accepts from the Licensor, a non-exclusive, non-transferable license to install 10 Wells in the ROW in locations shown on the attached Exhibit A utilizing plans acceptable to and approved by the Licensor in advance of the installation. This is a license and the Licensee understands and agrees that it is only permission to use the ROW and does not constitute any legal or possessory interest in the property.

2. **No Warranties.** The Licensor makes no warranties or representations to the Licensee regarding the condition of the ROW for the use contemplated by this Agreement, and the Licensee agrees to accept the ROW on an "as is" basis. Licensee shall be responsible for

obtaining the permission of any other person, county, state, or federal government agency whose permission is required to work in the ROW. Licensee shall resolve any conflict with existing facilities in the ROW at no cost to the Licensor in order to proceed with installation.

**3. Responsibility.** The Licensee assumes full responsibility for all damage to the ROW and other adjacent properties that occurs as a result of the work performed by Licensee. Licensee shall repair all damage caused by installation, maintenance, relocation or removal activities of Licensee in or adjacent to the ROW. To the extent permitted by law, the Licensee agrees they will indemnify and save the Licensor harmless from any and all liability, damage, expense, causes of action, suits, claims or judgments resulting from injury of person or of others arising out of use of the ROW, its employees, agents, contractors and subcontractors, or to general public. The Licensor agrees that in case any claim is asserted or any action brought to recover any such damage, the Licensor shall give prompt notice in writing to the Licensee and cooperate in every way in the investigation and defense of any such claim or action, and in the handling of settlement of any such action shall be performed and concluded by the Licensee or its insurer. Nothing in this paragraph shall be deemed to waive any statutory or common law immunity of the Licensor pursuant to the laws of the State of Michigan.

The obligation to construct, operate, use and/or maintain the facility to the satisfaction of the Licensor remains in force as long as the facility exists and is within the ROW. Licensee is obligated to repair any damage to the ROW which is a result of the facility or work and which occurs or appears after the execution of this Agreement

**4. Insurance.** The Licensee shall provide general liability insurance coverage for the Licensor as an additional insured, with coverage for bodily injury (including death) and for property damage in a minimum amount of Two Million Dollars (\$2,000,000) per occurrence and Two Million Dollars (\$2,000,000) in the annual aggregate, for occurrences arising out of the use of the ROW by the general public.

**5. Assignment.** Neither party may assign its rights, duties or obligations under this Agreement without the prior written consent of the other party.

**6. Signage.** The necessary construction zone signage for the protection of traffic shall be in accordance with the most recent edition of the Michigan Manual of Uniform Traffic Control Devices. All such devices shall be furnished, installed and maintained by the Licensee. All construction signage shall have black lettering on a reflective florescent orange background, unless otherwise specified. Licensee shall provide any additional signs, barricades and/or lights, at the Licensee's expense, required to protect the general public and the work zone when requested by the Licensor.

**7. Relocation.** Licensee must relocate its facilities and equipment located in the ROW at its expense, upon notification from the Licensor that the Licensor has need for the area in which Licensee's facilities and equipment are located for a public improvement project. Licensee shall relocate its facilities as soon as possible when notified by the Licensor that emergency conditions exist which jeopardize the health, safety or welfare of the general public. During other situations, relocation shall be complete within 60 days of the date of notification



unless the Licensor agrees to a longer period in writing. Upon failure to remove, alter, relocate or surrender the facilities pursuant to the order of the Licensor, Licensee agrees to reimburse the Licensor for its cost in doing the same.

**8. Term; Early Termination.** The term of this Agreement shall be for a period beginning on the date of this Agreement and ending on \_\_\_\_\_. The term of this Agreement may be extended by mutual agreement of the parties in writing. Either the Licensor or the Licensee may terminate this Agreement earlier at anytime upon one months notice.

**9. Abandonment.** Licensee must remove the Wells within 6 month if the Wells are no longer operational or in use regardless of the term of this Agreement.

**10. Miscellaneous.**

**a. Successors and Assigns.** This Agreement shall inure to the benefit of and be binding upon on the parties and their heirs, representatives, successors and assigns.

**b. Entire Agreement.** This Agreement constitutes the entire agreement between the parties as to its subject matter and it supersedes and replaces all prior or contemporaneous agreements. It may not be modified or amended except in writing signed by the parties.

**c. No Waiver.** Failure of either party to enforce any covenant or condition of this Agreement shall not be deemed a waiver thereof or of the right of either party to enforce each and every covenant and condition of this Agreement. No provision of this Agreement shall be deemed to have been waived unless such waiver shall be in writing.

**d. Governing Law.** This Agreement shall be construed and enforced under the laws of the State of Michigan.

**IN WITNESS WHEREOF**, the parties have caused this License to be executed as of the date first written above.

**LICENSEE:**

THE MICHIGAN DEPARTMENT OF  
ENVIRONMENT, GREAT LAKES, AND  
ENERGY

By: \_\_\_\_\_

**LICENSOR:**

CITY OF LOWELL

By: \_\_\_\_\_  
Michael DeVore, Mayor

By: \_\_\_\_\_  
Susan Ullery, Deputy City Clerk

STATE OF MICHIGAN     )  
                                      ) ss.  
COUNTY OF KENT        )

On this \_\_\_\_ day of \_\_\_\_\_, 2020, before me a Notary Public, personally appeared  
\_\_\_\_\_, on behalf of the Trust.

\_\_\_\_\_  
Notary Public, Kent County, Michigan  
My commission expires: \_\_\_\_\_  
Acting in Kent County, Michigan

STATE OF MICHIGAN     )  
                                      ) ss.  
COUNTY OF KENT        )

On this \_\_\_\_ day of \_\_\_\_\_, 2020, before me a Notary Public, personally appeared  
Michael DeVore and Susan Ullery, the Mayor and City Clerk, respectively, of the City of  
Lowell, a Michigan municipal corporation, on behalf of the City.

\_\_\_\_\_  
Notary Public, Kent County, Michigan  
My commission expires: \_\_\_\_\_  
Acting in Kent County, Michigan

Prepared By and When  
Recorded Return To:

Jessica L. Wood  
Dickinson Wright PLLC  
200 Ottawa Avenue, Suite 1000  
Grand Rapids, Michigan 49503  
(616) 458-1300



# Proposed Soil Gas Investigation: Summer 2020

Former Newell Mfg. - 615 Chatham Street, Lowell, Michigan - Location ID 41000947 (Code 6E99)

## Legend

## EXHIBIT A

- ☆ Current Proposed Soil Gas Well Location (Approx)
- ☆ Future Possible Soil Gas Well Location



EXHIBIT A





Permit No.:

Date:

301 East Main Street  
Lowell, Michigan 49331  
Phone (616) 897-8457  
Fax (616) 897-4085

**City of Lowell**  
**Right of Way Construction Permit**  
**Fee: \$50.00**

**Applicant:**

State of Michigan - Dept. of Environment, Great Lakes, & Energy  
Name Remediation & Redevelopment Division and Geological Services Section  
350 Ottawa Avenue, NW - Unit 10  
Address  
Grand Rapids, MI 49503-2341  
Address  
616-446-1263 (Direct - Jason Poll, Project Manager)  
Phone Number

**Purpose:\***

☐ Electric  
☐ Gas  
☐ Phone  
☐ Sewer Line Repair  
☐ Sewer Main Tap  
☐ Water Line Repair  
☐ Water Main Tap  
☒ Other

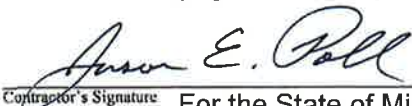
**Location of work to be done:** Grassy Area in ROW Various: 120 Smith, 124 Amity, 524 Elm (along Chatham), 521 Chatham, 517 Chatham, 521 W. Main (along Chatham) - See Attached.

**Contractor:**

1. Contractor is responsible for all repairs within the right of way, such as sidewalk, curb, street, and lawn repairs.
2. Contractor must provide a copy of certificate of insurance showing coverage for liability in the amount of two million dollars (\$2,000,000.00) and the City of Lowell as an additional insured. \*\*Please Waive
3. Contractor will provide a bond to the City of Lowell equal to the amount for all repairs within the City's right of way. \*\*Please Waive
4. All safety issues must be observed such as signage, barricades, etc. Violations will cause stop order and revolt of permit.
5. Contractor will provide written scope of work and provide proposed plan/sketch of work to be done. See Below/Attached
6. If road is removed, the water/sewer supervisor must inspect the premises before it is repaved (with a minimum of 6" of 21AA modified or screened road millings compacted and 4" of asphalt.)

**Reason for stop work order** \_\_\_\_\_

Contractor hereby agrees to abide by the ordinances and regulations of the City of Lowell, Michigan.



Contractor's Signature For the State of Michigan  
Department of Environment, Great Lakes, and Energy

This application, if approved, shall authorize only the work described herein. No other work shall be performed within the City right-of-way by the applicant or any other party (including, without limitation, the installation of additional wires or lines along or within any facilities or structures described in this application) without a separate written application approved by the City of Lowell. The City of Lowell shall not be responsible for any damages to wires, poles, conduits, or any other facilities or structures constructed or installed within the City right-of-way without written application approved by the City of Lowell.

\*Before permit can be approved, the water/sewer supervisor must approve the scope of work.

Permission is requested to do the following work within the limits of the City and it is hereby agreed to do this work in accordance with the "Specifications & Conditions" of the City of Lowell.

Work to commence ~~on~~ after September 1, 2020 and to be completed by October 1, 2020.

The undersigned further agrees that if this application is approved, he/she will meet all legal requirements and that he/she will be responsible to the City of Lowell for any damages done to the City, and that he/she shall pay for all damages, fines and penalties in which he/she shall become liable to pay, and shall hold the City of Lowell harmless from all suits, claims, damages and proceedings of any kind due to his/her operations within the City.

 8/17/2020  
Signature of Contractor Jason E. Poll

For State of Michigan, EGLE-RRD

Jeff VanSetters, Water/Sewer Supervisor

Date

All work and repairs must be inspected by a City employee before bond is returned. Call the Department of Public Works for inspections at 616-897-5929.

Date of final inspection: \_\_\_\_\_

Jeff VanSetters, Water/Sewer Supervisor

#### Additional Notes:

Permit to install up to 9 (7 currently planned) soil gas monitoring wells along right-of-way of Chatham Street and Amity Street in the City of Lowell. This investigation is state-funded since a party liable for the contamination is no longer viable (formerly Newell Manufacturing at 615 Chatham Street); this is an "orphan facility investigation conducted to assure public safety. Hazardous chemicals including trichloroethylene (a.k.a trichloroethene or "TCE") and related degradation compounds were historically detected at the subject facility and may be migrating with natural groundwater flow to the southeast.

~~Soil gas monitoring wells will be installed using a hand auger or portable drill to a depth of around 5 feet below ground surface (BGS) and will be discretely finished at the surface within 6-inch manholes with bolt-on covers for security. Soil gas wells will be sampled following installation. Based on the findings of the preliminary study, soil gas wells may be re-sampled or removed from the ground.~~

Please see attached narrative, map, and sketches of proposed monitoring devices. EGLE will utilize the Miss Dig utility location services prior to digging and the proposed borings will be marked/staked prior to drilling therefore final locations may vary to accommodate utilities.

Primary field contact is Jason Poll, EGLE Project Manager who can be reached at 616-446-1263 or via email at pollj@michigan.gov.

**Former Newell Manufacturing Area Soil Gas Investigation**

**EGLE Location ID: 41000947**

**EGLE Location Code: 6E99**

Off-Site Soil Gas Investigation

Information for City of Lowell Public Works Department; Right-of-Way Permit Application

August 17, 2020

From EGLE Remediation Information Data Exchange (RIDE) database on 8/17/2020:

"The subject facility has been occupied since the 1900s when it was a school building. In the 1940s it was industrialized and has been since this time...Two sets of Environmental Site Assessments (ESAs) were completed. The first was in 1998 and it was done as a part of a contemplated sale of the property. During Phase I of the ESA, several drums were found that contained hazardous materials, and an Aboveground Storage Tank (AST) was also found at this time. The AST was evaluated, and there were no leaks to be found. Phase II included the installation of soil borings and monitoring wells.

"The second ESA occurred in 2002. During this time, several soil samples were taken to evaluate the degree of contamination within the soil. Analytical data confirms the existence of hazardous substances in the soil and the contamination on the subject facility was above criteria. A BEA was prepared that also documented the presence of arsenic above the Part 201 Generic Residential Soil Direct Contact Criteria, based on Phase II sampling. In addition, barium, chromium, copper, and zinc exist in the site soils, and cis-1,2-DCE in the site groundwater based on 1998 Phase II activities. Trans-1,2-DCE and trichloroethylene (TCE) were identified in both soil and groundwater during vertical aquifer profiling in November 2000. A Notice of Migration of Contamination was submitted to EGLE (then the DEQ) on September 22, 2003, for cis-1,2-DCE, TCE, and vinyl chloride for properties located southeast of the facility.

"The parcel was split, the western portion of the facility was converted for use by Lowell Light and Power for storage and, more recently, is being converted for use as an anaerobic digester for the treatment of wastewater from a nearby food processing factory (Lighthouse Foods). The eastern portion of the facility is owned/occupied by an industrial polyethylene foam manufacturer. Both parties filed a Baseline Environmental Assessment but were informed of their Section 7a (Due Care) responsibilities in March 2019 specifically related to vapor intrusion (VI)."

Current Status (Summer 2020): "Site-specific volatilization to indoor air criteria (VIAC) developed for the facility in March 2019. The Michigan Department of Environment, Great Lakes, and Energy sent a compliance communication to the property in March 2019. Further review of groundwater data suggests limited risk from contaminants volatilizing from groundwater but an ongoing potential concern for vapor intrusion risk due to contaminated site soils remains, mainly in the vicinity of the former degreaser. Offsite properties are residential and groundwater contaminants are above site-specific VIAC for the residential pathway. Additional assessment is needed to evaluate residential off-site VI potential.



**LOWELL CITY ADMINISTRATION**  
**INTER OFFICE MEMORANDUM**

**DATE:** September 17, 2020

**TO:** Mayor DeVore and the Lowell City Council

**FROM:** Michael T. Burns, City Manager MB

**RE:** Employment Agreement

---

In January of 2019, amendments to my Employment Agreement as City Manager were completed. As part of the agreement, we modified Section 15 of the original agreement pertaining to residency when my wife and I moved into the City Limits in 2018 (this was in amendment 6 of the January 19, 2019 agreement). Since this time, I have had a situation change in my family (which I have personally explained to all of you) to where I am requesting a modification to the residency provision.

I am requesting Section 15 of my agreement be modified to where everything in the January 2019 agreement pertaining to this matter is struck. With the exception of me living within 20 miles of the City Limits.

As I said before, this is only to address a situation in my family which has occurred. I am still committed to the City of Lowell and this doesn't change my interest in continuing to serve as your manager.

If this approval is granted, the City Attorney and I can amend the agreement with the City to satisfy your concerns and my family's concerns.



## FIRST ADDENDUM TO EMPLOYMENT AGREEMENT

**THIS FIRST ADDENDUM TO EMPLOYMENT AGREEMENT** (the "First Addendum") is made and entered into as of January 22, 2019, by and between the **CITY OF LOWELL**, a Michigan municipal corporation (the "City"), 301 E. Main Street, Lowell, Michigan 49331 and **MICHAEL T. BURNS** ("Mr. Burns") 301 E. Main Street, Lowell, Michigan 49331

### RECITALS

A. The City and Mr. Burns have previously entered into an Employment Agreement dated as of August 1, 2016 (the "Agreement"), employing the services of Mr. Burns as the City Manager of the City.

B. The City and Mr. Burns desire to modify the terms and conditions of the Agreement in certain respects.

**NOW, THEREFORE**, in exchange for consideration in, or referred to by, the Agreement and this First Addendum the City and Mr. Burns agree as follows:

**Section 1. Amendment to Section 3 of Agreement.** The third sentence of Section 3, "Compensation," of the Agreement is amended to read as follows:

Thereafter, so long as Mr. Burns shall remain in the employ of the City as City Manager, the City Council shall annually review Mr. Burns' compensation as a part of his annual performance evaluation and determine Mr. Burns' compensation for the succeeding annual period, *provided, however*, during such employment for each of the annual periods commencing July 1, 2019, July 1, 2020 and July 1, 2021, Mr. Burns annual salary shall be increased by a minimum of 3% over the prior year's annual salary.

**Section 2. Amendment to Section 5 of Agreement.** Section 5, "Severance Pay," of the Agreement is amended in its entirety to read as follows:

**Section 5. Severance Pay.** In the event Mr. Burns is terminated by the City while his is willing and able to perform the duties of City Manager, the City agrees, subject to the succeeding sentences in this Section 5, to (a) compensate Mr. Burns for twelve months salary at its then current compensation value which amount shall be paid on an every two week basis during such twelve months, (b) to pay Mr. Burns for unused vacation leave that he has accumulated up though the date of termination at the then current compensation rate and (c) to continue to provide health care coverage or the then established payment in lieu of coverage, at the election of Mr. Burns, then being provided or offered to other City employees. If during such twelve-month period Mr. Burns shall be employed elsewhere (excluding any part-time employment related to sports officiating or related activities), the amount of salary or

wage compensation from such employment shall offset dollar-for-dollar the amount the City is required to pay and the City shall no longer be required to provide health care coverage or make any payment to him in lieu of coverage. In the event Mr. Burns resigns pursuant to Section 4.a. hereof (with or without the required notice) or is terminated by the City pursuant to Section 4.d. hereof or upon the occurrence of a termination pursuant to Section 4.b. hereof, the City shall have no obligation to pay Mr. Burns the severance payments identified in (a) and (b) of this Section 5 or to continue the health care benefits or any payment in lieu of coverage.

**Section 3. Amendment to Section 7 of Agreement.** The last sentence of Section 7, "Vacation Leave," of the Agreement is amended to read as follows:

Except as otherwise provided in Section 5 hereof, the use, retention and payment of vacation leave shall be the same as that applicable to all other full-time management level employees of the City.

**Section 4. Amendment to Section 8 of Agreement.** The following sentence is added at the end of Section 8, "Sick and Leave Time," of the Agreement:

Commencing on July 1, 2019, and on each subsequent July 1 during the time Mr. Burns is employed by the City as its City Manager pursuant to this Agreement, Mr. Burns may elect to be paid for unused sick leave that accumulated during the prior twelve-month period at the compensation rate in effect during such period.

**Section 5. Amendment to Section 10 of Agreement.** The second paragraph of Section 10, "Professional Development," of the Agreement is amended in its entirety to read as follows:

The City agrees to reimburse Mr. Burns up to \$1,500 of documented expenses related to registration fees, travel, lodging and meals for attendance at each annual International City Managers Association conference during the time Mr. Burns is employed by the City as its City Manager. The days he is absent from the City shall not count against his vacation leave.

**Section 6. Amendment to Section 15 of Agreement.** Section 15, "Residency," is amended in its entirety to read as follows:

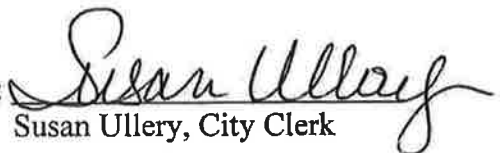
**Section 15. Residency.** Effective as of the date of the First Addendum, Mr. Burns resides within the City Limits. During the time he is employed by the City as its City Manager, Mr. Burns shall reside within the City limits unless suitable housing is not available at a reasonable cost, in which case, Mr. Burns agrees that his residence shall not be more than 20 miles from the City limits.

**Section 7. Ratification.** Except as otherwise provided in this First Addendum, the Agreement is hereby ratified and confirmed.


**IN WITNESS WHEREOF,** the City and Mr. Burns have executed this Agreement as of the day first written above.

**CITY OF LOWELL**

By:   
Michael DeVore, Mayor

Attest:   
Susan Ullery, City Clerk

**MICHAEL T. BURNS**

  
Michael T. Burns

# Monthly Operating Report

for the . . .

Contract Operation

of the . . .



Wastewater Treatment Plant

August 2020





September 17, 2020

Mr. Mike Burns  
City Manager  
City of Lowell  
301 East Main Street  
Lowell, MI 49331

Dear Mr. Burns:

On behalf of Suez I am pleased to submit the August Monthly Operating Report for the Lowell Wastewater Treatment Plant. During the month 27.99 million gallons of wastewater were treated, down from 30.83 million gallons the month before.

All NPDES Permit requirements were satisfied. Copies of the Discharge Monitoring Report for the month can be seen in Appendix A. Appendix B contains graphs representing how the actual lab results compared to the limits in the NPDES Permit and how the actual plant flows compared to the design flow.

The public notice period for our new NPDES permit started on August 13, and ended on September 12.

#### INDUSTRIAL PRETREATMENT PROGRAM

The Fullers Septic August surcharges were \$61.11. No operational problems were experienced at the plant from this discharge.

The Litehouse August surcharges and fines were \$3,254.53 for the month. Seven fines were assessed for exceeding BOD & Phosphorus upper limits. Minor operational problems were experienced at the plant from their discharge, no violations of the NPDES permit were experienced. I continue to work with them on these exceedences.

Litehouse was also issued a Notice of Noncompliance and a modified Discharge Permit based on sampling results conducted for fats, oils, & grease. Testing for fats, oils, & grease has been added to their discharge permit as sampling conducted on August 10 indicated their levels were well above the limit set within the City's Sewer Use Ordinance.

#### MAINTENANCE COST REPORT

Date	Vendor	Cost
8/1	Ace Hardware (1)	\$ 168.59
8/14	Accurate Safety (2)	68.30
8/20	Tip-Top Gravel (3)	73.14

Beginning Balance of the Annual Maintenance Allowance (Including carryover \$\$ from FY 19-20)*	\$ 12,014.93*
Maintenance Allowance Spent YTD	\$ 1,188.79
Balance of Maintenance Allowance	\$ 10,826.14

\*The maintenance spending for FY 19-20 was under the annual allotment by \$14.93. That amount will be added to the beginning balance on July 1<sup>st</sup>. That makes the beginning balance \$12,014.93 (\$12,000+14.93).

In addition to the preventive maintenance the following corrective maintenance activities occurred:

- Repainted bumper posts & generator fuel tank (1)
- Conducted testing on electrical safety gloves (2)
- Replaced landscape mulch around plant sign (3)

#### PROJECTS FOR THE FUTURE

- Continue miscellaneous painting projects
- Replace weed control sprayers
- Conduct annual flow meter calibrations

If you have any questions or would like additional information, please feel free to call me at your convenience.

Respectfully submitted,

SUEZ



Brian Vander Meulen  
Project Manager

#### AUGUST EFFLUENT ANALYSIS OVERVIEW

The daily average for CBOD was 5 mg/l, 72% under the NPDES limit of 25 mg/l. The worst 7-day average was 8 mg/l, 80% under the NPDES limit of 40 mg/l.

The daily average for Suspended Solids was 2.3 mg/l, 92% under the NPDES limit of 30 mg/l. The worst 7-day average was 3.3 mg/l, 93% under the NPDES limit of 45 mg/l.

The monthly average for Phosphorus was 0.45 mg/l, the limit is 1.0 mg/l.

The average removal rate for BOD was 97%; a minimum of 85% is required. The average removal rate for Suspended Solids was 98%; a minimum of 85% is required.

The geometric average for fecal coliform bacteria was 58 colonies/100 mls, the limit is 200 colonies/100 mls. The worst 7-day average was 151 colonies/100 mls, the limit is 400 colonies/100 mls.

The highest chlorine residual was 0.036 mg/l; the limit is 0.038 mg/l. The monthly average was 0.023 mg/l.

## Appendix A





# Plant Influent Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

R4607 4/74  
4833-6040

Weather Code	
1. Clear	6. Warm
2. Partly Cloudy	7. Cold
3. Cloudy	8. Windy
4. Rain	9. Melting Snow
5. Snow	

Plant No. 410049  
Month August  
Year 2020

Superintendent's Signature  
Brian Vander Meulen, Supt.

	WEATHER		FLOW		RAW SEWAGE QUALITY											
D A Y P N S F	Type Code	Precip Inches	Total MGD	Peak MGD	Temp F	pH SU	BOD		SS		Total-P		VSS mg/l	NH3-N mg/l	Mercury ng/l	D A Y P N S F
	0033	0045	50050	50051	00011	00400	mg/l	LBS	mg/l	LBS	mg/l	LBS	00535	00610	71900	
1	246	0.85	0.90	1.10											*G	1
2	246	0.03	0.96	1.20												2
3	246	0.00	0.96	1.30	63	7.3	157	1257	80	641			76			3
4	26	0.00	0.97	1.40												4
5	26	0.00	0.94	1.30	64	7.1	384	3010	180	1411	3.1	24.3	174	9.4		5
6	16	0.00	0.93	1.40												6
7	268	0.00	0.89	1.30	65	7.4	208	1544	94	698			92			7
8	268	0.00	0.90	1.30												8
9	16	0.00	0.95	1.30												9
10	246	0.23	0.93	1.40	65	7.2	207	1606	84	652			82			10
11	16	0.00	0.93	1.40												11
12	16	0.00	0.89	1.40	66	7.2	229	1700	112	831	3.0	22.3	104	9.8		12
13	16	0.00	0.84	1.40	66	7.3	258	1807	88	616			84			13
14	16	0.00	0.92	1.30												14
15	246	0.02	0.87	1.30												15
16	16	0.00	0.93	1.10												16
17	16	0.00	0.87	1.20	66	7.5	146	1059	74	537			70			17
18	16	0.00	0.91	1.20												18
19	16	0.00	0.86	1.30	67	7.3	263	1901	128	918	3.3	23.7	126	11.7		19
20	16	0.00	0.90	1.40												20
21	16	0.00	0.90	1.40	67	7.2	422	3168	186	1396			178			21
22	16	0.00	0.85	1.30												22
23	16	0.00	0.88	1.20												23
24	16	0.00	0.85	1.30	66	7.4	280	1985	84	595			78			24
25	26	0.00	0.89	1.30												25
26	16	0.00	0.83	1.30	68	6.9	278	1924	176	1218	4.1	28.4	168	12.2		26
27	246	1.21	0.94	1.30												27
28	246	0.50	0.90	1.70	66	7.1	219	1644	140	1051			126			28
29	268	0.00	0.89	2.40												29
30	16	0.00	0.93	1.20												30
31	26	0.00	0.88	1.30	66	7.3	141	1035	68	499			66			31
TL	XXXX	2.84	27.99	XXXX	XXXX	XXXX	XXXX	56371	XXXX	26382	XXXX	764	XXXX	XXXX	XXXX	TL
ME	XXXX	XXXX	0.90	XXXX	66	7.2	246	1818	115	851	3.4	24.7	110	10.8	XXXX	ME
MAX	XXXX	1.21	0.97	2.40	68	7.5	422	3168	186	1411	4.1	28.4	178	12.2	XXXX	MAX
MIN	XXXX	XXXX	0.83	1.10	63	6.9	141	1035	68	499	3.0	22.3	66	9.4	XXXX	MIN

# Activated Sludge Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

- PM Code  
1. Coventional  
2. Step Feed  
3. Complete Mix  
4. Extended Aeration  
5. Contact Stabilization  
6. Other

Plant No. 410049  
Month August  
Year 2020

Superintendent's Signature  
Brian Vander Meulen, Supt.

AERATION SYSTEM					MIXED LIQUOR						SECONDARY SLUDGE			Process Modifi- cation see code 80889	D A Y P N S F	REMARKS
D A Y P N S F	Aeration Volume KCF 80993	Detention Time Hours 81001	Sludge Age Days 80990	Organic Loading F/M 80992	MLSS mg/l 70323	MLVSS mg/l 70324	Settle. % 81004	SDI % 81007	DO mg/l 00300	SVI % 8100	SS % 81006	VSS % 70325	Waste Kgal 80991			
1	192	38.3											0.0	4	1	
2		35.9											0.0		2	
3		35.9	33.0	0.07	1765	1418	18	0.98	6.2	102	0.32	0.25	31.4		3	
4		35.5											0.0		4	
5		36.7	13.4	0.20	1584	1272	17	0.93	5.0	107	0.26	0.21	0.0		5	
6		37.1											0.0		6	
7		38.7	28.2	0.10	1642	1322	17	0.97	2.8	104	0.35	0.28	28.9		7	
8		38.3											0.0		8	
9		36.3											0.0		9	
10		37.1	34.0	0.09	1848	1506	15	1.23	3.6	81	0.33	0.27	0.0		10	
11		37.1											92.3		11	
12		38.7	23.8	0.11	1650	1324	11	1.50	3.7	67	0.24	0.19	25.6		12	
13		41.0	25.6	0.14	1316	1063	8	1.65	4.0	61	0.24	0.20	0.0		13	
14		37.5											0.0		14	
15		39.6											0.0		15	
16		37.1											0.0		16	
17		39.6	33.0	0.07	1480	1200	9	1.64	5.3	61	0.22	0.17	0.0		17	
18		37.9											0.0		18	
19		40.1	20.1	0.13	1544	1235	10	1.54	3.1	65	0.28	0.22	0.0		19	
20		38.3											0.0		20	
21		38.3	15.1	0.19	1760	1423	12	1.47	3.5	68	0.37	0.30	0.0		21	
22		40.5											0.0		22	
23		39.2											0.0		23	
24		40.5	32.4	0.13	1613	1309	14	1.15	2.9	87	0.32	0.26	0.0		24	
25		38.7											0.0		25	
26		41.5	18.9	0.10	1926	1565	18	1.07	3.0	93	0.29	0.24	0.0		26	
27		36.7											0.0		27	
28		38.3	22.9	0.08	2012	1622	18	1.12	4.0	89	0.34	0.27	0.0		28	
29		38.7											0.0		29	
30		37.1											0.0		30	
31		39.2	49.1	0.05	2045	1641	20	1.02	5.1	98	0.36	0.29	0.0		31	
TL	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	178.2	XXXX	TL	
ME	192	38.2	26.9	0.11	1707	1377	14	1.25	4.0	83	0.30	0.24	5.7	XXXX	ME	
MAX	XXXX	41.5	49.1	0.20	2045	1641	20	1.65	6.2	107	0.37	0.30	92.3	XXXX	MAX	
MIN	XXXX	35.5	13.4	0.05	1316	1063	8	0.93	2.8	61	0.22	0.17	XXXX	XXXX	MIN	

Remarks:

4833-5034  
R4609 4/74

# Final Effluent Sheet

State of Michigan  
Department of Environmental Quality

Lowell, Michigan

	Fecal	Total
MF	31616	31504
MPW	31615	31505

Plant No. 410049  
Month August  
Year 2020  
Sampling Point Code 001

Superintendent's Signature  
Brian Vander Meulen, Supt.

R 4610 4/74  
4833-5468

DAY PN SF	CBOD			SS			Total - P			VSS	pH	DO	F.Coli	NH3	Cl2	Mercury	DAY PN SF
	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	LBS.	% Rem	mg/l	SU	mg/l	#/100ml	mg/l	mg/l	ng/l	
	80082	85001	80091	00530	85002	81011	00665	85004	81012	00535	00400	00300	31616	00610	50060	71900	
1																*G	1
2																	2
3	7	56	96	3.0	24	96				2.8	7.3	9.0	12		0.033		3
4																	4
5	5	39	99	1.6	13	99	0.49	3.84	84	1.4	7.6	9.2	27	0.05	0.034		5
6																	6
7	8	59	96	1.4	10	99				1.2	7.4	9.0	41		0.031		7
8																	8
9																	9
10	6	47	97	2.4	19	97				2.2	7.3	8.7	56		0.012		10
11																	11
12	3	22	99	2.2	16	98	0.62	4.60	79	1.2	7.3	8.9	200	0.05	0.005		12
13	7	49	97	2.0	14	98				1.8	7.3	8.8	190		0.017		13
14																	14
15																	15
16																	16
17	7	51	95	3.8	28	95				3.2	7.3	8.9	84		0.033		17
18																	18
19	6	43	98	2.8	20	98	0.40	2.87	88	2.4	7.3	9.1	216	0.04	0.001		19
20																	20
21	5	38	99	3.0	23	98				2.6	7.4	8.8	61		0.025		21
22																	22
23																	23
24	10	71	96	0.8	6	99				0.6	7.3	8.8	10		0.036		24
25																	25
26	6	39	98	5.6	39	97	0.29	2.01	93	3.2	7.4	8.7	240	0.06	0.001		26
27																	27
28	8	60	96	0.8	6	99				0.6	7.3	8.4	112		0.033		28
29																	29
30																	30
31	8	59	94	0.4	3	99				0.2	7.3	8.8	10		0.032		31
TL	XXXX	1508	XXXX	XXXX	523	XXXX	XXXX	103.2	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	XXXX	TL
ME	7	49	97	2.3	17	98	0.45	3.33	86	1.8	7.3	8.9	58	0.05	0.023	XXXX	ME
WA	8	57	96	3.3	24	96	XXXX	XXXX	XXXX	2.8	7.4	8.6	151	0.06	0.033	XXXX	WA
MAX	10	71	99	5.6	39	99	0.62	4.60	93	3.2	7.6	9.2	240	0.06	0.036	XXXX	MAX
MIN	3	22	94	0.4	3	95	0.29	2.01	79	0.2	7.3	8.4	10	0.04	0.001	XXXX	MIN

Remarks: Fecal Coli for August 26 are actually "Greater Than"  
Cl2 Residuals for August 19, 26 are actually "Less Than"

# Miscellaneous Sheet

State of Michigan  
Department of Environmental Quality

21

R 4607 4/74  
4833-6040

Lowell, Michigan

Plant No. Month Year  
410049 August 2020

Superintendent's Signature \_\_\_\_\_  
Brian Vander Meulen, Supt.

Grit		Aux Fuel	Power Consumption	Chemicals Applied		
D		Nat. Gas		CL2	FeCL2	
A						
Y						
PN	CF	CF	KWH	LBS	GAL	
SF		2	3			
1	1	0	2.2	10	20	
2	1	0	2.6	10	20	
3	1	1	2.4	8	20	
4	1	0	2.6	5	20	
5	1	0	2.0	7	25	
6	1	0	2.2	8	15	
7	1	0	2.0	2	20	
8	1	0	1.8	10	25	
9	1	0	2.2	8	20	
10	1	0	2.0	7	25	
11	1	0	2.2	5	20	
12	1	1	2.2	5	20	
13	1	0	1.8	5	20	
14	1	0	2.2	10	25	
15	1	0	2.0	6	25	
16	1	0	2.0	4	15	
17	1	0	2.0	8	20	
18	1	0	2.2	6	20	
19	1	0	2.0	6	25	
20	1	0	2.0	10	20	
21	1	0	2.0	10	25	
22	1	1	1.8	8	20	
23	1	0	2.0	7	20	
24	1	0	2.0	7	20	
25	1	0	2.0	7	20	
26	1	0	2.0	7	25	
27	1	0	2.2	5	20	
28	1	0	1.8	8	20	
29	1	0	1.8	10	20	
30	1	0	2.0	5	20	
31	1	1	2.0	7	25	
TL	31	4	64.2	221	655	0
ME	1	0	2.1	7	21	0
MAX	1	1	2.6	10	25	0
MIN	1	0	1.8	2	15	0

Manpower						
Position Title	Full Time	Part Time	Total Hours	No. of Vac.	No. of Separations	No. of New Hires
Superintendent	1	0	168	0	0	0
Shift Operator	1	1	188	0	0	0
Total	2	1	356	0	0	0
Weekday Hrs.	8					
Saturday Hrs.	2					
Sunday Hrs.	2					
Holiday Hrs.	2					

**PERMITTEE NAME/ADDRESS** (Include Facility Name/Location if Different)

**NAME:** LOWELL WWTP  
**ADDRESS:** 301 EAST MAIN STREET  
 LOWELL MI 49331

## NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

## DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR  
 (SUBR GG)  
 F-FINAL  
 001 MUN.WASTE H20--FLAT RIVER

**FACILITY:** LOWELL WWTP  
**LOCATION:** LOWELL MI 49331  
**ATTN:** BRIAN VANDER MEULEN

MONITORING PERIOD						
YEAR	MO	DAY		YEAR	MO	DAY
FROM 2020	8	01		TO 2020	8	31

\*\*\* NO DISCHARGE ☐ \*\*\*

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
FLOW, IN CONDUIT OR THRU TREATMENT PLANT 50050 1 0 0 EFFLUENT GROSS VALUE	SAMPLE MEASUREMENT PERMIT REQUIREMENT	0.90 REPORT MONTHLY AVG	0.97 REPORT DAILY MAX	(03) MGD	***** *****	***** *****	***** *****	***** *****	- WEEKDAYS	7/7	RECORD FLOW RECORD FLOW
SOLIDS, TOTAL SUSPENDED 00530 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT PERMIT REQUIREMENT	17 360 MONTHLY AVG	24 530 7 DAY AVG	(26) lbs/day	***** *****	2.3 30 MONTHLY AVG	3.3 45 7 DAY AVG	(19) mg/L	0 WEEKDAYS	3/7	24 HR COMP 24 HR COMP
BOD, CARBONACEOUS 05 DAY, 20C 80082 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT PERMIT REQUIREMENT	49 300 MONTHLY AVG	57 470 7 DAY AVG	(26) lbs/day	***** *****	7 25 MONTHLY AVG	8 40 7 DAY AVG	(19) mg/L	0 WEEKDAYS	3/7	24 HR COMP 24 HR COMP
NITROGEN, AMMONIA TOTAL (AS N) 00610 B 1 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT PERMIT REQUIREMENT	***** *****	***** *****	**** ****	***** *****	***** *****	0.06 REPORT DAILY MAX	(19) mg/L	0 WEEKLY	1/7	24 HR COMP 24 HR COMP
PHOSPHORUS, TOTAL (AS P) 00665 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT PERMIT REQUIREMENT	3.3 12 MONTHLY AVG	4.6 REPORT DAILY MAX	(26) lbs/day	***** *****	0.45 1.0 MONTHLY AVG	0.62 REPORT DAILY MAX	(19) mg/L	0 WEEKLY	1/7	24 HR COMP 24 HR COMP
CHLORINE, TOTAL RESIDUAL 50060 P 0 0 SEE COMMENTS BELOW	SAMPLE MEASUREMENT PERMIT REQUIREMENT	***** *****	***** *****	**** ****	***** *****	***** *****	0.036 0.038 DAILY MAX	(19) mg/L	0 WEEKDAYS	3/7	GRAB GRAB
MERCURY, TOTAL 71900 B 0 0 PRIOR TO DISINFECT	SAMPLE MEASUREMENT PERMIT REQUIREMENT	***** *****	*G Report Max Monthly Avg	**** lbs/day	***** *****	***** *****	*G Report Max Monthly Avg	0 ng/L	1/90 QUARTERLY		GRAB GRAB
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER  Brian Vander Meulen, Supt.  TYPED OR PRINTED		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.				PHONE NUMBER		DATE			
						(616) 897-8135		2020 9 10			
		SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT				AREA CODE	NUMBER	YEAR	MO	DAY	

COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION



**PERMITTEE NAME/ADDRESS** (Include Facility Name/Location if Different)

**NAME:** LOWELL WWTP  
**ADDRESS:** 301 EAST MAIN STREET  
 LOWELL MI 49331

## NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES)

## DISCHARGE MONITORING REPORT (DMR)

MI0020311	001 A
PERMIT NUMBER	DISCHARGE NUMBER

MINOR  
 (SUBR GG)  
 F-FINAL  
 001 MUN. WASTE H2O--FLAT RIVER

**FACILITY:** LOWELL WWTP  
**LOCATION:** LOWELL MI 49331  
**ATTN:** BRIAN VANDER MEULEN

MONITORING PERIOD						
YEAR	MO	DAY		YEAR	MO	DAY
FROM 2020	8	01	TO	2020	8	31

\*\*\* NO DISCHARGE ☐ \*\*\*

NOTE: Read Instructions before completing this form.

PARAMETER		QUANTITY OR LOADING			QUALITY OR CONCENTRATION				NO. EX	FREQUENCY OF ANALYSIS	SAMPLE TYPE
		AVERAGE	MAXIMUM	UNITS	MINIMUM	AVERAGE	MAXIMUM	UNITS			
MERCURY, TOTAL	SAMPLE MEASUREMENT	*****	0.000007		*****	*****	0.41		0	1/90	CALCTD
71900 X 0 0 PRIOR TO DISINFECT	PERMIT REQUIREMENT	*****	0.000036 12-Mo Rolling Avg	lbs/day	*****	*****	3.0 12-Mo Rolling Avg	ng/L		QUARTERLY	CALCTD
COLIFORM, FECAL GENERAL	SAMPLE MEASUREMENT	*****	*****		*****	58	151	(19)	0	3/7	GRAB
74055 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****	*****	*****	200 MONTHLY AVG	400 7 DAY AVG	mg/L		DAILY	GRAB
BOD, 5-DAY PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		97	*****	94	(23)	0	1/30	CALCTD
81010 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****	*****	85 MIN % REMOVAL	*****	Minimum Daily % Removal	PER- CENT		ONCE/MON	CALCTD
SOLIDS, SUSPENDED PERCENT REMOVAL	SAMPLE MEASUREMENT	*****	*****		98	*****	95	(23)	0	1/30	CALCTD
81011 K 0 0 PERCENT REMOVAL	PERMIT REQUIREMENT	*****	*****	*****	85 MIN % REMOVAL	*****	Minimum Daily % Removal	PER- CENT		ONCE/MON	CALCTD
pH	SAMPLE MEASUREMENT	*****	*****		7.3	*****	7.6	(12)	0	3/7	GRAB
00400 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****	****	6.5 DAILY MINIMUM	*****	9.0 DAILY MAX	S.U.		WEEKDAYS	GRAB
OXYGEN, DISSOLVED (DO)	SAMPLE MEASUREMENT	*****	*****		8.4	*****	*****	(19)	0	3/7	GRAB
00300 P 0 0 SEE COMMENTS BELOW	PERMIT REQUIREMENT	*****	*****	****	3.0 DAILY MINIMUM	*****	*****	mg/L		WEEKDAYS	GRAB
	SAMPLE MEASUREMENT										
	PERMIT REQUIREMENT										
NAME/TITLE PRINCIPAL EXECUTIVE OFFICER		I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.				PHONE NUMBER		DATE			
Brian Vander Meulen, Supt.						(616) 897-8135		2020 9 10			
TYPED OR PRINTED						SIGNATURE OF PRINCIPAL EXECUTIVE OFFICER OR AUTHORIZED AGENT		AREA CODE NUMBER YEAR MO DAY			

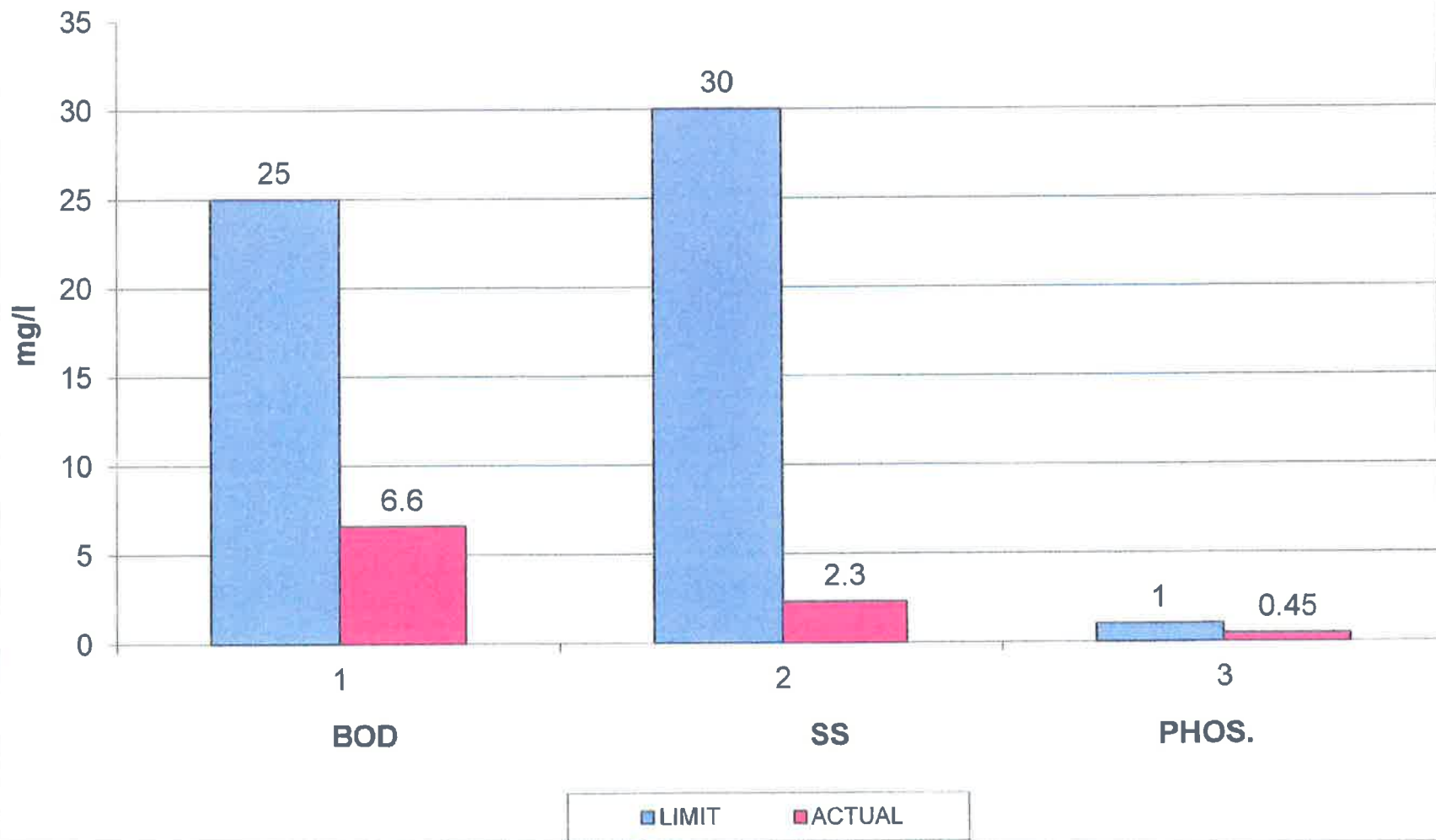
COMMENTS AND EXPLANATION OF ANY VIOLATIONS (Reference all attachments here)

P=AFTER DISINFECTION

## Appendix B

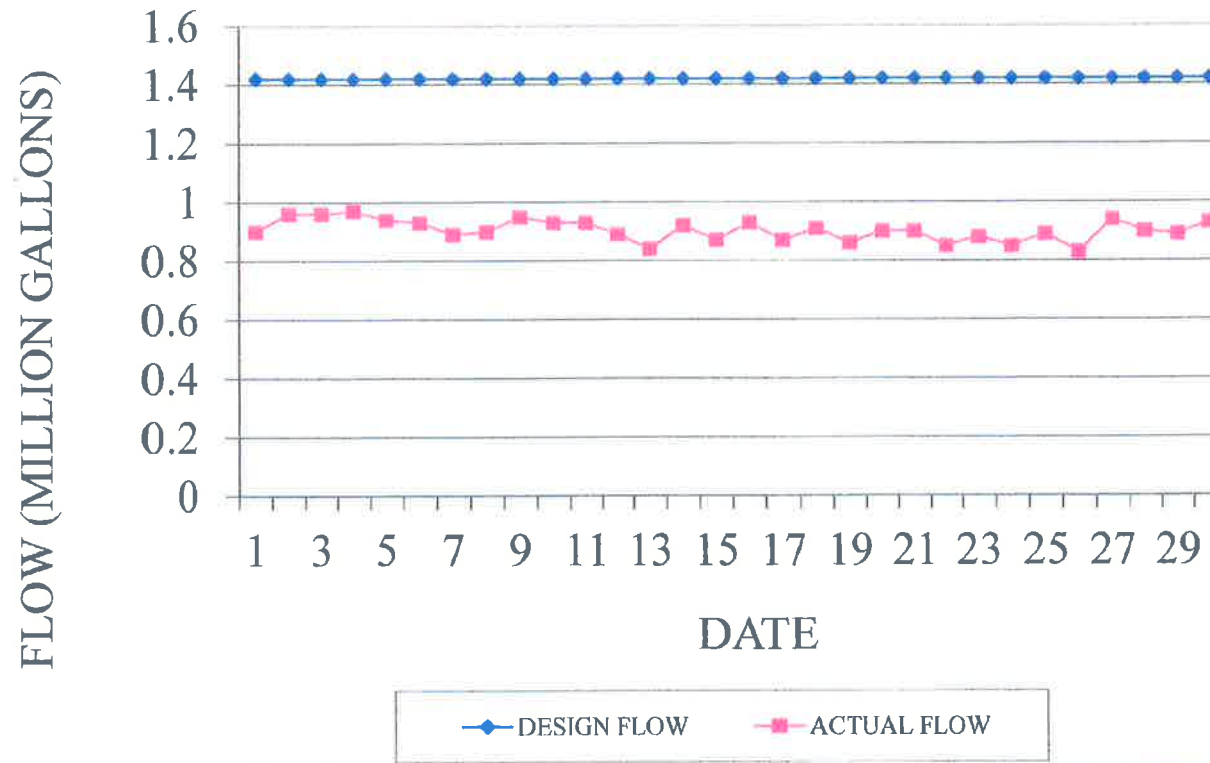


## EFFLUENT LIMIT vs ACTUAL





## DESIGN FLOW vs ACTUAL FLOW







Lowell Area Fire and  
Emergency Services Authority  
Lowell Area Fire Department  
315 S. Hudson St. Lowell, MI 49331  
616-897-7354

Wednesday, September 09, 2020

Fire Authority Board:

We responded to 69 total incidents for the month of August.

We had two people show up for open tryouts. We offered positions to both with only one excepting. Our newest team member is medically trained and she will start the fire academy this fall.

August was a tough month for the team. We responded to two fatal crashes within 5 days. Both crashes were on Alden Nash south of town.

On a happier note, some of our team members were part of a CPR save at Arrowhead golf course. By stander CPR was started and our crew took over upon arrival. The gentleman was released and home by the weekend. First two on scene were Deputy Chief Witherell and Firefighter Oswald. Myself and Firefighter Kelley arrived prior to transport. Fox 17 did a story with the bystanders, survivor and rescuers. An AED was donated to the golf course by SERC and a fund raiser was held to raise money for a second AED for the owner's other golf course. It was a great outcome because of some great teamwork and people willing to get involved.

As this is my final Chief's report, I would like to thank you for the opportunities you have given me over the years. I wish you all the best moving forward. Take care of your team and they will take care of you. Always remember: **As an individual we're good, As a team, we're great!**

Shannon, Corey and I are reviewing all reports.

Please feel free to contact me at (616) 648-1478 with any questions or concerns.

Respectfully, Ron van Overbeek

Fire Chief, Lowell Area Fire Dept.

# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 9/2/2020 6:25:48 PM



## Incident Count per User-Defined Fields for Date Range

Start Date: 08/01/2020 | End Date: 08/31/2020

ANSWERS	# INCIDENTS
<b>USER-DEFINED FIELD: SCBA (Required)</b>	
0	68
4	1

<b>USER-DEFINED FIELD: Hose 1.5 inch Feet used (Required)</b>	
0	68
200	1

<b>USER-DEFINED FIELD: Hose 3 inch Feet used (Required)</b>	
0	69

<b>USER-DEFINED FIELD: Hose 5 inch feet used (Required)</b>	
0	69

<b>USER-DEFINED FIELD: Hand Tools Used (Required)</b>	
0	61
1	1
1 tic	1
2 - four gas monitors	1
2 Pike Poles	1
3 flashlights, TIC, 2 chainsaws	1
4-Flash lights	1
bolt cutters and halogen	1
shovels, brooms, cones	1

<b>USER-DEFINED FIELD: Rescue Tools Used (Required)</b>	
0	67
1 tic	1
Cutter, Spreader	1

<b>USER-DEFINED FIELD: Water used (gal) (Required)</b>	
0	68
1000	1

<b>USER-DEFINED FIELD: LUCAS (Required)</b>	
NO	68

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



ANSWERS	# INCIDENTS
Yes	1

Only User-Defined values selected in the CUSTOM field of an incident Included. Only REVIEWED incidents included in count.



# Lowell Area Fire Dept.

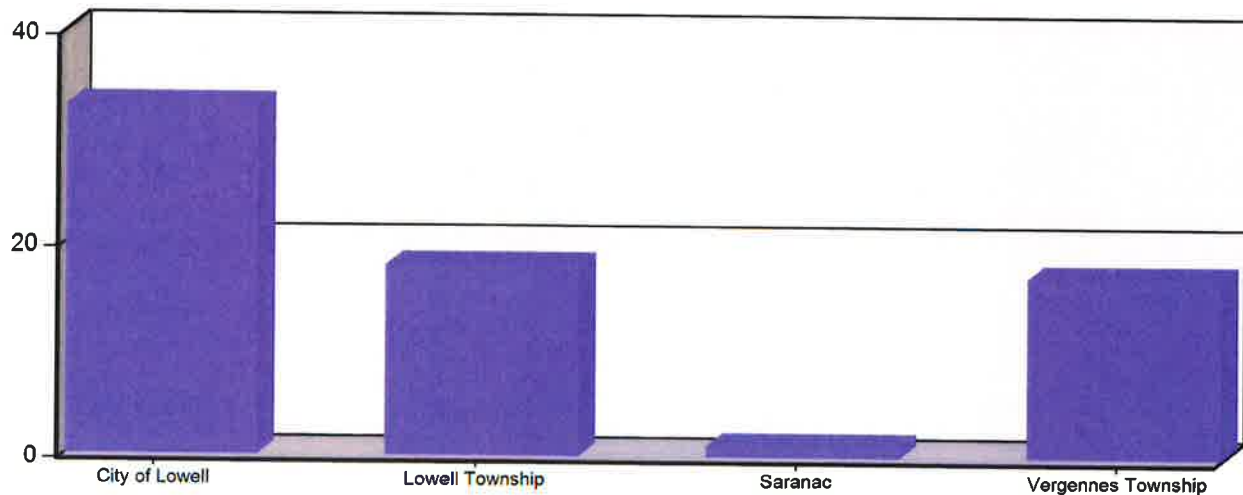
Lowell, MI

This report was generated on 9/2/2020 6:28:23 PM



## Incident Count per Zone for Date Range

Start Date: 08/01/2020 | End Date: 08/31/2020



ZONE	# INCIDENTS
City of Lowell - City	33
Lowell Township - Lowell Township	18
Saranac - Saranac	1
Vergennes Township - Vergennes Township	17
TOTAL:	69

Zone information is defined on the Basic Info 3 screen of an incident. Only REVIEWED incidents included. Archived Zones cannot be unarchived.



# Lowell Area Fire Dept.

Lowell, MI

This report was generated on 9/2/2020 6:22:37 PM



## Basic Incident Info with Number of Responding Apparatus and Personnel for Date Range

Start Date: 08/01/2020 | End Date: 08/31/2020

DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
08/01/2020	2020-468		130 - Mobile property (vehicle) fire, other		Vergennes Township - Vergennes Township	2	10
08/03/2020	2020-469		745 - Alarm system activation, no fire - unintentional		Lowell Township - Lowell Township	2	6
08/03/2020	2020-470		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	4
08/03/2020	2020-471		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	4
08/06/2020	2020-472		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	3
08/06/2020	2020-473		424 - Carbon monoxide incident		Lowell Township - Lowell Township	2	5
08/06/2020	2020-474		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	3	8
08/06/2020	2020-475		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	7
08/06/2020	2020-476		444 - Power line down		Lowell Township - Lowell Township	3	8
08/07/2020	2020-477		600 - Good intent call, other		City of Lowell - City	1	3
08/07/2020	2020-478		151 - Outside rubbish, trash or waste fire		City of Lowell - City	1	2
08/07/2020	2020-479		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
08/07/2020	2020-480		424 - Carbon monoxide incident		Lowell Township - Lowell Township	1	5
08/08/2020	2020-481		561 - Unauthorized burning		Lowell Township - Lowell Township	1	5
08/08/2020	2020-482		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
08/08/2020	2020-483		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
08/09/2020	2020-484		324 - Motor vehicle accident with no injuries.		Vergennes Township - Vergennes Township	3	7

Only REVIEWED incidents included.





DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
08/09/2020	2020-485		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	6
08/09/2020	2020-486		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	6
08/10/2020	2020-487		611 - Dispatched & cancelled en route		Vergennes Township - Vergennes Township	1	5
08/11/2020	2020-488		600 - Good intent call, other		City of Lowell - City	1	5
08/11/2020	2020-489		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
08/12/2020	2020-490		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	6
08/13/2020	2020-491		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	1
08/13/2020	2020-492		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	3
08/13/2020	2020-493		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	2	3
08/13/2020	2020-494		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	2	3
08/13/2020	2020-495		111 - Building fire		Saranac - Saranac	2	11
08/14/2020	2020-496		700 - False alarm or false call, other		Vergennes Township - Vergennes Township	1	2
08/14/2020	2020-497		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	2
08/14/2020	2020-498		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	4
08/14/2020	2020-499		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
08/14/2020	2020-500		611 - Dispatched & cancelled en route		Vergennes Township - Vergennes Township	1	7
08/14/2020	2020-501		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	6
08/15/2020	2020-502		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	7
08/15/2020	2020-503		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	3
08/16/2020	2020-504		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
08/16/2020	2020-505		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	5

Only REVIEWED incidents included.





DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
08/16/2020	2020-506		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
08/17/2020	2020-507		730 - System malfunction, other		City of Lowell - City	1	4
08/17/2020	2020-508		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	5
08/18/2020	2020-509		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	3
08/18/2020	2020-510		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4
08/18/2020	2020-511		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	3
08/19/2020	2020-512		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	1	5
08/20/2020	2020-513		322 - Motor vehicle accident with injuries		City of Lowell - City	3	7
08/21/2020	2020-514		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	2
08/21/2020	2020-515		322 - Motor vehicle accident with injuries		Lowell Township - Lowell Township	4	8
08/21/2020	2020-516		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	8
08/21/2020	2020-517		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	2	4
08/22/2020	2020-518		651 - Smoke scare, odor of smoke		City of Lowell - City	1	8
08/23/2020	2020-519		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	9
08/25/2020	2020-520		424 - Carbon monoxide incident		Vergennes Township - Vergennes Township	1	6
08/25/2020	2020-521		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	5
08/25/2020	2020-522		321 - EMS call, excluding vehicle accident with injury		Lowell Township - Lowell Township	4	13
08/25/2020	2020-523		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	15
08/26/2020	2020-524		324 - Motor vehicle accident with no injuries.		Vergennes Township - Vergennes Township	1	4
08/26/2020	2020-525		444 - Power line down		Vergennes Township - Vergennes Township	2	3
08/26/2020	2020-526		331 - Lock-in (if lock out , use 511 )		City of Lowell - City	2	10
08/26/2020	2020-527		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	3

Only REVIEWED incidents included.



DATE	INCIDENT #	ADDRESS	INCIDENT TYPE	SHIFT	ZONE	# APP.	# PERS.
08/27/2020	2020-528		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	4
08/29/2020	2020-529		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	3
08/29/2020	2020-530		743 - Smoke detector activation, no fire - unintentional		City of Lowell - City	1	7
08/29/2020	2020-531		611 - Dispatched & cancelled en route		Lowell Township - Lowell Township	1	3
08/29/2020	2020-532		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	5
08/30/2020	2020-533		321 - EMS call, excluding vehicle accident with injury		City of Lowell - City	1	3
08/30/2020	2020-534		444 - Power line down		City of Lowell - City	1	4
08/30/2020	2020-535		321 - EMS call, excluding vehicle accident with injury		Vergennes Township - Vergennes Township	1	3
08/30/2020	2020-536		611 - Dispatched & cancelled en route		Vergennes Township - Vergennes Township	1	7

**TOTAL # INCIDENTS: 69**

Only REVIEWED incidents included.



**Dept. of Public Works, City of Lowell**

217 S. Hudson

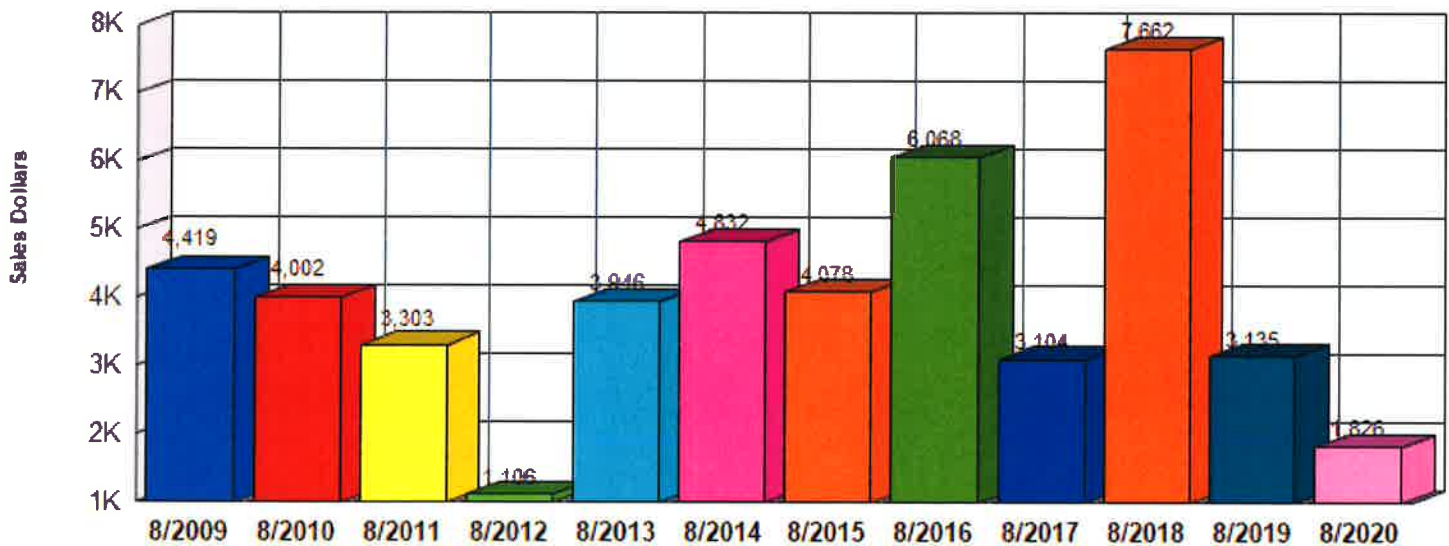
Lowell, MI. 49331

Phone - 616-897-5929 Fax - 616- -

**Sales By Selected Month For The Month Of August**

Report Date: 09/02/2020

<u>Month &amp; Year</u>	<u>Avg. RO</u>	<u>Car Count</u>	<u>Sales Amount</u>	<u>Avg. Labor</u>	<u>Total Labor</u>	<u>Avg. Parts</u>	<u>Total Parts</u>
8/2009	294.61	15	4,419.17	213.13	3,197.00	75.34	1,130.14
8/2010	333.48	12	4,001.76	263.75	3,165.00	61.94	743.31
8/2011	254.07	13	3,302.86	108.46	1,410.00	140.64	1,828.36
8/2012	122.85	9	1,105.61	52.33	471.00	67.90	611.06
8/2013	657.62	6	3,945.71	481.00	2,886.00	165.57	993.41
8/2014	371.66	13	4,831.62	153.77	1,999.00	211.24	2,746.17
8/2015	370.70	11	4,077.75	108.64	1,195.00	257.86	2,836.50
8/2016	758.53	8	6,068.23	212.63	1,701.00	538.93	4,311.43
8/2017	443.46	7	3,104.21	299.57	2,097.00	135.12	945.86
8/2018	383.09	20	7,661.82	202.70	4,054.00	176.37	3,527.42
8/2019	391.93	8	3,135.46	381.98	3,055.85	0.00	0.00
8/2020	365.29	5	1,826.44	357.75	1,788.73	0.00	0.00
<b>Totals:</b>		<b>127</b>	<b>47,480.64</b>		<b>\$27,019.58</b>		<b>\$19,673.66</b>



**Note:** Labor and Part columns do not include Shop Supplies or Hazmat

**Dept. of Public Works, City of Lowell**

217 S. Hudson

Lowell, MI 49331

Phone: 616-897-5929 Fax: 616- -

**Posted Totals by Invoice Number**

Report Date: 09/02/2020

Period From: 08/01/2020 To: 08/31/2020

Invoice Number	Date	Name	Tax	Total	Balance Due
001574	08/20/2020	Equipment	0.00	92.81	157.50
001576	08/12/2020	Police	0.00	1,005.80	1,293.79
001577	08/06/2020	Police	0.00	30.85	1,293.79
001579	08/26/2020	Police	0.00	38.19	1,293.79
001580	08/27/2020	Police	0.00	658.79	1,293.79
<b>Grand Totals:</b>			<b>0.00</b>	<b>1,826.44</b>	<b>5,332.66</b>
<b>Number of Invoices:</b>		<b>5</b>	<b>* - Indicates a Counter Sale</b>		
<b>Averages:</b>				<b>\$365.29</b>	<b>1,066.53</b>

**LOWELL POLICE DEPARTMENT  
MONTHLY REPORT SUMMARY  
CALENDAR YEAR 2020**

<b>Complaint Book Total</b>	<b>203</b>	<b>369</b>	<b>512</b>	<b>628</b>	<b>752</b>	<b>944</b>	<b>1136</b>	<b>1374</b>					
<b>Activity</b>	<b>JAN</b>	<b>FEB</b>	<b>MAR</b>	<b>APR</b>	<b>MAY</b>	<b>JUN</b>	<b>JUL</b>	<b>AUG</b>	<b>SEP</b>	<b>OCT</b>	<b>NOV</b>	<b>DEC</b>	<b>TOTAL</b>
<b>Total Arrests</b>	12	13	10	0	7	5	7	6					60
<b>Alcohol (MIP/Open Intox)</b>	2	0	0	0	0	1	0	0					3
<b>Drug Law Violations</b>	0	0	0	0	0	0	0	1					1
<b>Drunk Driving</b>	1	2	1	0	2	2	0	1					9
<b>Suspended License</b>	0	4	2	0	2	0	3	1					12
<b>Warrant Arrest</b>	4	2	4	0	2	1	3	0					16
<b>Other Arrests</b>	5	5	3	0	1	1	1	3					19
<b>Assault</b>	5	0	0	0	1	0	0	0					6
<b>Assault (Civil/Verbal)</b>	2	5	3	6	1	4	11	8					40
<b>Assault (Domestic)</b>	4	0	5	1	4	4	1	0					19
<b>Assist from Other Agency</b>	13	9	6	2	13	13	1	4					61
<b>Assist to Other Agency</b>	14	20	18	17	26	17	24	18					154
<b>Assist to Citizen</b>	17	26	15	11	14	26	28	61					198
<b>Breaking &amp; Entering</b>	1	0	0	1	1	2	0	0					5
<b>Disorderly Conduct</b>	3	4	1	6	1	1	4	1					21
<b>Dog/Animal</b>	5	2	5	0	3	1	2	3					21
<b>Larceny</b>	4	2	2	5	4	6	3	9					35
<b>Malicious Destruction</b>	0	2	2	1	0	0	3	0					8
<b>Motorist Assist</b>	9	6	3	2	5	7	2	7					41
<b>Ordinance Violations</b>	10	6	6	4	2	9	3	0					40
<b>Accident Total</b>	8	9	5	6	4	3	7	0					42
<b>{Property Damage}</b>	8	6	5	6	4	2	6	7					44
<b>{Personal Injury}</b>	0	3	0	0	0	1	1	4					9
<b>Citations Issued</b>	38	47	15	0	30	6	25	12					173
<b>Traffic Stops: Warned</b>	109	101	55	4	9	36	95	56					465
<b>Total # of Traffic Stops</b>	147	130	62	2	38	40	130	72					621

## MONTHLY COMPARISON TOTALS

### AUGUST 2019 AND 2020

ACTIVITY	AUGUST	2019 YEAR-TO-DATE	AUGUST	2020 YEAR-TO-DATE
Total Arrests	39	144	6	60
Alcohol (MIP/Open Intox)	12	17	0	3
Drug Law Violations	4	9	1	1
Drunk Driving	0	11	1	9
Suspended License	0	8	1	12
Warrant Arrest	11	53	0	16
Other Arrests	12	46	3	19
Assault	1	10	0	6
Assault (Verbal)	5	29	8	40
Assault (Domestic)	6	12	0	19
Assist from Other Agency	11	85	4	50
Assist to Other Agency	23	108	18	154
Assist to Citizen	41	262	61	198
Breaking & Entering	0	12	0	5
Disorderly Conduct	7	34	1	21
Dog Complaints	4	25	3	21
Larceny	13	67	9	35
Malicious Destruction	2	17	0	8
Motorist Assist	5	77	7	41
Ordinance Violations	5	33	0	40
Accident Total	21	82	0	42
{Property Damage}	17	73	7	44
{Personal Injury}	4	9	4	9
Citations Issued	43	228	12	173
Traffic Stops: Warned	98	694	56	465
# of Traffic Stops Made	138	855	72	620
TOTAL COMPLAINTS	236	1513	238	1374

# ASSISTING OTHER AGENCIES AUGUST 2020

20-1137	8/1/2020	SUSPICIOUS PERSON	KENT COUNTY	ASSIST	VERGENNES TWP
20-1149	8/3/2020	PURSUIT	KENT COUNTY	ASSIST	LOWELL TWP
20-1155	8/5/2020	STOLEN VEHICLE	IONIA CO PUB SAFETY	ASSIST	CITY OF LOWELL
20-1180	8/7/2020	SUICIDAL THREATS	KENT COUNTY	ASSIST	LOWELL TWP
20-1187	8/8/2020	STAND BY	KENT COUNTY	ASSIST	LOWELL TWP
20-1192	8/9/2020	NOISE COMPLAINT	KENT COUNTY	ASSIST	LOWELL TWP
20-1232	8/14/2020	SUSPICIOUS SITUATION	KENT COUNTY	ASSIST	LOWELL TWP
20-1254	8/15/2020	ANIMAL COMPLAINT	KENT COUNTY	ASSIST	LOWELL TWP
20-1282	8/18/2020	RECKLESS DRIVER	KENT COUNTY	ASSIST	LOWELL TWP
20-1283	8/18/2020	NOISE COMPLAINT	KENT COUNTY	ASSIST	VERGENNES TWP
20-1287	8/19/2020	FELONIOUS ASSAULT	KENT COUNTY	BACK UP	VERGENNES TWP
20-1308	8/21/2020	DOMESTIC ASSAULT	KENT COUNTY	ASSIST	LOWELL TWP
20-1313	8/22/2020	SUSPICIOUS SITUATION	KENT COUNTY	ASSIST	LOWELL TWP
20-1314	8/24/2020	POSSIBLE CAR FIRE	LOWELL FIRE DEPT	ASSIST	CITY OF LOWELL
20-1320	8/24/2020	SUSPICIOUS	KENT COUNTY	ASSIST	CITY OF LOWELL
20-1329	8/25/2020	CPS REFERRAL	CPS	ASSIST	CITY OF LOWELL
20-1343	8/26/2020	FATAL ACCIDENT	KENT COUNTY	ASSIST	LOWELL TWP
20-1350	8/27/2020	DISORDERLY PERSON	KENT COUNTY	ASSIST	LOWELL TWP

# **AGENCIES ASSISTING LOWELL P.D.**

**AUGUST 2020**

<b>20-1158</b>	<b>8/5/2020</b>	<b>UNARMED ROBBERY</b>	<b>KENT COUNTY</b>	<b>ASSISTED</b>
<b>20-1181</b>	<b>8/7/2020</b>	<b>OID</b>	<b>KENT COUNTY</b>	<b>ASSISTED</b>
<b>20-1193</b>	<b>8/9/2020</b>	<b>WELFARE CHECK</b>	<b>KENT COUNTY</b>	<b>BACK-UP</b>
<b>20-1364</b>	<b>8/29/2020</b>	<b>FLEE AND ELUDE</b>	<b>IONIA COUNTY</b>	<b>BACK-UP</b>



CITY OF LOWELL  
REPORT FOR : AUGUST  
FOR: Michael Burns

DRINKING WATER TREATMENT AND FILTRATION PLANT

A TOTAL OF: 30.60971 MILLION GALLONS OF RAW WATER WAS TREATED FOR THE  
MONTH OF: AUGUST TOTAL PUMPING TIME, TREATMENT AND THE DISTRIBUTION  
OF THE FINISHED WATER TO THE SYSTEM REQUIRED 441.58 HOURS, WHICH RESULTED IN  
467.35 MAN HOURS FOR THE OPERATION.

CHEMICAL COST PER MILLION GALLONS: \$ 124.35

ELECTRICAL COST PER MILLION GALLONS: \$ 192.57

TOTAL COST PER MILLION GALLONS: \$ 316.92

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WATER PRODUCTION

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DAILY AVERAGE: 0.987 MILLION GALLONS

DAILY MAXIMUM: 1.300 MILLION GALLONS

DAILY MINIMUM: 0.701 MILLION GALLONS

THE AVERAGE PLANT OPERATION TIME WAS 14.245 HOURS PER DAY.

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
Revenues						
TAXES	TAXES	2,095,381.37	306,901.70	195,910.93	1,788,479.67	14.65
STATE	STATE GRANTS	348,250.00	17,609.75	17,596.00	330,640.25	5.06
LICPER	LICENSES AND PERMITS	62,918.00	24,325.93	15,037.07	38,592.07	38.66
CHARGES	CHARGES FOR SERVICES	372,183.00	15,574.50	8,908.00	356,608.50	4.18
OTHER	OTHER REVENUE	17,100.00	3,729.47	2,700.37	13,370.53	21.81
INT	INTEREST AND RENTS	15,100.00	0.00	0.00	15,100.00	0.00
TRANSIN	TRANSFERS IN	308,632.00	0.00	0.00	308,632.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	14,108.00	5,294.57	2,391.69	8,813.43	37.53
FINES	FINES AND FORFEITURES	6,550.00	1,111.50	567.00	5,438.50	16.97
TOTAL REVENUES		3,240,222.37	374,547.42	243,111.06	2,865,674.95	11.56
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
101	COUNCIL	20,644.65	122.90	32.45	20,521.75	0.60
172	MANAGER	216,291.41	18,208.34	12,502.57	198,083.07	8.42
191	ELECTIONS	12,888.00	2,710.83	2,582.11	10,177.17	21.03
209	ASSESSOR	59,620.00	7,246.76	3,819.30	52,373.24	12.15
210	ATTORNEY	65,000.00	6,834.00	6,834.00	58,166.00	10.51
215	CLERK	144,683.01	18,602.60	12,557.36	126,080.41	12.86
253	TREASURER	242,848.98	57,620.42	48,592.40	185,228.56	23.73
265	CITY HALL	144,514.70	20,642.57	11,193.20	123,872.13	14.28
276	CEMETERY	140,290.28	16,188.06	9,206.04	124,102.22	11.54
294	UNALLOCATED MISCELLANEOUS	7,000.00	117,031.00	0.00	(110,031.00)	1,671.87
301	POLICE DEPARTMENT	888,863.15	117,001.84	73,361.91	771,861.31	13.16
305	CODE ENFORCEMENT	0.00	10,078.88	6,227.63	(10,078.88)	100.00
336	FIRE	121,534.51	28,973.12	0.00	92,561.39	23.84
371	BUILDING INSPECTION DEPARTMENT	0.00	0.00	0.00	0.00	0.00
400	PLANNING & ZONING	55,427.06	6,091.20	4,598.37	49,335.86	10.99
426	EMERGENCY MANAGEMENT	0.00	12,145.42	0.00	(12,145.42)	100.00
441	DEPARTMENT OF PUBLIC WORKS	305,565.85	31,445.80	18,755.87	274,120.05	10.29
442	SIDEWALK	3,944.19	59.19	44.90	3,885.00	1.50
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
523	TRASH	0.00	0.00	0.00	0.00	0.00
651	AMBULANCE	0.00	0.00	0.00	0.00	0.00
672	SENIOR CITIZEN CONTRIBUTION	0.00	0.00	0.00	0.00	0.00
728	ECONOMIC DEVELOPMENT	0.00	739.27	739.27	(739.27)	100.00
747	CHAMBER/RIVERWALK	6,500.00	417.61	238.65	6,082.39	6.42
751	PARKS	173,003.67	20,743.68	3,941.42	152,259.99	11.99
757	SHOWBOAT	500.00	176.09	125.41	323.91	35.22
758	DOG PARK	0.00	0.00	0.00	0.00	0.00
774	RECREATION CONTRIBUTIONS	5,000.00	0.00	0.00	5,000.00	0.00
790	LIBRARY	74,342.11	8,351.46	5,043.96	65,990.65	11.23
803	HISTORICAL DISTRICT COMMISSION	0.00	150.00	150.00	(150.00)	100.00
804	MUSEUM	48,658.06	5,868.65	3,995.80	42,789.41	12.06
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	488,632.00	0.00	0.00	488,632.00	0.00
TOTAL EXPENDITURES		3,225,751.63	507,449.69	224,542.62	2,718,301.94	15.73
TOTAL REVENUES		3,240,222.37	374,547.42	243,111.06	2,865,674.95	11.56
TOTAL EXPENDITURES		3,225,751.63	507,449.69	224,542.62	2,718,301.94	15.73
NET OF REVENUES & EXPENDITURES		14,470.74	(132,902.27)	18,568.44	147,373.01	918.42

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 202 - MAJOR STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	277,784.00	0.00	0.00	277,784.00	0.00
INT	INTEREST AND RENTS	500.00	0.00	0.00	500.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		278,284.00	0.00	0.00	278,284.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	265,000.00	120,726.10	9,330.48	144,273.90	45.56
463	MAINTENANCE	57,052.13	16,312.31	15,426.88	40,739.82	28.59
474	TRAFFIC	10,868.32	2,352.27	637.23	8,516.05	21.64
478	WINTER MAINTENANCE	64,916.26	1,292.89	1,052.87	63,623.37	1.99
483	ADMINISTRATION	16,944.00	2,244.00	2,244.00	14,700.00	13.24
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		414,780.71	142,927.57	28,691.46	271,853.14	34.46
TOTAL REVENUES		278,284.00	0.00	0.00	278,284.00	0.00
TOTAL EXPENDITURES		414,780.71	142,927.57	28,691.46	271,853.14	34.46
NET OF REVENUES & EXPENDITURES		(136,496.71)	(142,927.57)	(28,691.46)	6,430.86	104.71

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 203 - LOCAL STREET FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	116,029.65	0.00	0.00	116,029.65	0.00
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
TRANSIN	TRANSFERS IN	180,000.00	0.00	0.00	180,000.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		296,129.65	0.00	0.00	296,129.65	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	274,500.00	95,326.68	5,024.10	179,173.32	34.73
463	MAINTENANCE	90,148.56	7,757.47	4,901.83	82,391.09	8.61
474	TRAFFIC	11,804.65	4,045.31	2,457.74	7,759.34	34.27
478	WINTER MAINTENANCE	88,869.47	2,048.86	1,612.85	86,820.61	2.31
483	ADMINISTRATION	19,662.00	3,162.00	3,162.00	16,500.00	16.08
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		484,984.68	112,340.32	17,158.52	372,644.36	23.16
TOTAL REVENUES		296,129.65	0.00	0.00	296,129.65	0.00
TOTAL EXPENDITURES		484,984.68	112,340.32	17,158.52	372,644.36	23.16
NET OF REVENUES & EXPENDITURES		(188,855.03)	(112,340.32)	(17,158.52)	(76,514.71)	59.48

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 238 - HISTORICAL DISTRICT FUND						
Revenues						
OTHER	OTHER REVENUE	25,000.00	0.00	0.00	25,000.00	0.00
INT	INTEREST AND RENTS	50.00	0.00	0.00	50.00	0.00
TOTAL REVENUES		25,050.00	0.00	0.00	25,050.00	0.00
Expenditures						
000		25,000.00	0.00	0.00	25,000.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		25,000.00	0.00	0.00	25,000.00	0.00
TOTAL REVENUES		25,050.00	0.00	0.00	25,050.00	0.00
TOTAL EXPENDITURES		25,000.00	0.00	0.00	25,000.00	0.00
NET OF REVENUES & EXPENDITURES		50.00	0.00	0.00	50.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
TAXES	TAXES	600,000.00	307,500.00	272,000.00	292,500.00	51.25
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	2,500.00	0.00	0.00	2,500.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		602,500.00	307,500.00	272,000.00	295,000.00	51.04
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
450	CAPITAL OUTLAY	176,250.00	72,235.19	0.00	104,014.81	40.98
463	MAINTENANCE	113,716.73	14,498.33	8,057.96	99,218.40	12.75
483	ADMINISTRATION	63,273.22	7,809.27	5,134.40	55,463.95	12.34
740	COMMUNITY PROMOTIONS	75,000.00	0.00	0.00	75,000.00	0.00
906	DEBT SERVICE	34,263.28	34,263.28	0.00	0.00	100.00
965	TRANSFERS OUT	325,972.00	0.00	0.00	325,972.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		788,475.23	128,806.07	13,192.36	659,669.16	16.34
TOTAL REVENUES		602,500.00	307,500.00	272,000.00	295,000.00	51.04
TOTAL EXPENDITURES		788,475.23	128,806.07	13,192.36	659,669.16	16.34
NET OF REVENUES & EXPENDITURES		(185,975.23)	178,693.93	258,807.64	(364,669.16)	96.08

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 249 - BUILDING INSPECTION FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	45,000.00	14,615.00	9,729.00	30,385.00	32.48
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		45,000.00	14,615.00	9,729.00	30,385.00	32.48
Expenditures						
371	BUILDING INSPECTION DEPARTMENT	40,000.00	8,756.10	8,756.10	31,243.90	21.89
TOTAL EXPENDITURES		40,000.00	8,756.10	8,756.10	31,243.90	21.89
TOTAL REVENUES		45,000.00	14,615.00	9,729.00	30,385.00	32.48
TOTAL EXPENDITURES		40,000.00	8,756.10	8,756.10	31,243.90	21.89
NET OF REVENUES & EXPENDITURES		5,000.00	5,858.90	972.90	(858.90)	117.18

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		AMENDED BUDGET	08/31/2020	MONTH 08/31/2020		
Fund 260 - DESIGNATED CONTRIBUTIONS						
Revenues						
STATE	STATE GRANTS	500,000.00	0.00	0.00	500,000.00	0.00
CHARGES	CHARGES FOR SERVICES	0.00	0.00	0.00	0.00	0.00
OTHER	OTHER REVENUE	5,000.00	1,500.00	500.00	3,500.00	30.00
INT	INTEREST AND RENTS	2,000.00	1,180.00	1,180.00	820.00	59.00
TRANSIN	TRANSFERS IN	1,000.00	0.00	0.00	1,000.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		508,000.00	2,680.00	1,680.00	505,320.00	0.53
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
265	CITY HALL	0.00	0.00	0.00	0.00	0.00
276	CEMETERY	0.00	0.00	0.00	0.00	0.00
301	POLICE DEPARTMENT	0.00	0.00	0.00	0.00	0.00
442	SIDEWALK	0.00	0.00	0.00	0.00	0.00
443	ARBOR BOARD	0.00	0.00	0.00	0.00	0.00
474	TRAFFIC	0.00	0.00	0.00	0.00	0.00
751	PARKS	505,000.00	363,568.80	189,468.64	141,431.20	71.99
758	DOG PARK	1,000.00	21.88	21.88	978.12	2.19
759	COMMUNITY GARDEN	0.00	0.00	0.00	0.00	0.00
790	LIBRARY	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		506,000.00	363,590.68	189,490.52	142,409.32	71.86
TOTAL REVENUES		508,000.00	2,680.00	1,680.00	505,320.00	0.53
TOTAL EXPENDITURES		506,000.00	363,590.68	189,490.52	142,409.32	71.86
NET OF REVENUES & EXPENDITURES		2,000.00	(360,910.68)	(187,810.52)	362,910.68	18,045.5



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 581 - AIRPORT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	15,216.00	6,900.32	3,117.15	8,315.68	45.35
OTHER	OTHER REVENUE	0.00	25.00	0.00	(25.00)	100.00
INT	INTEREST AND RENTS	55,100.00	5,500.00	2,820.00	49,600.00	9.98
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		70,316.00	12,425.32	5,937.15	57,890.68	17.67
Expenditures						
000		81,500.00	13,354.98	3,855.97	68,145.02	16.39
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		81,500.00	13,354.98	3,855.97	68,145.02	16.39
TOTAL REVENUES		70,316.00	12,425.32	5,937.15	57,890.68	17.67
TOTAL EXPENDITURES		81,500.00	13,354.98	3,855.97	68,145.02	16.39
NET OF REVENUES & EXPENDITURES		(11,184.00)	(929.66)	2,081.18	(10,254.34)	8.31

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 590 - WASTEWATER FUND						
Revenues						
STATE	STATE GRANTS	0.00	0.00	0.00	0.00	0.00
CHARGES	CHARGES FOR SERVICES	1,018,339.00	147,590.91	102,810.67	870,748.09	14.49
OTHER	OTHER REVENUE	100.00	74.24	0.00	25.76	74.24
INT	INTEREST AND RENTS	7,000.00	0.00	0.00	7,000.00	0.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
LOCAL	LOCAL CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
FED	FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,025,439.00	147,665.15	102,810.67	877,773.85	14.40
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
550	TREATMENT	629,722.88	84,201.29	44,945.47	545,521.59	13.37
551	COLLECTION	414,234.07	12,597.28	6,488.56	401,636.79	3.04
552	CUSTOMER ACCOUNTS	85,040.11	30,124.49	26,985.29	54,915.62	35.42
553	ADMINISTRATION	421,791.50	1,214.39	1,214.39	420,577.11	0.29
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,550,788.56	128,137.45	79,633.71	1,422,651.11	8.26
TOTAL REVENUES		1,025,439.00	147,665.15	102,810.67	877,773.85	14.40
TOTAL EXPENDITURES		1,550,788.56	128,137.45	79,633.71	1,422,651.11	8.26
NET OF REVENUES & EXPENDITURES		(525,349.56)	19,527.70	23,176.96	(544,877.26)	3.72

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 591 - WATER FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	1,118,692.00	195,275.83	132,113.23	923,416.17	17.46
OTHER	OTHER REVENUE	5,000.00	4,381.79	3,971.10	618.21	87.64
INT	INTEREST AND RENTS	17,040.00	1,149.99	500.00	15,890.01	6.75
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		1,140,732.00	200,807.61	136,584.33	939,924.39	17.60
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
552	CUSTOMER ACCOUNTS	0.00	0.00	0.00	0.00	0.00
570	TREATMENT	489,737.45	75,433.98	50,623.72	414,303.47	15.40
571	DISTRIBUTION	468,402.66	69,522.51	40,793.13	398,880.15	14.84
572	CUSTOMER ACCOUNTS	90,208.11	32,615.11	29,475.91	57,593.00	36.16
573	ADMINISTRATION	406,437.50	330.00	330.00	406,107.50	0.08
906	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		1,454,785.72	177,901.60	121,222.76	1,276,884.12	12.23
TOTAL REVENUES		1,140,732.00	200,807.61	136,584.33	939,924.39	17.60
TOTAL EXPENDITURES		1,454,785.72	177,901.60	121,222.76	1,276,884.12	12.23
NET OF REVENUES & EXPENDITURES		(314,053.72)	22,906.01	15,361.57	(336,959.73)	7.29

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 636 - DATA PROCESSING FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	386.55	386.55	(386.55)	100.00
INT	INTEREST AND RENTS	80,274.00	80,274.00	80,274.00	0.00	100.00
TRANSIN	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		80,274.00	80,660.55	80,660.55	(386.55)	100.48
Expenditures						
000		110,800.00	42,693.04	33,648.17	68,106.96	38.53
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		110,800.00	42,693.04	33,648.17	68,106.96	38.53
TOTAL REVENUES		80,274.00	80,660.55	80,660.55	(386.55)	100.48
TOTAL EXPENDITURES		110,800.00	42,693.04	33,648.17	68,106.96	38.53
NET OF REVENUES & EXPENDITURES		(30,526.00)	37,967.51	47,012.38	(68,493.51)	124.38

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 661 - EQUIPMENT FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	226,325.00	27,739.47	10,578.93	198,585.53	12.26
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	100.00	0.00	0.00	100.00	0.00
TRANSIN	TRANSFERS IN	17,340.00	0.00	0.00	17,340.00	0.00
TOTAL REVENUES		243,765.00	27,739.47	10,578.93	216,025.53	11.38
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
895	FLEET MAINT. & REPLACEMENT	320,213.03	12,989.56	8,248.36	307,223.47	4.06
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		320,213.03	12,989.56	8,248.36	307,223.47	4.06
TOTAL REVENUES		243,765.00	27,739.47	10,578.93	216,025.53	11.38
TOTAL EXPENDITURES		320,213.03	12,989.56	8,248.36	307,223.47	4.06
NET OF REVENUES & EXPENDITURES		(76,448.03)	14,749.91	2,330.57	(91,197.94)	19.29

PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 711 - CEMETERY FUND						
Revenues						
CHARGES	CHARGES FOR SERVICES	10,000.00	1,500.00	750.00	8,500.00	15.00
INT	INTEREST AND RENTS	2,000.00	0.00	0.00	2,000.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		12,000.00	1,500.00	750.00	10,500.00	12.50
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		12,000.00	1,500.00	750.00	10,500.00	12.50
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		12,000.00	1,500.00	750.00	10,500.00	12.50

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 714 - LEE FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	4,000.00	(9.40)	0.00	4,009.40	(0.24)
TOTAL REVENUES		4,000.00	(9.40)	0.00	4,009.40	(0.24)
Expenditures						
000		4,000.00	0.00	0.00	4,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
TOTAL REVENUES		4,000.00	(9.40)	0.00	4,009.40	0.24
TOTAL EXPENDITURES		4,000.00	0.00	0.00	4,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(9.40)	0.00	9.40	100.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 715 - LOOK FUND						
Revenues						
OTHER	OTHER REVENUE	40,000.00	0.00	0.00	40,000.00	0.00
INT	INTEREST AND RENTS	0.00	(24.35)	0.00	24.35	100.00
TOTAL REVENUES		40,000.00	(24.35)	0.00	40,024.35	(0.06)
Expenditures						
000		40,000.00	0.00	0.00	40,000.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		40,000.00	0.00	0.00	40,000.00	0.00
TOTAL REVENUES		40,000.00	(24.35)	0.00	40,024.35	0.06
TOTAL EXPENDITURES		40,000.00	0.00	0.00	40,000.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	(24.35)	0.00	24.35	100.00



REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 716 - CARR FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	200.00	0.00	0.00	200.00	0.00
TOTAL REVENUES		200.00	0.00	0.00	200.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		200.00	0.00	0.00	200.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		200.00	0.00	0.00	200.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 717 - PENSION TRUST FUND						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	0.00	0.00	0.00	0.00	0.00
UNCLASSIFIED	Unclassified	0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00	0.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LOWELL  
 PERIOD ENDING 08/31/2020

GL NUMBER	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	ACTIVITY FOR MONTH 08/31/2020	AVAILABLE BALANCE	% BDGT USED
Fund 718 - CARR FUND II						
Revenues						
OTHER	OTHER REVENUE	0.00	0.00	0.00	0.00	0.00
INT	INTEREST AND RENTS	50.00	0.00	0.00	50.00	0.00
TOTAL REVENUES		50.00	0.00	0.00	50.00	0.00
Expenditures						
000		0.00	0.00	0.00	0.00	0.00
965	TRANSFERS OUT	0.00	0.00	0.00	0.00	0.00
999	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
TOTAL REVENUES		50.00	0.00	0.00	50.00	0.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		50.00	0.00	0.00	50.00	0.00
TOTAL REVENUES - ALL FUNDS		7,611,962.02	1,170,106.77	863,841.69	6,441,855.25	15.37
TOTAL EXPENDITURES - ALL FUNDS		9,047,079.56	1,638,947.06	728,440.55	7,408,132.50	18.12
NET OF REVENUES & EXPENDITURES		(1,435,117.54)	(468,840.29)	135,401.14	(966,277.25)	32.67

## APPOINTMENTS

	Expires
Arbor Board	
Vacancy (Diane LaWarre – Resigned)	06/30/2020
Vacancy (Melissa Spino – Currently Serving)	06/30/2020
Construction Board of Appeals	
Vacancy	01/01/2021
Downtown Development Authority	
Vacancy (Eric Wakeman – Currently Serving)	01/01/2020
Local Officers Compensation Commission	
Vacancy (Roger LaWarre – Currently Serving)	06/30/2020
Lowell Area Fire and Emergency Services Authority	
Vacancy (Dave Pasquale – Currently Serving)	01/01/2020
Planning Commission	
Vacancy (David Cadwallader – Currently Serving)	06/30/2020
Vacancy (Colin Plank – Currently Serving)	06/30/2020